



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, June 1, 2017
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 4/6/2017
4. CALL TO THE PUBLIC



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The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

5. TAC AGENDA

a. **DISCUSSION / ACTION ITEMS:**

i. FY2018 TAC ELECTION OF OFFICERS

-Rhonda Cashman, Clerk of the Board
Staff recommends the TAC elect officers for FY2018.

6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **DISCUSSION / ACTION ITEMS:**

i. ADOPT THE FY2018 BUDGET

-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors adopt the FY2018 budget of \$18,858,575 as reviewed at May Joint Meeting. The budget supports operation of Mountain Line and Mountain Lift on behalf of City of Flagstaff, Mountain Link on behalf of City of Flagstaff/Northern Arizona University, and Mountain Lift Taxi Voucher Program on behalf of City and County, the Vanpool Program on behalf of Coconino County, and planning services for the City of Winslow.

ii. FY2018 BOARD ELECTION OF OFFICERS

-Rhonda Cashman, Clerk of the Board
Staff recommends the Board elect officers for FY2018.

iii. RESOLUTION: TRANSPORTATION DECISION 2000 RENEWAL

-Jeff Meilbeck, CEO and General Manager



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Staff recommends the NAIPTA Board of Directors pass a resolution encouraging the Flagstaff City Council to establish a citizen input process in preparation for sending a Transportation Decision 2000 renewal question to voters in November 2018.

iv. GENERAL CONSULTING SERVICES CONTRACT AWARD

-Erika Mazza, Deputy General Manager

Staff recommends the NAIPTA Board of Directors 1) Authorize NAIPTA CEO/GM to enter into a contract and execute Attachment A: Task Orders for a not to exceed amount of \$3,970,000 and 2) Authorize NAIPTA CEO/GM to issue small Task Orders not to exceed \$100,000 with firm XXX to provide necessary on-call Architectural and Engineering General Consulting Services.

v. LINDA VISTA PROPERTY ACQUISITION

-Jeff Meilbeck, CEO and General Manager

Staff recommends the Board of Directors authorize NAIPTA CEO and General Manager to finalize the purchase contract for Linda Vista Property (APN 113-22-001S) in the amount of \$875,000 contingent on environmental clearance.

vi. MEETING CALENDAR REVIEW

-Rhonda Cashman, Clerk of the Board

Staff recommends the Board of Directors review the FY2018 meeting dates.

b. CONSENT ITEMS:

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. APPROVE APPLICATION AND EXECUTION OF FEDERAL TRANSIT ADMINISTRATION (FTA) GRANT APPLICATION 6743-2017-010

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve and authorize execution of FTA application 6743-2017-010 totaling \$2,065,372 for projects to include operations and the passenger shelter program.



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ii. APPROVE RENEWAL OF LINE OF CREDIT FROM WELLS FARGO FOR \$500,000

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors direct and authorize staff to renew the Wells Fargo credit line in the amount of \$500,000 to provide cash flow assistance as needed.

iii. APPROVE RENEWAL OF NAIPTA LIABILITY INSURANCE FOR FY2018

-Heather Dalmolin, Administrative Director

Staff requests the Board of Directors approve the purchase of general liability, auto liability, and excess coverage insurance from Aon Risk Services, Inc. at a cost not to exceed the budgeted funds of \$341,482.

iv. APPROVE FY2018 DIESEL FUEL PURCHASE

-Jim Wagner, Operations Director

Staff recommends the Board of Directors award IFB 2017-200 from vendor to be identified and approve purchase of Diesel Fuel for the Mt. Line fleet in the amount of \$392,621 for FY2018.

v. SERVICE BOUNDARY POLICY REVISION

-Rhonda Cashman, Clerk of the Board

Staff recommends the Board of Directors amend the policy regarding the provision of service outside the NAIPTA boundary.

c. PROGRESS REPORTS:

i. SUMMARY OF CURRENT EVENTS

-Jeff Meilbeck, CEO and General Manager

- 5-Year Plan Update
- Highway 180 Implementation Plan Update

EXECUTIVE SESSION

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03 (A)(1) for the following purpose:

1. CEO and General Manager’s Evaluation
2. CEO and General Manager’s Contract

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Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

d. DISCUSSION / ACTION ITEMS:

i. CEO AND GENERAL MANAGER’S CONTRACT

-Art Babbott, Board Chair

The Board of Directors may take action regarding the terms of the General Manager’s Contract.

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

August/September Working Agenda

Strategic Workplan

The next TAC meeting will be August 3, 2017 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. August agenda items will include but not be limited to the DBE Goal, 5307 Grant Application, 5339 Grant Application, Repayment of County Taxi Voucher Funds to the City, Financial Policy Related to Passenger Fares Discussion, Free Standing Non-Profit Sister Agency and the Impacts of Autonomous Vehicles. The August agenda will be available for review on NAIPTA’s website and at NAIPTA’s public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.

8. ADJOURNMENT



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