



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the TAC will hold a meeting on:

Thursday, February 6, 2020
10:00 AM
Mountain Line Training Room
3825 N. Kaspar Drive
(Parking at 3773 N. Kaspar Drive)
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE



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4. APPROVE TAC MINUTES 12/5/2019

5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the Mountain Line TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **DISCUSSION / ACTION ITEMS:**

i. AUGUST 2020 SERVICE CHANGES

-Bizzy Collins, Transit Planner

Staff recommends the Board of Directors: 1) Review the proposed service enhancements for August 2020; and 2) Open public comment period through April 15, 2020.

ii. CONSIDER UPDATED RULES OF PROCEDURE, CODE OF CONDUCT AND ANNUAL CONFLICT OF INTEREST STATEMENT

-Scott Holcomb, Legal Counsel for Mountain Line

Staff recommends the Board of Directors adopt the updated Rules of Procedure and corresponding new Code of Conduct and Annual Conflict of Interest Statement.

iii. REPORT ON FY2020 2ND QUARTER PERFORMANCE

-Heather Dalmolin, Administrative Director

The Board may provide direction, but there is no recommendation from staff at this time.

iv. CONSIDER THE UPDATED FINANCIAL MANAGEMENT PLAN

-Heather Dalmolin, Administrative Director

Staff recommends the Board of Directors update the approved Financial Management Policies and adopt them as policy and procedure for Mountain Line.



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- v. UPDATE ON THE CEO AND GENERAL MANAGER SUCCESSION PLAN
-Erika Mazza, CEO and General Manager
The Board may provide direction, but there is no recommendation from staff at this time.

b. PROGRESS REPORTS:

- i. MOUNTAIN LINE HOW-TO VIDEOS
-Jacki Lenners, Marketing and Communications Manager
- ii. UPDATE ON THE DOWNTOWN VISION AND ACTION PLAN
-Kate Morley, Development Director
- iii. UPDATE ON THE BUS RAPID TRANSIT PROJECT
-Bizzy Collins, Transit Planner
- iv. SUMMARY OF CURRENT EVENTS
-Erika Mazza, CEO and General Manager

EXECUTIVE SESSION (BOARD ONLY)

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03(A)(3), (4) and (7) for the following purposes:

1. Discussion and consultation with legal counsel for Mountain Line for legal advice and with legal counsel for Mountain Line and designated representatives of Mountain Line in order to consider its position and instruct its representatives regarding negotiations for the purchase or lease of, and/or use agreement for real property. ARS 38-431.03(A)(3), (4) and (7).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

ITEMS FROM COMMITTEE AND STAFF:

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS
March/April Working Agenda



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The next TAC meeting will be March 5, 2020 and will be a WebEx meeting based in Flagstaff in the Mountain Line Training Room, 3825 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. March agenda items may include but not be limited to the Active Transportation Master Plan, Financial Audit, Budget – Revenues, Compensation Study Report, Polling Data and Next Steps for New Revenues/Work Session, Get On Board Day Proclamation, Capital and Operating Plan, Kaspar Intersection Update, Campus Entry Study Update, and a possible Executive Session for DCC Discussion. The March agenda will be available for review on Mountain Line’s website and at Mountain Line’s public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

8. ADJOURNMENT



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