



NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE
EXECUTIVE SESSION OF THE BOARD OF DIRECTORS (BOD)
OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC
TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors (BOD) of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the Board will hold a meeting on:

Wednesday, January 15, 2020

10:00am

NAIPTA Training Room

3825 N. Kaspar Dr.

(Parking at 3773 N. Kaspar Dr.)

Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Board of Directors may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

-pages 1-4

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE





Northern Arizona Intergovernmental Public Transportation Authority

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4. APPROVAL OF MINUTES ON 12/18/2019 -pages 5-13

5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA Board. Comments relating to items on the agenda will be taken at the time the item is discussed. The Board is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT ITEMS:

There are no items for the consent agenda.

DISCUSSION / ACTION ITEMS:

6. CONSIDER AN UPDATE TO THE PURCHASING POLICY-pages 14-15
-Heather Dalmolin, Administrative Director -updated
Staff recommends the Board of Directors approve an update to the Purchasing Policy to realign purchase levels to recently updated federal limits, modify change limit authorized for CEO and General Manager to align with delegation recently added to our process, and to add membership to the list of excluded purchases requiring a purchase order.
7. CONSIDER THE FARE STRATEGIES IMPLEMENTATION PLAN
-Heather Dalmolin, Administrative Director -pages 16-19
Staff recommends the Board of Directors approve the Fare Strategies Implementation Plan developed as a result of the Fare Strategies Study.
8. MOUNTAIN LINE ADVERTISING PROGRAM -pages 20-31
-Jacki Lenner, Marketing and Communications Manager
The Board may provide direction, but there is no recommendation from staff at this time.
9. CONSIDER FUNDING FOR SERVICE PRIORITIZATION -pages 32-37
-Erika Mazza, CEO and General Manager
Staff recommends the Board of Directors provide direction to pursue new funding sources in order to deliver on recently adopted service priorities.
10. UPDATE ON THE FEDERAL TRANSIT ADMINISTRATION TRIENNIAL REVIEW FOR 2020
-Heather Dalmolin, Administrative Director -pages 38-39



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The Board may provide direction, but there is no recommendation from staff at this time.

11. CONSIDER AECOM GENERAL CONSULTING SERVICES CONTRACT TASK ORDER MODIFICATIONO -pages 40-43
-Kate Morley, Development Director
Staff recommends the Board of Directors increase the valuation of the AECOM General Consulting Services contract by \$124,248 to \$2,491,114 for fiscal year 2020.

PROGRESS REPORTS:

12. MOUNTAIN EXPRESS AND NEW YEAR'S EVE -pages 44-45
-Jacki Lenner, Marketing and Communications Manager
13. UPDATE ON MCCONNELL MULTIMODAL IMPROVEMENTS AND MILTON CAMPUS ENTRY STUDY -pages 46-47
-Anne Dunno, Capital Project Manager
14. DELEGATIONS OF AUTHORITY -pages 48-49
-Erika Mazza, CEO and General Manager
15. CURRENT EVENTS
-Erika Mazza, CEO and General Manager

EXECUTIVE SESSION

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03(A)(3), (4) and (7) for the following purposes:

1. Discussion and consultation with Mountain Line's attorney for legal advice and with Mountain Line's attorney and designated representatives of Mountain Line in order to consider its position and instruct its representatives regarding negotiations for the purchase or lease of real property. ARS 38-431.03(A)(3), (4) and (7).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

ITEMS FROM COMMITTEE AND STAFF:



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SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

February/March Working Agenda

-page 50

The next Board meeting will be February 19, 2020 and will be a WebEx meeting based in Flagstaff in the NAIPTA Training Room, 3825 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. Parking will be available at 3773 N. Kaspar Dr. The public is invited to attend. February agenda items will include but not be limited to Bus Rapid Transit (BRT) Outreach Update, Possible Fare and August 2020 Service Changes, Revision of the Rules of Procedure and Code of Conduct, Budget – Financial Projections, Quarterly Performance Report, Review Performance Measures, Delegation of Authority Updates, and a Possible Executive Session for the Downtown Connection Center (DCC) Discussion. The February agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

16. ADJOURNMENT



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