



## Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive • Flagstaff, AZ 86004 • 928-679-8900 • FAX 928-779-6868 • www.mountainline.az.gov

### Board of Directors Minutes for Monday, July 22, 2019

NAIPTA  
3773 N. Kaspar Dr.  
Flagstaff, AZ 86004

**NOTE:** IN ACCORDANCE WITH PROVISIONS OF THE ARIZONA REVISED STATUTES THE SUMMARIZED MINUTES OF NAIPTA BOARD MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITHIN QUOTATION MARKS ARE VERBATIM.

The Board of Directors met in Emergency Session on Monday, July 22, 2019 at 10:00 am in the NAIPTA VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004.

This was a WEB BASED meeting. Members of the Board attended in person, by telephone or internet conferencing. The public was invited to observe and participate in the meeting at the address above.

#### **BOARD MEMBERS PRESENT:**

Jamie Whelan (Chair), City Councilor, City of Flagstaff;  
Steve Peru (Vice Chair), Chief Development and Government Relations Officer, CCC, designee, (WebEx);  
Joanne Keene, (Secretary), Executive Vice President and Chief of Staff, NAU, (WebEx);  
Jim McCarthy, City Councilor, City of Flagstaff, (WebEx), joined at approximately 4:30pm;  
*\*Three of our five Board member seats must be present to constitute a quorum.*  
*\*\*The City of Flagstaff holds two seats.*

#### **BOARD MEMBERS EXCUSED:**

Art Babbott, Board of Supervisors, Coconino County;

#### **NAIPTA STAFF IN ATTENDANCE:**

Erika Mazza, CEO and General Manager, (WebEx);  
Heather Dalmolin, Administrative Director;  
Jon Matthies, IT Manager;  
Rhonda Cashman, Executive Assistant and Clerk of the Board

#### **GUESTS PRESENT:**

Austin Aslan, City Councilor, City of Flagstaff, alternate, (WebEx)

1. CALL TO ORDER -Chair Whelan called the meeting to order at 4:27pm.
2. ROLL CALL



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**DISCUSSION / ACTION ITEMS:**

**3. CONSIDER AN INTERGOVERNMENTAL AGREEMENT (IGA) WITH COCONINO COUNTY FOR EMERGENCY EVACUATION ASSISTANCE**

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors: Approve an intergovernmental agreement (IGA) by and between NAIPTA and Coconino County for providing emergency evacuation assistance during the Museum Fire.

Ms. Dalmolin reported NAIPTA and the County have been working on this type of agreement and knew it was needed. This IGA is specific to the Museum Fire. Our agencies will continue to work toward a long-term agreement for future preparedness. Secretary Keene, Director McCarthy and Vice Chair Peru all stated their support for this agreement and NAIPTA efforts to assist in this critical situation. Ms. Mazza thanked Board members for being in attendance on short notice and conveyed her appreciation to all NAIPTA partners for their efforts during this crisis. Chair Whelan thanked everyone for their support. Secretary Keene moved to approve the IGA as presented. Director McCarthy seconded. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Jamie Whelan	X	
Steve Peru	X	
Joanne Keene	X	
Jim McCarthy	X	

**ITEMS FROM COMMITTEE AND STAFF:**

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS**

The next Board meeting will be August 21, 2019 and will be a WebEx meeting based in Flagstaff in the NAIPTA Training Room, 3825 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. Parking is available at the main office: 3773 N. Kaspar Drive. The public is invited to attend. August agenda items will include but not be limited to the Financial Management Plan #5-#10, Procurement Resolution, Delegation of Authority Resolution, Fare Strategies Discussion, Marketing Plan, Update on the Bus Rapid Transit (BRT) and a possible Executive Session for the CEO and General Manager Performance Review and Real Estate Discussion. The August agenda will be available for review on NAIPTA’s website and at NAIPTA’s public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

- 17. ADJOURNMENT** -Chair Whelan adjourned the meeting at approximately 4:33pm.





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Jamie Whelan, Vice Chair of the NAIPTA Board of Directors

ATTEST:

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Rhonda Cashman, Clerk of the Board



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