



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, February 1, 2018
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 1/4/2018
4. CALL TO THE PUBLIC



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The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. CONSENT ITEMS:

There are no items for the consent agenda.

b. DISCUSSION / ACTION ITEMS:

i. SECTION 5310 APPROVAL OF APPLICATION AND EXECUTION OF CONTRACT

-Kate Morley, Mobility Planner

Staff recommends the Board of Directors: 1) Authorize staff to submit application to the Arizona Department of Transportation (ADOT); and 2) Execute the contract of award for Section 5310 funds from the Federal Transit Administration (FTA) through ADOT for the continuation of the Mobility Management, Taxi Voucher Programs, ADA Plus Operations.

ii. SECTION 5311 APPROVAL OF APPLICATION AND EXECUTION OF CONTRACT

-Kate Morley, Mobility Planner

Staff recommends the Board of Directors: 1) Authorize staff to submit application to the Arizona Department of Transportation (ADOT); and 2) Execute the contract of award for Section 5311 funds from the Federal Transit Administration (FTA) through ADOT for the continuation of the vanpool program and to expand transit service along US 180 related to winter congestion.

iii. MILL TOWN LETTER TO CITY MANAGER'S OFFICE

-Jeff Meilbeck, CEO and General Manager





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Staff recommends the Board of Directors consider sending a letter to the Flagstaff City Manager's office regarding NAIPTA's perspective on the proposed Mill Town development.

iv. US 180 IMPLEMENTATION PLAN UPDATE

-Kate Morley, Mobility Planner

This item is for discussion only with no recommendation being made at this time.

v. TRANSPORTATION DECISION 2018

-Jeff Meilbeck, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

vi. UPDATE - GENERAL CONSULTING SERVICES CONTRACT

-Erika Mazza, Deputy General Manager

Staff does not have a specific recommendation. NAIPTA Board of Director's may discuss and provide direction.

vii. NAIPTA ADMINISTRATION REMODEL - UPDATE

-Wade Forrest, Facilities Manager

This item is for discussion only with no recommendation being made at this time.

viii. NAIPTA - FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO) EXCHANGE OF FUNDS

-Jeff Meilbeck, CEO and General Manager

Staff recommends the Board of Directors authorize staff to exchange \$255,000 in Transit tax funding for \$255,000 of Surface Transportation Block Grant (STBG) funding from the Flagstaff Metropolitan Planning Organization (FMPO).

c. **PROGRESS REPORTS:**

i. COST OF TURNOVER

-Heather Dalmolin, Administrative Director

ii. CEO SUCCESSION PLAN CONTRACT AND SCHEDULE

-Heather Dalmolin, Administrative Director



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- iii. 2ND QUARTER PERFORMANCE REPORT AND FUND BALANCE REPORT
-Heather Dalmolin, Administrative Director
 - iv. SUMMARY OF CURRENT EVENTS
-Jeff Meilbeck, CEO and General Manager
6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS
March/April Working Agenda
Strategic Workplan
The next TAC meeting will be March 1, 2018 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. March agenda items will include but not be limited to the Financial Audit, Budget Process, CEO and General Manager's Evaluation and the Employee Satisfaction Survey. The March agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.
7. ADJOURNMENT



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