



Northern Arizona Intergovernmental Public Transportation Authority

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NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF
THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA
INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, September 1, 2016
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 7/7/2016
4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.



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5. COCONINO COMMUNITY COLLEGE (CCC) PRESENTATION ON THE STATE OF THE COLLEGE

Dr. Colleen Smith, CCC President

6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. APPROVE UPDATES TO TITLE VI CIVIL RIGHTS PROGRAM

-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors approve updates to Title VI Civil Rights Program to bring policy compliant with Arizona Department of Transportation direction for policy layout and section titles.

ii. APPROVE UPDATED PERSONNEL POLICY MANUAL

-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors approve and adopt an updated Personnel Policy Manual to update various policies to most accurately reflect regulatory requirements and NAIPTA's actual practices.

b. **DISCUSSION / ACTION ITEMS:**

i. JANUARY 2017 SERVICE CHANGES PUBLIC HEARING AND ADOPT PROPOSED CHANGES

-Alicia Becker, Transit Planner
Staff recommends the Board of Directors: 1) Conduct a public hearing on proposed service changes and route expansion for January 2017; 2) Review the proposed service changes and route expansion for January 2017 operations; 3) Close public comment period opened July 20, 2016; and 4) Adopt the proposed service changes.

ii. MOUNTAIN EXPRESS PROGRAM RENEWAL

-Jeff Meilbeck, CEO and General Manager
Staff recommends that the Board of Directors approve an MOU with Snowbowl Resort Limited Partnership in an amount ranging from \$38,360 to \$42,600.



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iii. PROPOSITION 411 EDUCATION OUTREACH

-Jeff Meilbeck, CEO and General Manager

None. This item is provided for information and discussion.

c. PROGRESS REPORTS:

i. EMPLOYEE SATISFACTION SURVEY

-Jeff Meilbeck, CEO and General Manager

ii. SUMMARY OF CURRENT EVENTS

-Jeff Meilbeck, CEO and General Manager

- Federal Transit Administration (FTA) Capital Investment Grant (CIG) Workshop Update
- Community Transportation Association of America (CTAA) Small Urban Network (SUN) Conference Update
- CTAA Board Member
- American Public Transportation Association (APTA) Leadership
- Coconino Community College (CCC) Pilot Pass Program

EXECUTIVE SESSION – BOARD ONLY

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03 (A)(1) for the following purpose:

1. CEO and General Manager Contract and Compensation Package Negotiation. ARS 38-431.03(A)(1).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

d. DISCUSSION / ACTION ITEMS:

i. CEO AND GENERAL MANAGER'S CONTRACT AND COMPENSATION PACKAGE

-Art Babbott, NAIPTA Board Chair

The Board of Directors may take action regarding the CEO and General Manager's contract and compensation package.

ITEMS FROM COMMITTEE AND STAFF:

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

The next TAC meeting will be October 6, 2016 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ



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86004 at 10am. The public is invited to attend. October agenda items will include but not be limited to the FY2016 Annual Report, Workforce Utilization Report and Current Events. The October agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.

8. ADJOURNMENT



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