



Northern Arizona Intergovernmental Public Transportation Authority

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NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE BOARD OF DIRECTORS (BOD) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the Board will hold a meeting on:

Wednesday, October 19, 2016
10:00am
NAIPTA VERA Room
3773 N. Kaspar Dr.
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Board of Directors may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVAL OF MEETING MINUTES: 9/21/2016
4. CALL TO THE PUBLIC
The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA Board. Comments relating to items on the agenda will be taken at the time the item is discussed. The Board is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public,



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but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT ITEMS:

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

- 5. ADVERTISING POLICY REVISION – MEDICAL MARIJUANA AND ILLEGAL ITEMS
-Jacki Lenners, Marketing Manager
Staff recommends the Board of Directors approve a revision to the Advertising Policy to include medical marijuana and related products and services, as well as any other illegal items in the list of Excluded Advertising categories.
- 6. APPROVE USE OF COOPERATIVE PURCHASING AGREEMENT WITH CITY OF FLAGSTAFF UNDER JOB ORDER CONTRACTING
-Anne Dunno, Capital Project Manager
Staff recommends the Board of Directors approve the use of City of Flagstaff's Cooperative Purchasing Agreements with Horizontal Contractors awarded under COF RSOQ 2015-28 Job Order Contracting with individual contract values not to exceed (NTE) \$250,000 in a fiscal year.
- 7. THIRD AMENDMENT TO WOODSON ENGINEERING & SURVEYING, INC. CONTRACT FOR THE BUS STOP MOBILITY IMPROVEMENTS PROJECT
-Anne Dunno, Capital Project Manager
Staff recommends the Board of Directors approve and authorize the third amendment to the Woodson Engineering & Surveying, Inc. contract as a component of the Bus Stop Mobility Improvements Project in an amount not to exceed \$10,000.

DISCUSSION / ACTION ITEMS:

- 8. APPROVE THE FY2016 ANNUAL REPORT
-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors approve the FY2016 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.
- 9. STRATEGIC POLICY ADVANCE
-Jeff Meilbeck, CEO and General Manager
The Board may take action, but no action is needed and no recommendation is being made.



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- 10. UPDATE AND ADOPT REVISED JANUARY 2017 SERVICE CHANGES
-Erika Mazza, Deputy General Manager
Staff recommends the Board of Directors review and adopt the revised service changes for January 2017 operations.
- 11. APPROVE APPLICATION AND EXECUTION OF FEDERAL TRANSIT ADMINISTRATION (FTA) GRANT APPLICATION AZ-2016-002
-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors approve and authorize execution of FTA application AZ-2016-002 totaling \$1,217,905 for projects to include operations, facility rehabilitation, and the passenger shelter program.
- 12. ACCEPT FUNDING AND APPROVE EXECUTION OF ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) AWARD OF FEDERAL FUNDING
-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors accept and approve execution of Arizona Department of Transportation award of \$3,849,050 in federal funds for projects to include facility rehabilitation, environmental review and preliminary engineering of the Bus Rapid Transit system, and purchase of additional articulated buses.
- 13. APPROVE APPLICATION AND EXECUTION OF FEDERAL TRANSIT ADMINISTRATION (FTA) GRANT APPLICATION AZ-2016-003
-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors approve and authorize execution of FTA application AZ-2016-003 totaling \$2,202,522 for purchase of additional articulated buses. (application number is pending final assignment of number from Federal Transit Administration)
- 14. APPROVE AMENDMENT TO NEW FLYER OF AMERICA CONTRACT AND PURCHASE OF FIVE 60-FOOT HYBRID ELECTRIC ARTICULATED BUSES
-James Wagner, Operations Director
Staff recommends the Board of Directors approve the First Amendment to New Flyer of America contract to add one hybrid electric articulated bus and purchase of five 60-foot hybrid electric articulated buses at a cost not to exceed \$4,937,066.

PROGRESS REPORTS:

- 15. UPDATE ON ADOT SECTION 5310 & 5311 GRANT AWARDS
-Heather Dalmolin, Administrative Director
- 16. FY2017 5310 AWARD BUDGET IMPACTS
-Heather Dalmolin, Administrative Director



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17. SUMMARY OF CURRENT EVENTS

-Jeff Meilbeck, CEO and General Manager

- State Funding Task Force
- Proposition 411 Outreach
- Pilot Program for ParkFlag Transit Passes
- Coconino Community College (CCC) Pilot Pass Program Update
- Downtown Business Alliance and Stakeholders (added item)

ITEMS FROM COMMITTEE AND STAFF:

15. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

The next Board meeting will be on Wednesday, November 16, 2016 and it will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to Strategic Long Range and Tactical Planning, Mountain Line Financial Projections and Quarterly Performance Report. The November agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the Board.

16. ADJOURNMENT



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