



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

NAIPTA General Consulting Services

RSOQ Serial Number: 2017-400

PRE-PROPOSAL CONFERENCE AGENDA

DATE: May 3, 2017

TIME: 1:00 PM

LOCATION: NAIPTA Training Room, 3773 N. Kaspar Drive, Flagstaff, AZ 86004

- I. Welcome and Introductions – Heather Dalmolin, Administrative Director, Procurement Officer
- II. Project Background & Meeting Purpose – Erika Mazza, Deputy General Manager
- III. Statement of Qualification Sections:
 - A. Section I – Scope of Services – Erika Mazza
 - 1) Funding
 - 2) Timeline
 - 3) Scope of Work
 - B. Section II – Proposal Format – Heather Dalmolin
 - 1) RSOQ Registration & Submission
 - 2) Questions & Addendums
 - 3) Contractual Obligations & Requirements
 - C. Section III – Evaluation, Selection and Award – Heather Dalmolin
 - D. Section IV – Terms and Conditions, General Conditions – Staff
- IV. Examples of Proposed Work
- V. Questions
- VI. Closing Comments



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PRE-PROPOSAL CONFERENCE

EXAMPLES OF PROPOSED WORK

Project Name	Anticipated Start Date	Source Funds
HW 180 – Implementation Study	June 1	5305
1st mile/last mile	June 1	5305
BRT Design- FTA Project Development	Fall 2017	5307/39
ITS Guidelines	Fall 2017/Spring 2018	
Developer Standards (Transit Guidelines)	June 1 / Spring 2018	5305
Park n' Ride Capital Plan	Spring 2018	
Facility Renovation – Independent Cost Est	Winter 2018	5307/39
Winslow Transit Plan – Ridership Forecasting & Engineering	June 1	5311



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PRE-PROPOSAL CONFERENCE

May 3, 2017
NAIPTA Offices






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Welcome and Introductions

Heather Dalmolin, Administrative Director



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Project Background & Meeting Purpose

Erika Mazza, Deputy General Manager






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Statement of Qualification Sections

Section I – Scope of Services – Erika Mazza

- ❖ Funding
- ❖ Timeline
- ❖ Scope of Work



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Examples of Proposed Work

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Statement of Qualification Sections

Section II – Proposal Format – Heather Dalmolin

- ❖ RSOQ Registration & Submission
- ❖ Questions & Addendums
- ❖ Contractual Obligations & Requirements




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Statement of Qualification Sections


Section III – Evaluation, Selection and Award –
Heather Dalmolin



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Statement of Qualification Sections


Section IV – Terms and Conditions, General
Conditions – Staff



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Questions & Closing Comments

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