



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, February 7, 2019
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. SAFETY BRIEFING
4. APPROVE TAC MINUTES 1/3/2019



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5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

6. TAC AGENDA

a. PROGRESS REPORTS:

i. BUS STOP AMENITY DISTRIBUTION UPDATE

-Anne Dunno, Capital Project Manager & Wade Forrest, Facilities Manager

ii. UPDATE TO TAC ON THE BOARD OF DIRECTORS' OUTCOME FOR THE AUTONOMOUS BUS FEASIBILITY STUDY

- James Wagner, Operations Director

7. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. CONSENT ITEMS:

There are no consent items.

b. PROGRESS REPORTS:

i. FY2019 2ND QUARTER PERFORMANCE REPORT

-Heather Dalmolin, Administrative Director

ii. MOUNTAIN EXPRESS MARKETING/RIDERSHIP UPDATE

-Jacki Lenner, Marketing Manager

c. DISCUSSION / ACTION ITEMS:

i. TRANSPORTATION DECISION 2018 REPORT OUT WITH DR. FRED SOLOP

-Jacki Lenner, Marketing Manager



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The Board may provide direction, but there is no recommendation from staff at this time.

ii. AUGUST 2019 SERVICE CHANGES

-Kate Morley, Development Director

Staff recommends the Board of Directors 1) Review the proposed service enhancements for August 2019; and 2) Open public comment period thru March 21, 2019.

iii. FINANCIAL MANAGEMENT PLAN

-Heather Dalmolin, Administrative Director

The Board may provide direction, but there is no recommendation from staff at this time.

iv. AECOM GENERAL CONSULTING SERVICES CONTRACT TASK ORDER UPDATE

-Kate Morley, Development Director

The Board may provide direction, but there is no recommendation from staff at this time.

v. COLLECTIVE GRANT RESOLUTION

-Erika Mazza, CEO and General Manager

Staff recommends the Board of Directors direct the NAIPTA CEO and General Manager to develop an annual Collective Grant Resolution for future grant application and execution.

vi. SECTION 5310 APPROVAL OF APPLICATION AND EXECUTION OF CONTRACT

-Estella Hollander, Mobility Planner

Staff recommends the Board of Directors: 1) Authorize staff to submit application to the Arizona Department of Transportation (ADOT); and 2) Execute the contract of award for Section 5310 funds from the Federal Transit Administration (FTA) through ADOT for the continuation of the Mobility Management and Mountain Lift Taxi Programs, ADA Plus Operations, regional training program, and bus stop mobility improvements.

vii. APPROVE MUTUAL CANCELLATION AGREEMENT FOR NAIPTA – COCONINO COUNTY 3RD AMENDMENT

-Heather Dalmolin, Administrative Director





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Staff recommends the Board of Directors approve a mutual cancellation agreement to cancel the NAIPTA - Coconino County Intergovernmental Agreement (IGA) 3rd Amendment.

viii. DOWNTOWN CONNECTION CENTER (DCC) UPDATE

-Anne Dunno, Capital Project Manager

The Board may provide direction, but there is no recommendation from staff at this time. Staff is seeking guidance from the Board on goals, vision, programming and next steps for locating a permanent Downtown Connection Center (DCC).

EXECUTIVE SESSION (BOARD ONLY)

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03(A)(3), (4) and (7) for the following purpose:

1. Discussion and consultation with NAIPTA's attorney for legal advice and with NAIPTA's attorney and designated representatives of NAIPTA in order to consider its position and instruct its representatives regarding negotiations for the purchase of real property. ARS 38-431.03(A)(3), (4) and (7).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

d. **PROGRESS REPORTS:**

i. SUMMARY OF CURRENT EVENTS

-Erika Mazza, CEO and General Manager

ITEMS FROM COMMITTEE AND STAFF:

8. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

March/April Working Agenda

Strategic Workplan

The next TAC meeting will be March 7, 2019 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. March agenda items will include but not be limited to Active Transportation and Flagstaff Urban Trail System (FUTS) Master Plan Presentation, Financial Audit,



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Downtown Connection Center (DCC) Licensing Agreement, Fare Study Report, Approve Transportation Improvement Program (TIP) Table and Grant Resolution, Budget Process, August 2019 Service Changes-Review Public Comments, Kaspar/Route 66 Intersection IGA with City, Bus Rapid Transit (BRT) Update, Job Order Contracting (JOC) Award, Strategic Workplan Objectives, Mountain Express Close Out Report/Survey Results and the Employee Satisfaction Survey. The March agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

9. ADJOURNMENT



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