



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, October 6, 2016
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 9/1/2016
4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.



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5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. ADVERTISING POLICY REVISION – MEDICAL MARIJUANA AND ILLEGAL ITEMS

-Jacki Lenner, Marketing Manager

Staff recommends the Board of Directors approve a revision to the Advertising Policy to include medical marijuana and related products and services, as well as any other illegal items in the list of Excluded Advertising categories.

ii. APPROVE USE OF COOPERATIVE PURCHASING AGREEMENT WITH CITY OF FLAGSTAFF UNDER JOB ORDER CONTRACTING

-Anne Dunno, Capital Project Manager

Staff recommends the Board of Directors approve the use of Cooperative Purchasing Agreement with City of Flagstaff under Job Order Contracting with collective contract value not to exceed (NTE) \$200,000 for FY2017.

iii. THIRD AMENDMENT TO WOODSON ENGINEERING AND SURVEYING, INC. CONTRACT FOR THE BUS STOP MOBILITY IMPROVEMENTS PROJECT

-Anne Dunno, Capital Project Manager

Staff recommends the Board of Directors approve and authorize the third amendment to the Woodson Engineering & Surveying, Inc. contract as a component of the Bus Stop Mobility Improvements Project in an amount not to exceed \$10,000.

b. **DISCUSSION / ACTION ITEMS:**

i. APPROVE THE FY2016 ANNUAL REPORT

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve the FY2016 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.



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ii. STRATEGIC POLICY ADVANCE

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no action is needed and no recommendation is being made.

iii. UPDATE TO JANUARY 2017 SERVICE CHANGES

-Erika Mazza, Deputy General Manager

None. This item is provided for information and discussion with possible action.

iv. APPROVE APPLICATION AND EXECUTION OF FEDERAL TRANSIT ADMINISTRATION (FTA) GRANT APPLICATION AZ-2016-002

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve and authorize execution of FTA application AZ-2016-002 totaling \$1,217,905 for projects to include operations, facility rehabilitation, and the passenger shelter program.

v. ACCEPT FUNDING AND APPROVE EXECUTION OF ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) AWARD OF FEDERAL FUNDING

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors accept and approve execution of Arizona Department of Transportation award of \$3,849,050 in federal funds for projects to include facility rehabilitation, environmental review and preliminary engineering of the Bus Rapid Transit system, and purchase of additional articulated buses.

vi. APPROVE APPLICATION AND EXECUTION OF FEDERAL TRANSIT ADMINISTRATION (FTA) GRANT APPLICATION AZ-2016-003

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve and authorize execution of FTA application AZ-2016-003 totaling \$2,202,522 for purchase of additional articulated buses. (application number is pending final assignment of number from Federal Transit Administration)

vii. APPROVE AMENDMENT TO NEW FLYER OF AMERICA CONTRACT AND PURCHASE OF FIVE 60-FOOT HYBRID ELECTRIC ARTICULATED BUSES

-James Wagner, Operations Director

Staff recommends the Board of Directors approve the First Amendment to New Flyer of America contract to add one hybrid electric articulated bus and purchase of five 60-foot hybrid electric articulated buses at a cost not to exceed \$4,937,066.

c. **PROGRESS REPORTS:**

i. UPDATE ON ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) SECTION 5310 AND 5311 GRANT AWARDS

-Heather Dalmolin, Administrative Director



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ii. FY2017 5310 AWARD BUDGET IMPACTS
-Heather Dalmolin, Administrative Director

iii. SUMMARY OF CURRENT EVENTS
-Jeff Meilbeck, CEO and General Manager

- State Funding Task Force
- Prop 411 Outreach
- Pilot Program for ParkFlag Transit Passes

ITEMS FROM COMMITTEE AND STAFF:

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

The next TAC meeting will be November 3, 2016 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to Strategic Long Range and Tactical Planning, Mountain Line Financial Projections and the Quarterly Performance Report. The November agenda will be available for review on NAIPTA’s website and at NAIPTA’s public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.

7. ADJOURNMENT



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