



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, November 1, 2018
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. SAFETY BRIEFING
4. APPROVE TAC MINUTES 10/4/2018



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5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

6. TAC AGENDA

a. **DISCUSSION / ACTION ITEMS:**

i. MEETING CALENDAR REVIEW – JANUARY 2019

-Rhonda Cashman, Clerk of the Board

Staff recommends the Transit Advisory Committee members determine if there will be a quorum for the Thursday, January 3rd TAC meeting.

7. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

There are no consent items.

b. **DISCUSSION / ACTION ITEMS:**

i. AUTHORIZE ADDITIONAL FY2019 TASK ORDER TO AECOM TECHNICAL SERVICES, INC. UNDER THEIR GENERAL SERVICES MASTER CONTRACT

-Erika Mazza, CEO and General Manager

Staff recommends the Board of Directors: Authorize and assign NAIPTA CEO and General Manager to add Task Order #10 to AECOM's FY2019 Work Plan for a West Rt. 66 and Milton Intersection Feasibility Study with a valuation not to exceed \$150,000.

ii. FY2019 1st QUARTER PERFORMANCE REPORT

-Heather Dalmolin, Administrative Director

The Board may provide direction, but there is no recommendation from staff at this time.



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iii. 2018 – 2019 MOUNTAIN EXPRESS PROGRAM UPDATE

-Kate Morley, Development Director

The Board may provide direction, but there is no recommendation from staff at this time.

iv. SECTION 5305 COMPREHENSIVE OPERATIONS ANALYSIS AND CAPITAL PLANNING GRANT

-Kate Morley, Development Director

Staff recommends the Board of Directors: Authorize 1) Application for \$286,000 to the Arizona Department of Transportation (ADOT) through the Flagstaff Metropolitan Planning Organization for a Section 5305(e) Planning Grant to create a Comprehensive Operations Analysis and Capital Plan; and 2) Execution of Contract of Award.

v. NORTHERN ARIZONA UNIVERSITY (NAU) SOCIAL AND BEHAVIORAL SCIENCES (SBS) MCCONNELL DRIVE FEASIBILITY STUDY UPDATE

-Anne Dunno, Capital Project Manager

The Board may provide direction, but there is no recommendation from staff at this time.

vi. TRANSPORTATION DECISION 2018

-Erika Mazza, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

vii. STRATEGIC ADVANCE OUTLINE

-Erika Mazza, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

c. PROGRESS REPORTS:

i. NAIPTA'S SNOW PREPAREDNESS

-Wade Forrest, Facilities Manager

ii. MOUNTAIN LINE STUDENT BUS PASS SALES UPDATE

-Jacki Lenners, Marketing Manager

iii. FEDERAL FY2018 YEAR-END WORKFORCE ANALYSIS

-Heather Dalmolin, Administrative Director



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iv. SUMMARY OF CURRENT EVENTS

-Erika Mazza, CEO and General Manager

ITEMS FROM COMMITTEE AND STAFF:

8. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

December/January Working Agenda
Strategic Workplan

The Board and TAC Advance is scheduled for Thursday, December 6th, 8am-5pm in the NAIPTA Training Room, 3825 N. Kaspar Dr. More information will be forthcoming.

The next TAC meeting will be January 3, 2018 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. January agenda items will include but not be limited to City Lease Agreement Amendment, Bus Stop Infrastructure Update, FY2020 Meeting Calendar, Fare Study, Final US 180 Implementation Plan, Strategic Workplan Approval, Coordinated Plan Update, Mountain Express Marketing/Ridership Update and New Year's Eve Marketing/Ridership Update. The January agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

9. ADJOURNMENT

