



## Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.naipta.az.gov

### NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, September 3, 2015  
10:00 am  
NAIPTA Conference Room  
3773 N. Kaspar Drive  
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 7/2/2015
4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.



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### 5. TAC AGENDA

#### a. **PROGRESS REPORTS:**

- i. LINE OF CREDIT FOR FY2016  
-Heather Dalmolin, Administrative Director

### 6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

#### a. **CONSENT ITEMS:**

There are no items for the consent agenda.

#### b. **DISCUSSION / ACTION ITEMS:**

- i. APPROVE COMMERCIAL DRIVER'S LICENSE (CDL) EMPLOYMENT AGREEMENT  
-Heather Dalmolin, Administrative Director  
Staff recommends the Board of Directors approve the Commercial Driver's License (CDL) Employment Agreement to be used for all new hires that require a CDL as part of the job duties and minimum qualifications.
- ii. APPROVE THE SECOND AMENDMENT TO THE VRIDE, INC. VANPOOL CONTRACT  
-Erika Mazza, Interim General Manager  
Staff recommends the Board of Directors approve the Second Amendment to the vRide, Inc. Contract for vanpool services within Northern Arizona.

#### c. **PROGRESS REPORTS:**

- i. SPINE ROUTE STUDY UPDATE  
-Adam Langford, Transit Planner
- ii. REVIEW OF FLAGSTAFF'S REGIONAL 5-YEAR AND LONG RANGE TRANSIT PLAN IMPLEMENTATION PROGRESS  
-Erika Mazza, Interim General Manager
- iii. UPDATE ON ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) FY2015 SECTION 5310 AND 5311 GRANT AWARDS  
-Erika Mazza, Interim General Manager



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- iv. REPORT ON JULY 2015 EMPLOYEE SATISFACTION SURVEY  
-Erika Mazza, Interim General Manager
- v. FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO) HOSTING  
-Jeff Meilbeck, CEO and General Manager
- vi. GENERAL MANAGER'S PROGRESS REPORT  
-Erika Mazza, Interim General Manager
  - Federal Funding Status Update
  - American Public Transportation Association (APTA) AdWheel Award and Annual Conference
  - FY2015 Annual Report

### ITEMS FROM COMMITTEE AND STAFF:

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS  
The next TAC meeting will be October 1, 2015 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. October agenda items will include but not be limited to the NAIPTA Annual Report, Retirement Benefit Policy, 5307 and 5339 Competitive Grant Applications, Transit Tax Outline Workplan, Strategic Measures for Route Launch 8/2, 5307 Application - Additional Small Transit Intensive Cities (STIC) Measure Funding Use, Kaspar Intersection Update and the Workforce Utilization Report. The October agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.
8. ADJOURNMENT



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