



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, October 4, 2018
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. APPROVE TAC MINUTES 9/6/2018
4. CALL TO THE PUBLIC



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The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

5. SAFETY BRIEFING
6. COCONINO COMMUNITY COLLEGE PROPOSITION 417 PRESENTATION
7. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. FY2019 PURCHASE OF DIESEL FUEL FROM CARTER OIL COMPANY

-Jim Wagner, Operations Director

Staff recommends the Board of Directors: Approve bulk diesel fuel purchase from Carter Oil Company for Mountain Line fleet not to exceed \$432,268.00 for FY2019.

ii. FY2019 PURCHASE OF STAFF UNIFORMS FROM ALL ABOARD EMBROIDERY

-Jim Wagner, Operations Director

Staff recommends the Board of Directors: 1) Award procurement of staff uniforms from All Aboard Embroidery; 2) Approve a 5-year contract with All Aboard Embroidery for goods and services not to exceed of \$150,000 during the contract period; and 3) Authorize CEO and General Manager to approve annual Task Orders to assign annual scope of work and value as long as cost doesn't exceed the budget as approved by the Board.



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b. DISCUSSION / ACTION ITEMS:

i. APPROVE THE NAIPTA FY2018 ANNUAL REPORT

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors approve the FY2018 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.

ii. ADOPT RESOLUTION 2019-100 AND APPROVE SUPPLEMENTAL AGREEMENT

-Heather Dalmolin, Administrative Director

Staff recommends that the Board of Directors approve a Supplemental Agreement with Arizona Department of Transportation and adopt Authorizing Resolution #2019-100 to authorize Erika Mazza to act on federal funding matters on behalf of NAIPTA as CEO and General Manager.

iii. NORTHERN ARIZONA COUNCIL OF GOVERNMENTS (NACOG) REGIONAL PASSENGER TRANSPORTATION STUDY OVERVIEW

-Kate Morley, Mobility Planner

The Board may provide direction, but there is no recommendation from staff at this time.

iv. AECOM GENERAL CONSULTING SERVICES CONTRACT TASK ORDER UPDATE

-Erika Mazza, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

v. TRANSPORTATION DECISION 2018

-Erika Mazza, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

vi. EMPLOYEE SATISFACTION SURVEY

-Erika Mazza, CEO and General Manager

No action is being recommended, but the Board may direct staff on modifications to future Employee Satisfaction including survey instruments or methodology.



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c. PROGRESS REPORTS:

i. OFFICE BUILDING RENOVATION PROJECT - FINAL UPDATE

-Wade Forrest, Facilities Manager

ii. SUMMARY OF CURRENT EVENTS

-Erika Mazza, CEO and General Manager

8. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

November/December/January Working Agenda

Strategic Workplan

The next TAC meeting will be November 1, 2018 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to the Transportation Decision 2018, Mountain Line Financial Projections, Quarterly Performance Report and the Workforce Utilization Report. The November agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

9. ADJOURNMENT



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