



# Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

## NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, July 7, 2016  
10:00 am  
NAIPTA Conference Room  
3773 N. Kaspar Drive  
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 6/2/2016
4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.



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## 5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

### a. **CONSENT ITEMS:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

#### i. APPROVE RENEWAL OF LINE OF CREDIT FROM WELLS FARGO FOR \$500,000

-Heather Dalmolin, Administrative Director  
Staff recommends the Board of Directors direct and authorize staff to renew the Wells Fargo credit line in the amount of \$500,000 to provide cash flow assistance as needed.

### b. **DISCUSSION / ACTION ITEMS:**

#### i. JANUARY 2017 SERVICE ENHANCEMENTS PUBLIC HEARING AND REVIEW OF PROPOSED SERVICE CHANGES

-Alicia Becker, Transit Planner  
Staff recommends the Board of Directors: 1) Conduct a public hearing on proposed service enhancements and route expansion for January 2017; 2) Review the proposed service enhancements and route expansion for January 2017 operations; and 3) Open public comment period thru September 20, 2016.

#### ii. APPROVE 3<sup>RD</sup> AMENDMENT TO COCONINO COUNTY SERVICE AGREEMENT

-Heather Dalmolin, Administrative Director  
Staff recommends the Board of Directors approve the 3<sup>rd</sup> Amendment to the Coconino County Service Agreement (Intergovernmental Agreement) between NAIPTA and Coconino County for use of Fort Tuthill parking lot for the NAIPTA Commercial Driving License (CDL) Testing course.

#### iii. APPROVE A COCONINO COMMUNITY COLLEGE INTERGOVERNMENTAL AGREEMENT FOR THE PILOT PASS PROGRAM

-Heather Dalmolin, Administrative Director  
Staff recommends the Board of Directors approve an Intergovernmental Agreement with Coconino Community College (CCC), for a Pilot Pass Program to allow all faculty, staff, and students to ride the entire Mountain Line system fare-free thru August 30, 2017.



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iv. APPROVE CITY OF WINSLOW INTERGOVERNMENTAL AGREEMENT FOR TRANSIT PLANNING SERVICES AND OPERATION

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve an Intergovernmental Agreement with the City of Winslow to capture roles, responsibilities, and funding for planning and operation of future transit services in and around City of Winslow.

**c. PROGRESS REPORTS:**

i. UPDATED CITY OF FLAGSTAFF SERVICE AGREEMENT

-Heather Dalmolin, Administrative Director

ii. SUMMARY OF CURRENT EVENTS

-Jeff Meilbeck, CEO and General Manager

- Small Urban Transit Intensive (STIC) Funding Update
- Community Transportation Association of America (CTAA) Small Urban Network (SUN) Update

**EXECUTIVE SESSION – BOARD ONLY**

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03 (A)(1) for the following purpose:

1. CEO and General Manager Contract and Compensation Package Negotiation. ARS 38-431.03(A)(1).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

**d. DISCUSSION / ACTION ITEMS:**

i. CEO AND GENERAL MANAGER'S CONTRACT AND COMPENSATION PACKAGE

-Art Babbott, NAIPTA Board Chair

The Board of Directors may take action regarding the CEO and General Manager's contract and compensation package.

**ITEMS FROM COMMITTEE AND STAFF:**

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

The next TAC meeting will be September 1, 2016 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. September agenda items will include



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but not be limited to the FY2016 Annual Report and the Employee Satisfaction Survey. The September agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.

7. ADJOURNMENT



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