



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the TAC will hold a meeting on:

Thursday, December 5, 2019
10:00 am
NAIPTA Training Room
3825 N. Kaspar Drive
Parking at 3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE



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4. APPROVE TAC MINUTES 11/7/2019

5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **DISCUSSION / ACTION ITEMS:**

i. UPDATE ON THE FARE STRATEGIES STUDY

-Heather Dalmolin, Administrative Director

The Board may provide direction, but there is no recommendation from staff at this time.

ii. UPDATE ON AMERICAN PUBLIC TRANSPORTATION ASSOCIATION'S (APTA'S) PEER REVIEW

-Erika Mazza, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

iii. UPDATE ON BUS RAPID TRANSIT PROJECT

-Bizzy Collins, Transit Planner

The Board may provide direction, but there is no recommendation from staff at this time.

iv. CONSIDER FUNDING FOR SERVICE PRIORITIZATION

-Kate Morley, Development Director

Staff recommends the Board of Directors provide direction to pursue new funding sources in order to deliver on recently adopted service priorities.

v. FY2020 AND FY2021 MEETING CALENDAR REVIEW

-Rhonda Cashman, Executive Assistant and Clerk of the Board



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Staff recommends the Board of Directors review and provide direction regarding the remaining FY2020 meeting dates and approve the FY2021 meeting dates.

vi. CONSIDER APPOINTMENT OF TAC BUSINESS OR ECONOMIC DEVELOPMENT MEMBER

-Rhonda Cashman, Executive Assistant and Clerk of the Board

Staff recommends the Board of Directors consider appointing a Business or Economic Development representative to the TAC, effective January 18, 2020.

vii. EMPLOYEE SATISFACTION SURVEY – SEPTEMBER 2019

-Erika Mazza, CEO and General Manager

No action is being recommended, but the Board may direct staff on modifications to future Employee Satisfaction Surveys including survey instruments or methodology.

b. PROGRESS REPORTS:

i. UPDATE ON AUGUST SERVICE CHANGES

-Bizzy Collins, Transit Planner

ii. DELEGATIONS OF AUTHORITY

-Erika Mazza, CEO and General Manager

iii. SUMMARY OF CURRENT EVENTS

-Erika Mazza, CEO and General Manager

EXECUTIVE SESSION (BOARD ONLY)

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03(A)(3), (4) and (7) for the following purposes:

1. Discussion and consultation with NAIPTA's attorney for legal advice and with NAIPTA's attorney and designated representatives of NAIPTA in order to consider its position and instruct its representatives regarding negotiations for the purchase of real property. ARS 38-431.03(A)(3), (4) and (7).



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Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

ITEMS FROM COMMITTEE AND STAFF:

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS
January/February Working Agenda

There is no TAC meeting on January 2, 2020. It has been cancelled due to anticipated difficulty achieving quorum during the holiday week.

The next TAC meeting will be February 6, 2020 and will be a WebEx meeting based in Flagstaff in the NAIPTA Training Room, 3825 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. February agenda items may include but not be limited to the Revision of the Rules of Procedure and Code of Conduct, Quarterly Performance Report, and Review Performance Measures. The February agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

8. ADJOURNMENT



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