



Northern Arizona Intergovernmental Public Transportation Authority

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NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE BOARD OF DIRECTORS (BOD) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the Board will hold a meeting on:

Wednesday, July 20, 2016
10:00am
NAIPTA VERA Room
3773 N. Kaspar Dr.
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Board of Directors may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows: -pages 1-3

- 1. CALL TO ORDER
- 2. ROLL CALL AND INTRODUCTIONS
- 3. APPROVAL OF MEETING MINUTES: 6/15/2016 -pages 4-11

- 4. CALL TO THE PUBLIC
The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA Board. Comments relating to items on the agenda will be taken at the time the item is discussed. The Board is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public,



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but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT ITEMS:

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

- 5. APPROVE RENEWAL OF LINE OF CREDIT FROM WELLS FARGO FOR \$500,000
 -Heather Dalmolin, Administrative Director -pages 12-13
 Staff recommends the Board of Directors direct and authorize staff to renew the Wells Fargo credit line in the amount of \$500,000 to provide cash flow assistance as needed.

DISCUSSION / ACTION ITEMS:

- 6. JANUARY 2017 SERVICE ENHANCEMENTS PUBLIC HEARING AND REVIEW PROPOSED SERVICE CHANGES -pages 14-17
 -Alicia Becker, Transit Planner
 Staff recommends the Board of Directors: 1) Conduct a public hearing on proposed service enhancements and route expansion for January 2017; 2) Review the proposed service enhancements and route expansion for January 2017 operations; and 3) Open public comment period thru September 20, 2016.
- 7. APPROVE 3RD AMENDMENT TO COCONINO COUNTY SERVICE AGREEMENT
 -Heather Dalmolin, Administrative Director -pages 18-29
 Staff recommends the Board of Directors approve the 3rd Amendment to the Coconino County Service Agreement (Intergovernmental Agreement) between NAIPTA and Coconino County for use of Fort Tuthill parking lot for the NAIPTA Commercial Driving License (CDL) Testing course.
- 8. APPROVE A COCONINO COMMUNITY COLLEGE INTERGOVERNMENTAL AGREEMENT FOR THE PILOT PASS PROGRAM -pages 30-38
 -Heather Dalmolin, Administrative Director
 Staff recommends the Board of Directors approve an Intergovernmental Agreement with Coconino Community College (CCC), for a Pilot Pass Program to allow all faculty, staff, and students to ride the entire Mountain Line system fare-free thru August 30, 2017.
- 9. APPROVE CITY OF WINSLOW INTERGOVERNMENTAL AGREEMENT FOR TRANSIT PLANNING SERVICES AND OPERATION -pages 39-50
 -Heather Dalmolin, Administrative Director



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Staff recommends the Board of Directors approve an Intergovernmental Agreement with the City of Winslow to capture roles, responsibilities, and funding for planning and operation of current and future transit services in and around City of Winslow.

- 10. TRANSIT DECISION 2016 -added item
 -Jeff Meilbeck, CEO and General Manager
 Staff recommends the Board of Directors discuss the timetable and deliverables for the Transit Decision 2016 ballot question.

PROGRESS REPORTS:

- 11. SUMMARY OF CURRENT EVENTS
 -Jeff Meilbeck, CEO and General Manager
 - Small Transit Intensive Cities (STIC) Funding Update
 - Community Transportation Association of America (CTAA) Small Urban Network (SUN) Update
 - Arizona Department of Transportation (ADOT) Staffing

EXECUTIVE SESSION -added item

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03 (A)(1) for the following purpose:

1. CEO and General Manager Contract and Compensation. ARS 38-431.03(A)(1).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

DISCUSSION / ACTION ITEMS:

- 12. CEO AND GENERAL MANAGER'S CONTRACT AND COMPENSATION PACKAGE
 -Art Babbott, NAIPTA Board Chair -added item
 The Board of Directors may take action regarding the CEO and General Manager's contract and compensation package.

ITEMS FROM COMMITTEE AND STAFF:

- 13. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS
 The next Board meeting will be on Wednesday, September 21, 2016 and it will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. September agenda items will include but not be limited to the FY2016 Annual Report and the Employee Satisfaction Survey. The September agenda will be available for review on



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NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the Board.

14. ADJOURNMENT



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