



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE BOARD OF DIRECTORS (BOD) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the Board will hold a meeting on:

Wednesday, September 20, 2017
10:00am
NAIPTA VERA Room
3773 N. Kaspar Dr.
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Board of Directors may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows: -pages 1-4

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVAL OF MEETING MINUTES: 8/16/17 -pages 5-12
4. CALL TO THE PUBLIC



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The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA Board. Comments relating to items on the agenda will be taken at the time the item is discussed. The Board is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT ITEMS:

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

- 5. APPROVE REVISED CHARTER SERVICE POLICY -pages 13-16
-Jacki Lenner, Marketing Manager
Staff recommends the Board of Directors approve the Revised Charter Service Policy to ensure NAIPTA is compliant with federal charter guidelines.

- 6. APPROVE 4TH AMENDMENT TO THE ENTERPRISE RIDESHARE (FORMERLY VRIDE, INC.) VANPOOL PROGRAM CONTRACT
-Kate Morley, Mobility Planner -pages 17-20
Staff recommends the Board of Directors approve the 4th Amendment to the Enterprise Rideshare (formerly vRide) contract which provides public transportation services through a Vanpool Commuter Program. This final amendment will extend the timeline of the contract until September 30th, 2018.

DISCUSSION / ACTION ITEMS:

- 7. STRATEGIC POLICY ADVANCE -page 21
-Jeff Meilbeck, CEO and General Manager
Staff recommends the Transit Advisory Committee and the Board of Directors plan to attend the Strategic Policy Advance scheduled for Thursday, December 7th, 8am-5pm in the NAIPTA Training Room.

- 8. 5339/5307 GRANT UPDATE -pages 22-24
-Erika Mazza, Deputy General Manager
NAIPTA Staff does not have a recommendation for the Board at this time.

- 9. UPDATE ON MILLTOWN PROJECT -page 25
-Jeff Meilbeck, CEO and General Manager



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NAIPTA Staff and Vintage Partners will provide an update on the Milltown Project as it relates to transit planning, traffic mitigation and urban design.

10. CITY OF FLAGSTAFF HIGH OCCUPANCY HOUSING PLAN UPDATE

-Alicia Becker, Transit Planner -pages 26-31

The Board may take action to adopt a letter of support for the City of Flagstaff's High Occupancy Housing Plan.

CITY OF FLAGSTAFF HIGH OCCUPANCY HOUSING PLAN PRESENTATION

-Sara Dechter, City of Flagstaff Comprehensive Planning Manager

11. RESOLUTION 2018-001: TRANSFER OF TWO 35 FOOT DIESEL GILLIG BUSES -pages 32-43

-George Gillette, Fleet Manager

Staff recommends the Board of Directors adopt Resolution 2018-001 and approve transfer of two 35 Foot Diesel Gillig Buses used for Mountain Line Route service to Metropolitan Evansville Transit system (METS) of Evansville, Indiana for other public transit services effective no later than October 1, 2017.

12. NAIPTA SUCCESSION PLAN -page 44

-Jeff Meilbeck, CEO and General Manager

Staff recommends the Board of Directors consider and discuss a proposed succession plan.

13. UPDATE FARES AND FAREBOX RETURN -page 45

-Heather Dalmolin, Administrative Director

The Board may take action to provide direction to staff.

14. WINSLOW TRANSIT PLAN UPDATE -pages 46-50

-Kate Morley, Mobility Planner

The Board may take action to provide direction to staff on the Winslow Transit Plan.

15. INFRASTRUCTURE PRIORITIES TO CONGRESSMAN O'HALLERAN

-Jeff Meilbeck, CEO and General Manager -page 51

Staff recommends the Board of Directors schedule a meeting with Congressman O'Halleran's office in partnership with the City of Flagstaff and the FMPO to convey our infrastructure spending priorities.

16. HIGHWAY 180 IMPLEMENTATION PLAN SCOPE STATEMENT

-Jeff Meilbeck, CEO and General Manager -added item

Staff recommends the Board of Directors adopt the Highway 180 Implementation Plan Scope Statement.



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PROGRESS REPORTS:

17. MERIT PROGRAM AND HISTORY
-Heather Dalmolin, Administrative Director
18. EMPLOYEE SATISFACTION SURVEY
-Jeff Meilbeck, CEO and General Manager
19. SUMMARY OF CURRENT EVENTS
-Jeff Meilbeck, CEO and General Manager
 - Citizens' Transportation Tax Commission -added item

ITEMS FROM COMMITTEE AND STAFF:

20. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS
October/November Working Agenda -page 52
Strategic Workplan -pages 53-54
The next Board meeting will be October 18, 2017 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. October agenda items will include but not be limited to the NAIPTA Annual Report, Federal Grant Application #6743-2017-2, Triennial Review Closeout Report, Report Back On Job Order Contracting (JOC) Through City, NAU and NAIPTA Partnership Idea Exploration and Impacts of Autonomous Vehicles. The October agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting, and should be consulted for a list of items that will come before the Board.
21. ADJOURNMENT



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