



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, March 1, 2018
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES FROM 2/1/2018
4. CALL TO THE PUBLIC



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The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

There are no items for the consent agenda.

b. **DISCUSSION / ACTION ITEMS:**

i. APPROVE THE FY2017 FINANCIAL AUDIT REPORT

-Lauree Battice, Business Manager

Staff recommends the Board of Directors approve the FY2017 Financial Audit Report as completed by Fester and Chapman P.C.

ii. BUDGET PROCESS DISCUSSION

-Heather Dalmolin, Administrative Director

The Board may provide direction, but there is no recommendation from staff at this time.

iii. AWARD OF RFP 2018-114 NAIPTA OFFICE BUILDING RENOVATION

-Wade Forrest, Facilities Manager

Staff recommends the Board of Directors award RFP 2018-114 and contract for the NAIPTA Office Building Renovation to X in the amount not to exceed X.

iv. TRANSPORTATION DECISION 2018

-Jeff Meilbeck, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

v. 2017 5-YEAR TRANSIT IMPLEMENTATION PLAN

-Alicia Becker, Transit Planner



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The Board may take action to provide direction to staff on the 5-Year Transit Implementation Plan.

c. PROGRESS REPORTS:

i. CEO AND GENERAL MANAGER SUCCESSION PLAN UPDATE

-Scott Overton, Board Chair

ii. EMPLOYEE SATISFACTION SURVEY

-Jeff Meilbeck, CEO and General Manager

iii. SUMMARY OF CURRENT EVENTS

-Jeff Meilbeck, CEO and General Manager

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

April/May Working Agenda

Strategic Workplan

The next TAC meeting will be April 5, 2018 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. April agenda items will include but not be limited to the Budget Message, Office Remodel Construction Update, Bus Purchase, Adopt Vanpool Business Plan, CEO and General Manager Evaluation Update and CEO and General Manager Succession Plan Update. The April agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

7. ADJOURNMENT



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