



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, April 6, 2017
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 3/2/2017
4. CALL TO THE PUBLIC



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The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

5. TAC AGENDA

a. **PROGRESS REPORTS:**

i. FY2016 FINANCIAL AUDIT

Lauree Battice, Business Manager

6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. APPROVE NAIPTA HIPAA POLICY

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve and adopt the HIPAA Compliance Policy as developed by staff in accordance with the requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), as amended by the HITECH Act of 2009 (ARRA Title XIII).

b. **DISCUSSION / ACTION ITEMS:**

i. FY2017 COUNTY TAXI VOUCHER PROGRAM RECOMMENDATIONS

-Kate Morley, Mobility Planner

Staff recommends the Board of Directors reduce the number of trips offered in the County Taxi Voucher Program to six trips per person per month



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immediately and continue to monitor voucher rationing to ensure the FY2017 program remains within its adopted budget.

ii. FY2018 COUNTY TAXI VOUCHER PROGRAM

-Jeff Meilbeck, CEO and General Manager

Staff recommends the Board of Directors submit an FY2018 budget proposal to Coconino County that limits the County Taxi Voucher program to the NAIPTA boundary and establishes a 20% fare.

iii. COUNTY TAXI VOUCHER PROGRAM - CLOSE PUBLIC COMMENT PERIOD

-Kate Morley, Mobility Planner

Staff recommends the Board of Directors close the public comment period opened January 18, 2017 in relation to the County Taxi Voucher Program.

iv. PROPOSITION 406 CITY ROADWAY CONSTRUCTION: INTERNAL AND EXTERNAL COMMUNICATION STRATEGIES

-Anne Dunno, Capital Project Manager

The Board may take action, but no recommendation is being made.

v. TRANSPORTATION FUNDING TIMELINE

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no recommendation is being made.

vi. FMPO WORKPLAN

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no recommendation is being made.

c. PROGRESS REPORTS:

i. 5-YEAR PLAN UPDATE

-Erika Mazza, Deputy General Manager

ii. SUMMARY OF CURRENT EVENTS

-Jeff Meilbeck, CEO and General Manager

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

May/June Working Agenda

Strategic Workplan

The next TAC meeting will be May 4, 2017 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr.,



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Flagstaff, AZ 86004 at 10am. The public is invited to attend. May agenda items will include but not be limited to the Budget Presentation and Review of the Strategic Workplan. The May agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.

The Board and TAC Joint Meeting will be held on Wednesday, May 17, 2017, 10am-2pm in the NAIPTA Training Room at 3825 N. Kaspar Dr., Flagstaff, AZ 86004. Parking will be available at the Administrative Office, 3773 N. Kaspar Dr., Flagstaff, AZ 86004. Then follow signs to the Training Room. Please consider carpooling or riding Mountain Line. Your presence is requested in person. Lunch will be served.

8. ADJOURNMENT



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