



Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the TAC will hold a meeting on:

Thursday, March 5, 2020
10:00 AM
Mountain Line Training Room
3825 N. Kaspar Drive
(Parking at 3773 N. Kaspar Drive)
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the Conference Room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by telephone or internet conferencing. Public may observe and participate in the meeting at the address above.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE



Getting you where you want to go





Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

4. APPROVE TAC MINUTES 2/6/2020

5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is within the jurisdiction of the Mountain Line TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting law from discussing, considering or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a five-minute presentation.

6. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. CONSENT ITEMS:

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. CONSIDERATION OF THE FEDERAL TRANSIT ADMINISTRATION'S INNOVATIONS IN TRANSIT PUBLIC SAFETY GRANT

-Estella Hollander, Mobility Planner

Staff recommends the Board of Directors authorize staff to execute the contract of award for Federal Transit Administration's (FTA) Innovations in Transit Public Safety for \$109,515.

ii. CONSIDER DELEGATION OF AUTHORITY TO EXECUTE SECTION 5305 GRANT AGREEMENTS FOR THE FARE FREE CONGESTION MITIGATION STUDY TO THE CHIEF EXECUTIVE OFFICER (CEO) AND GENERAL MANAGER

-Estella Hollander, Mobility Planner

Staff recommends the Board of Directors to delegate authority to execute Section 5305 grant agreements for the Fare Free Congestion Mitigation Study as necessary to draw down federal funds to the CEO and General Manger.



Getting you where you want to go





Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

b. DISCUSSION / ACTION ITEMS:

i. CONSIDER A 2020 TRANSIT TAX QUESTION

-Kate Morley, Deputy General Manager

Staff recommends the Board of Directors provide direction related to pursuing a 2020 ballot initiative in order to deliver on recently adopted service priorities.

ii. CONSIDER THE FY2019 FINANCIAL AUDIT REPORT

-Lauree Battice, Business Manager

Staff recommends the Board of Directors approve the FY2019 Financial Audit Report as completed by Fester and Chapman P.C. and authorize staff to file report as required by March 31, 2019.

iii. CONSIDER THE FY2020 COMPENSATION STUDY REPORT

-Danelle Knight, Employee Relations Generalist

Staff recommends the Board of Directors approve the FY2020 Compensation Study report as completed by Evergreen Solutions, LLC and direct staff to implement the recommendations in FY2021.

c. PROGRESS REPORTS:

i. UPDATE ON THE DOWNTOWN CONNECTION CENTER

-Kate Morley, Deputy General Manager

ii. DELEGATIONS OF AUTHORITY

-Heather Dalmolin, CEO and General Manager

iii. SUMMARY OF CURRENT EVENTS

-Heather Dalmolin, CEO and General Manager

EXECUTIVE SESSION (BOARD ONLY)

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03(A)(3), (4) and (7) for the following purposes:

1. Discussion and consultation with legal counsel for Mountain Line for legal advice and with legal counsel for Mountain Line and designated representatives of Mountain Line in order to consider its position and instruct its



Getting you where you want to go





Northern Arizona Intergovernmental Public Transportation Authority

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

representatives regarding negotiations for the purchase or lease of, and/or use agreement for real property. ARS 38-431.03(A)(3), (4) and (7).

Following the conclusion of the Executive Session, the Board will reconvene the public meeting.

ITEMS FROM COMMITTEE AND STAFF:

7. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

April/May Working Agenda

The next TAC meeting will be April 2, 2020 and will be a WebEx meeting based in Flagstaff in the Mountain Line Training Room, 3825 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. April agenda items may include but not be limited to the Active Transportation Master Plan, Possible Public Hearing for Service Changes, and Fares and Close Public Comment Period for Service Changes, Fare Capping Strategy, Budget – Message, The Coordinated Plan, Get On Board Day Proclamation, Comprehensive Operation Analysis, Campus Entry Study Update, Job Order Contracting (JOC) Task Order Update/Bus Stop Amenity Update, Grant/Procurement/Signature Delegation Authority Update, and a possible Executive Session for DCC Discussion. The April agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

8. ADJOURNMENT



Getting you where you want to go

