



## **Northern Arizona Intergovernmental Public Transportation Authority**

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · [www.mountainline.az.gov](http://www.mountainline.az.gov)

### NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, January 3, 2019  
10:00 am  
NAIPTA Conference Room  
3773 N. Kaspar Drive  
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. SAFETY BRIEFING
4. APPROVE TAC MINUTES 10/4/2018 and 11/1/2018



*Getting you where you want to go*





**5. CALL TO THE PUBLIC**

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

**6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA**

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

**a. CONSENT ITEMS:**

There are no consent items.

**b. DISCUSSION / ACTION ITEMS:**

**i. FY2019 SPECIAL ELECTION OF BOARD OFFICERS**

-Rhonda Cashman, Clerk of the Board

Staff recommends the Board of Directors elect officers for the remaining FY2019 term.

**ii. FY2019 AND FY2020 MEETING CALENDAR REVIEW**

-Rhonda Cashman, Clerk of the Board

Staff recommends the Board of Directors review and provide direction regarding the remaining FY2019 meeting dates and approve the FY2020 meeting dates.

**iii. INTERGOVERNMENTAL AGREEMENT WITH NORTHERN ARIZONA UNIVERSITY FOR MCCONNELL DR. AND SIDEWALK MULTIMODAL IMPROVEMENTS PROJECT**

-Anne Dunno, Capital Project Manager

Staff recommends the Board of Directors review and approve an Intergovernmental Agreement (IGA) between NAIPTA and Northern Arizona University (NAU) for the McConnell Dr. and Sidewalk Multimodal Improvement Project.





## Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

iv. 2019 STRATEGIC WORKPLAN

-Erika Mazza, CEO and General Manager

Staff recommends the Board of Directors consider, revise, recommend and ultimately adopt the 2019 Strategic Work Plan.

v. AUTHORIZE ADDITIONAL FY2019 TASK ORDER TO AECOM TECHNICAL SERVICES, INC. GENERAL SERVICES MASTER CONTRACT FOR AUTONOMOUS BUS FEASIBILITY STUDY

-James Wagner, Operations Director

Staff recommends the Board of Directors: Approve Task Order #14, Autonomous Bus Feasibility Study with AECOM in the amount not to exceed \$100,000.

vi. NAIPTA U.S. 180 IMPLEMENTATION PLAN

-Kate Morley, Development Director

Staff recommends the Board of Directors adopt the NAIPTA U.S. 180 Implementation Plan.

vii. FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION AND NAIPTA COORDINATED PUBLIC TRANSIT HUMAN SERVICES TRANSPORTATION PLAN OVERVIEW

-Estella Hollander, Associate Transit Planner

The Board may provide direction, but there is no recommendation from staff at this time.

viii. BUS STOP AMENITY DISTRIBUTION UPDATE

-Anne Dunno, Capital Project Manager and Wade Forrest, Facilities Manager

The Board may provide direction, but there is no recommendation from staff at this time.

c. **PROGRESS REPORTS:**

i. COMMERCIAL DRIVERS LICENSE TRAINING AND TESTING SITE AGREEMENT

-Heather Dalmolin, Administrative Director

ii. NEW YEAR'S EVE MARKETING AND RIDERSHIP UPDATE

-Jacki Lenner, Marketing Manager



*Getting you where you want to go*





## Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · [www.mountainline.az.gov](http://www.mountainline.az.gov)

### iii. SUMMARY OF CURRENT EVENTS

-Erika Mazza, CEO and General Manager

#### **ITEMS FROM COMMITTEE AND STAFF:**

#### **7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS**

February/March Working Agenda

Strategic Workplan

The next TAC meeting will be February 7, 2019 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. February agenda items will include but not be limited to a Possible Public Hearing for Service Changes, Transportation Decision 2018 Report Out with Dr. Fred Solop, Financial Management Policy Discussion, Quarterly Performance Report, Review Performance Measures, Capital Project Group Update, Downtown Connection Center Update, Job Order Contracting Update, 5310/5311 Grant Applications, Safety Management Systems, Mountain Express Marketing and Ridership Update and the Fare Study Update. The February agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

#### **8. ADJOURNMENT**



*Getting you where you want to go*

