



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, August 3, 2017
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS



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3. APPROVE TAC MINUTES FROM 6/1/2017

4. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. CONSENT ITEMS:

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. NAIPTA DISADVANTAGED BUSINESS ENTERPRISE (DBE) GOAL, OCTOBER 1, 2017 THRU SEPTEMBER 30, 2020

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve an updated Disadvantaged Business Enterprise (DBE) goal for period October 1, 2017 thru September 30, 2020 with an overall goal of 1% and a race neutral goal of 1%.

ii. APPROVE UPDATED PERSONNEL POLICY MANUAL

-Danelle Knight, Human Resources Generalist



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Staff recommends the Board of Directors approve and adopt an updated Personnel Policy Manual to update various policies to most accurately reflect regulatory requirements and NAIPTA's actual practices.

iii. COCONINO COMMUNITY COLLEGE (CCC) PILOT PASS PROGRAM, IGA FIRST AMENDMENT

-Jacki Lenner, Marketing Manager

Staff recommends the Board of Directors approve the Coconino Community College Pilot Pass Program Amendment to continue the program for a second year, through July 31, 2018.

b. DISCUSSION / ACTION ITEMS:

i. NAIPTA'S 2017 5-YEAR TRANSIT PLAN UPDATE

-Erika Mazza, Deputy General Manager

The Board may take action, but no recommendation is being made.

ii. PROPOSITION 406 CITY ROADWAY CONSTRUCTION: INTERNAL AND EXTERNAL COMMUNICATION STRATEGIES

-Anne Dunno, Capital Project Manager

The Board may take action, but no recommendation is being made

iii. FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION WORPLAN

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no recommendation is being made.

iv. SECTION 5307/5339 APPROVAL OF APPLICATION AND EXECUTION OF CONTRACT

-Alicia Becker, Transit Planner

Staff recommends the Board of Directors: 1) Authorize staff to submit application to the Arizona Department of Transportation (ADOT); and 2) Execute the contract awards for Section 5307/5339 funds from the Federal Transit Administration (FTA) through ADOT for planning and capital purchases.

v. FY2017 TAXI VOUCHER CLOSEOUT

-Kate Morley, Mobility Planner



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The Board may take action, but no recommendation is being made.

vi. REPAYMENT TO CITY FOR COUNTY TAXI VOUCHER PROGRAM

-Jeff Meilbeck, CEO and General Manager

Staff recommends the Board authorize a payment from the NAIPTA general fund to the City of Flagstaff of \$78,090 to reimburse the City for costs incurred on the County Taxi Voucher program.

vii. FINANCIAL POLICY REVIEW: FARES AND FAREBOX RETURN

-Heather Dalmolin, Administrative Director

The Board may take action, but no recommendation is being made

viii. 2017 FEDERAL TRANSIT ADMINISTRATION TRIENNIAL REVIEW

-Heather Dalmolin, Administrative Director

The Board may take action, but no recommendation is being made

ix. CHARTER SERVICE POLICY REVIEW

-Jacki Lenner, Marketing Manager

The Board may take action, but no recommendation is being made

x. FREE-STANDING NON-PROFIT SISTER AGENCY

-Jeff Meilbeck, CEO and General Manager

The Board may take action, but no recommendation is being made

c. PROGRESS REPORTS:

i. SUMMARY OF CURRENT EVENTS

-Jeff Meilbeck, CEO and General Manager

- Over 2 Million Riders in FY2017
- American Public Transportation Association Leadership Program
- Community Transportation Association of America Grant Webinar
- Service Changes Effective August 6th

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

September/October Working Agenda

Strategic Workplan



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The next TAC meeting will be September 7, 2017 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. September agenda items will include but not be limited to the Succession Plan, Impacts of Autonomous Vehicles, NAU and NAIPTA Partnership Idea Exploration, Vanpool Contract Extension, Regional Partnership Request from Central Yavapai Metropolitan Planning Organization (CYMPO) for Vanpools, Winslow Transit Plan Update, Quarterly Performance Report and the Employee Satisfaction Survey. The September agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the TAC.

7. ADJOURNMENT



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