



NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE
EXECUTIVE SESSION OF THE BOARD OF DIRECTORS (BOD)
OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC
TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors (BOD) of the Northern Arizona Intergovernmental Public Transportation Authority (“NAIPTA”) and to the general public that the Board will hold a meeting on:

Wednesday, February 19, 2020
10:00am
NAIPTA Training Room
3825 N. Kaspar Dr.
(Parking at 3773 N. Kaspar Dr.)
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Board of Directors may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from NAIPTA’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE - skip





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4. APPROVAL OF MINUTES:
 - a. Regular Meeting 1/15/2020
 - b. Special Meeting 1/29/2020
 - c. Special Meeting 2/6/2020
 - d. Special Meeting 2/14/2020 – to be sent separately when completed.

5. CALL TO THE PUBLIC
The public is invited to speak on any item or any area of concern that is within the jurisdiction of the NAIPTA Board. Comments relating to items on the agenda will be taken at the time the item is discussed. The Board is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

CONSENT ITEMS:

There are no items for the consent agenda.

DISCUSSION / ACTION ITEMS:

6. AUGUST 2020 SERVICE CHANGES
-Bizzy Collins, Transit Planner
Staff recommends the Board of Directors: 1) Review the proposed service enhancements for August 2020; and 2) Open public comment period through April 15, 2020.

7. CONSIDER THE UPDATED RULES OF PROCEDURE, CODE OF CONDUCT AND ANNUAL CONFLICT OF INTEREST STATEMENT -tabled
-Scott Holcomb, Legal Counsel for Mountain Line
Staff recommends the Board of Directors approve the updated Rules of Procedure and corresponding new Code of Conduct and Annual Conflict of Interest Statement.

8. REPORT ON FY2020 2ND QUARTER PERFORMANCE -tabled
-Heather Dalmolin, Administrative Director
The Board may provide direction, but there is no recommendation from staff at this time.

9. CONSIDER THE UPDATED FINANCIAL MANAGEMENT PLAN
-Heather Dalmolin, Administrative Director
Staff recommends the Board of Directors update the approved Financial Management Policies and adopt them as policy and procedure for Mountain Line.



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10. UPDATE ON THE CEO AND GENERAL MANAGER SUCCESSION PLAN
-Erika Mazza, CEO and General Manager
The Board may provide direction, but there is no recommendation from staff at this time.
11. CONFIRM QUORUM FOR THE MARCH 18, 2020 BOARD MEETING
-Rhonda Cashman, Executive Assistant and Clerk of the Board
Staff recommends the Board of Directors discuss member availability for the March 18th Board meeting; and possibly consider changing the date to the following week, Wednesday, March 25th, due to the Flagstaff area Spring Break.

PROGRESS REPORTS:

12. MOUNTAIN LINE HOW-TO VIDEOS
-Jacki Lenner, Marketing and Communications Manager
13. UPDATE ON THE DOWNTOWN VISION AND ACTION PLAN
-Kate Morley, Development Director
14. UPDATE ON THE BUS RAPID TRANSIT PROJECT
-Bizzy Collins, Transit Planner
15. UPDATE ON NEW GRANT AWARDS
-Kate Morley, Development Director
16. CURRENT EVENTS
-Erika Mazza, CEO and General Manager

EXECUTIVE SESSION

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03(A)(1)(3), (4) and (7) for the following purposes:

1. Discussion and consultation with legal counsel for Mountain Line for legal advice and with legal counsel for Mountain Line and designated representatives of Mountain Line in order to consider its position and instruct its representatives regarding negotiations for the purchase or lease of, and /or use agreement for real property. ARS 38-431.03(A)(3), (4) and (7).



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2. Discussion and consultation with legal counsel for Mountain Line for legal advice and with legal counsel for Mountain Line, designated representatives regarding the Interim CEO and General Manager position and potential candidates therefore. ARS 38-431.03(A)(1), (3) and (4).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

DISCUSSION / ACTION ITEMS:

17. CONSIDER THE APPOINTMENT OF AN INTERIM CEO AND GENERAL MANAGER

The Board of Directors may consider appointing an interim CEO and General Manager for Mountain Line and terms of an Interim CEO and General Manager Contract and/or deferring all or a portion of those decisions to a Board meeting at a later date.

ITEMS FROM COMMITTEE AND STAFF:

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

March/April Working Agenda

The next Board meeting will be March 18, 2020 and will be a WebEx meeting based in Flagstaff in the NAIPTA Training Room, 3825 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. Parking will be available at 3773 N. Kaspar Dr. The public is invited to attend. March agenda items will include but not be limited to the Active Transportation Master Plan, Financial Audit, Budget – Revenues, Compensation Study Report, Polling Data and Next Steps for New Revenues/Work Session, Get On Board Day Proclamation, Capital and Operating Plan, Kaspar Intersection Update, Campus Entry Study Update, Delegation of Authority Updates, and a Possible Executive Session for the Downtown Connection Center (DCC) Discussion. The March agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

18. ADJOURNMENT



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