



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, March 7, 2019
10:00 am
NAIPTA Conference Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. SAFETY BRIEFING
4. APPROVE TAC MINUTES 2/7/2019



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5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT ITEMS:**

There are no items for the consent agenda.

b. **DISCUSSION / ACTION ITEMS:**

i. PRESENTATION ON THE FLAGSTAFF METROPOLITAN PLANNING ORGANIZATION (FMPO) ACTIVE TRANSPORTATION MASTER PLAN

-Kate Morley, Development Director and Martin Ince, FMPO Multimodal Planner

This item is for information and discussion only.

ii. CONSIDER APPROVAL OF THE PROPOSED AUGUST 2019 SERVICE CHANGES

-Kate Morley, Development Director

Staff recommends the Board of Directors: 1) Review the public comments received to date, 2) Close the public comment period effective March 21, 2019 at 5pm, and 3) Approve proposed service changes for August 2019.

iii. CONSIDER THE COLLECTIVE GRANT RESOLUTION AND TRANSPORTATION IMPROVEMENT PROGRAM

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors: 1) Approve the FY2019 Collective Grant Resolution for federal and state transit grant applications and subsequent executions as necessary to support transit programs within the 5-year financial plan and 2) Approve the Transit Program from the regional Transportation Improvement Program.



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iv. REVIEW NAIPTA FY2020 BUDGET PROCESS

-Erika Mazza, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

v. CONSIDER THE FY2018 FINANCIAL AUDIT REPORT

-Lauree Battice, Business Manager

Staff recommends the Board of Directors approve the FY2018 Financial Audit Report as completed by Fester and Chapman P.C. and authorize staff to file report as required by March 31, 2019.

c. PROGRESS REPORTS:

i. REPORT ON FARE STRATEGIES STUDY

-Heather Thornton, Purchasing Specialist

ii. UPDATE ON THE KASPAR DRIVE/ROUTE 66 INTERSECTION

-Anne Dunno, Capital Project Manager

iii. UPDATE ON CITY OF WINSLOW TRANSIT REQUEST

-Erika Mazza, CEO and General Manager

iv. REPORT ON EMPLOYEE SATISFACTION SURVEY

-Erika Mazza, CEO and General Manager

v. SUMMARY OF CURRENT EVENTS

-Erika Mazza, CEO and General Manager

ITEMS FROM COMMITTEE AND STAFF:

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

April/May Working Agenda

Strategic Workplan

The next TAC meeting will be April 4, 2019 and will be a WebEx meeting based in Flagstaff in the NAIPTA VERA Conference room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. April agenda items will include but not be limited to August 2019 Service Changes, CDL Site IGA with Coconino County and Northern Arizona University (NAU), Winslow Regional Request for Service, Adopt the Coordinated Plan, Approve the Transit Guidelines, the Budget Message, Downtown Connection Center 1st Amendment to the IGA with the City of Flagstaff, Kaspar/Route 66 Intersection



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IGA with City of Flagstaff, Kaspar Intersection Contracts for Kaspar Design, Kaspar Construction and the Linda Vista Extension Plan, Job Order Contracting (JOC) Award, CEO Evaluation and Contract, Shelter Rehab Project Update, McConnell Project Contract Update, Get on Board Day – April 25th Event Plan, Bus Rapid Transit (BRT) Update. The April agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

8. ADJOURNMENT



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