



Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the TAC will hold a meeting on:

Thursday, January 7, 2020
10:00 AM
Mountain Line Training Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Due to the current public health emergency related to the Coronavirus, this meeting held in the Training Room will not be open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend by telephone or internet conferencing. The public may submit comments to transportation@naipta.az.gov by 9am on the day of the meeting to be read into the record and may observe the meeting by following the instructions at <https://mountainline.az.gov/about-us/transit-advisory-committee/>.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE
-Sam Short, Safety Manager
4. APPROVE TAC MINUTES 12/3/2020
5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

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The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT AGENDA:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. CONSIDER THE CONSENT AGREEMENT WITH CARTER OIL COMPANY INCORPORATED (INC.)

-James Wagner, Operations Director

Staff recommends the Board of Directors consent, acknowledge, and agree to the assignment with Carter Oil Company Inc.

b. **DISCUSSION / ACTION ITEMS:**

i. REVIEW FY2021 MEETING DATES AND APPROVE FY2022 MEETING DATES

-Rhonda Cashman, Executive Assistant and Clerk of the Board

Staff recommends the Board of Directors review the FY2021 meeting dates and approve the FY2022 meeting dates.

ii. CONSIDER ADOPTION OF THE TITLE VI PROGRAM

-Kate Morley, Deputy General Manager

Staff recommends the Board approve the updated Title VI Civil Rights Policy and Program and authorize the CEO and General Manager to approve clerical corrections in the future.

iii. CONSIDER ADOPTION OF THE ZERO EMISSIONS BUS (ZEB) TRANSITION PLAN

-Bizzy Collins, Transit Planner

Staff recommends the Board adopt the Zero Emissions Bus Transition Plan.

c. **PROGRESS REPORTS:**

i. NO SERVICE CHANGES FOR AUGUST 2021

-Bizzy Collins, Transit Planner

ii. REVIEW THE BUDGET SETTING PROCESS

-Lauree Battice, Management Services Director

iii. UPDATE ON GENERAL CONSULTING SERVICES CONTRACT

-Kate Morley, Deputy General Manager

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- iv. DOWNTOWN CONNECTION CENTER (DCC) PROJECT UPDATE
-Kate Morley, Deputy General Manager
- v. GRANT AWARD NOTIFICATION
-Estella Hollander, Mobility Planner
- vi. SUMMARY OF CURRENT EVENTS
-Heather Dalmolin, CEO and General Manager

ITEMS FROM COMMITTEE AND STAFF:

- 6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS
February/March Working Agenda

The next TAC meeting will be February 4, 2021 and it will be a Zoom meeting based in Flagstaff in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. February agenda items may include but not be limited to the Board Election of Vice Chair, FY2020 Financial Audit Report, Second Quarter Revenue Report, Bus Stop Improvement Report/New Task Order, Kaspar Intersection Concept/Transit Signal Prioritization (TSP), Mountain Line Local, State, and Federal Presence and Roles, Employee Satisfaction Survey Results, Quarterly Performance Report, Kaspar Master Plan, Downtown Connection Center (DCC) Update, Sky Cottages Update, and Delegation of Authority Updates. The February agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

- 7. ADJOURNMENT

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