



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, November 3, 2016
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 9/1/2016
4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.



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5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. APPROVE THE FY2016 ANNUAL REPORT

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve the FY2016 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.

ii. APPROVE FIRST AMENDMENT TO TRANSITFARE AND SYSTEMS LTD TRANSIT IT SOLUTIONS CONTRACT

-James Wagner, Operations Director

Staff recommends the Board of Directors approve the first amendment to TransitFare and Systems Transit IT Solutions contract for Real-time Arrival solution, Stop Annunciators and Wi-Fi routers on board the buses increasing the award amount by \$30,000.

b. **DISCUSSION / ACTION ITEMS:**

i. STRATEGIC LONG RANGE AND TACTICAL PLANNING

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no recommendation is being made.

ii. STRATEGIC POLICY ADVANCE

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no action is needed and no recommendation is being made.

iii. HORIZON AGENDA AND WORK SESSIONS

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no recommendation is being made.

iv. MOBILITY MANAGEMENT INVOLVEMENT: TAXI VOUCHER CASE STUDY

-Kate Morley, Mobility Planner

Provide direction for staff on how the Board of Directors would like to engage in Mobility Management.



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c. PROGRESS REPORTS:

- i. UPDATE ON ARIZONA DEPARTMENT OF TRANSPORTATION (ADOT) SECTION 5310 AND 5311 GRANT AWARDS
-Heather Dalmolin, Administrative Director
- ii. FY2017 5310 AWARD BUDGET IMPACTS
-Heather Dalmolin, Administrative Director
- iii. SUMMARY OF CURRENT EVENTS
-Jeff Meilbeck, CEO and General Manager
 - State Funding Task Force
 - Prop 411 Outreach
 - Pilot Program for ParkFlag Transit Passes
 - Coconino Community College (CCC) Pilot Pass Program Update
 - Downtown Business Alliance and Stakeholders
 - Shop 3 Update

ITEMS FROM COMMITTEE AND STAFF:

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

The Board and TAC Strategic Policy Advance is scheduled for December 1, 2016, 8am – 5pm (you will be notified if the timing gets modified) in the NAIPTA Training Room, 3825 N. Kaspar Dr., Flagstaff, AZ 86004. Please plan to attend in person. Lunch will be provided. The public is invited to attend. The Advance agenda will be available for review on NAIPTA’s website and at NAIPTA’s public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will be discussed at the Advance.

The next TAC meeting will be January 5, 2016 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. January agenda items will include but not be limited to the Financial Audit, Mountain Line Financial Projections, FY2018 Meeting Calendar Review, Advertising Policy, Passenger Fares and the Quarterly Performance Report. The January agenda will be available for review on NAIPTA’s website and at NAIPTA’s public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.

7. ADJOURNMENT



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