



Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF ADVANCE OF THE BOARD OF DIRECTORS (BOD) AND TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL TRANSPORTATION AUTHORITY (Mountain Line)

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors and Transit Advisory Committee (TAC) of the Northern Arizona Intergovernmental Public Transportation Authority ("Mountain Line") and to the general public that the Board and TAC will hold a

Board and TAC Strategic Policy Advance
Wednesday, October 20, 2021
9am – 12pm
Mountain Line Training Room
3773 N. Kaspar Dr.
Flagstaff, AZ 86004

Due to the current public health emergency related to the Coronavirus, this meeting held in the Training Room will not be open to the public. This is a WEB BASED meeting. Members of the Board of Directors, the Transit Advisory Committee, and staff may attend by telephone or internet conferencing. Members of the public may submit comments related to agenda items before 8am on the day of the meeting to transportation@naipta.az.gov and observe the meeting by following the instructions at <https://mountainline.az.gov/about-us/board-of-directors/>

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows: -pages 1-2

1. CALL TO ORDER
2. ROLL CALL AND INTRODUCTIONS
3. SAFETY MINUTE
4. APPROVE BOARD MINUTES 9/15/2021

-pages 3-8

DISCUSSION / ACTION ITEMS:

5. APPROVE THE FY2021 ANNUAL REPORT -pages 9-10
-Lauree Battice, Management Services Director
Staff recommends the Board of Directors approve the FY2021 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.

Getting you where you want to go





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

6. FINANCIAL UPDATE -pages 11-12
-Heather Dalmolin, CEO and General Manager
The Board may provide direction, but there is no recommendation from staff at this time.
7. FLAGSTAFF IN MOTION, A COMMUNITY TRANSIT PLAN
-Bizzy Collins, Transit Planner
Interactive Discussion

PROGRESS REPORTS:

8. SUMMARY OF CURRENT EVENTS -pages 13-14
-Heather Dalmolin, CEO and General Manager

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

November/January Working Agenda -page 15

The next TAC meeting will be Thursday, November 4, 2021 and will be a Zoom meeting based in Flagstaff in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to Flagstaff in Motion, Safety Plan Implementation, Fares Update, Budget Process Kickoff, Strategic Plan Review, Mobile Ticketing/Real-Time Arrival App, DCC Update, Milton Corridor Mater Plan (CMP) Update, Campus Bus Storage Facility Update, Workforce Utilization Report, and Delegation of Authority Updates. The November agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

The next Board meeting will be Monday, November 22, 2021 and will be a Zoom meeting based in Flagstaff in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to Flagstaff in Motion, Safety Plan Implementation, Fares Update, Budget Process Kickoff, Strategic Plan Review, Mobile Ticketing/Real-Time Arrival App, DCC Update, Milton Corridor Mater Plan (CMP) Update, Campus Bus Storage Facility Update, Workforce Utilization Report, and Delegation of Authority Updates. The November agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

9. Adjourn

Getting you where you want to go





Board of Directors Minutes for Wednesday, September 15, 2021

NOTE: IN ACCORDANCE WITH PROVISIONS OF THE ARIZONA REVISED STATUTES THE SUMMARIZED MINUTES OF NAIPTA BOARD MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITHIN QUOTATION MARKS ARE VERBATIM.

The Board of Directors met in Regular Session on Wednesday, September 15, 2021, at 10am in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004.

This was a WEB BASED meeting. Members of the Board attended by telephone or internet conferencing only. The public was invited to observe by electronic means only, due to the current public health emergency related to the Coronavirus.

BOARD MEMBERS PRESENT:

Adam Shimoni, (Chair), City Councilor, City of Flagstaff, (Zoom);
Miranda Sweet, City Councilor, City of Flagstaff, (Zoom);
Jeronimo Vasquez, Board of Supervisors, Coconino County, (Zoom);
Tony Williams, Dean of Student Affairs, CCC, designee, (Zoom), joined at approximately 10:03am;
Josh Maher, Associate VP for Community Relations, NAU, alternate, (Zoom)

**Three of our five Board member seats must be present to constitute a quorum.*

***The City of Flagstaff holds two seats.*

BOARD MEMBERS EXCUSED:

Dan Okoli, (Vice Chair), VP of Capital Planning and Campus Operations, NAU, designee

MOUNTAIN LINE STAFF IN ATTENDANCE:

Kate Morley, Deputy General Manager, (Zoom);
Jacki Lenner, Marketing and Communications Manager, (Zoom);
Samuel Short, Safety Manager, (Zoom);
Jeremiah McVicker, Maintenance Manager, (Zoom);
Bizzy Collins, Transit Planner, (Zoom);
Estella Hollander, Mobility Planner, (Zoom);
Joshua Stone, Financial Analyst, (Zoom);
Jon Matthies, IT Manager;
Rhonda Cashman, Executive Assistant and Clerk of the Board;
Scott Holcomb, Mountain Line Attorney, (Zoom);

GUESTS PRESENT:

Judy Begay, Board of Supervisors-District 4, Coconino County, alternate, (Zoom);
Cheryl Barlow, District 4 Director, Coconino County, (Zoom);
Rick Tadder, Management Services Director, City of Flagstaff, (Zoom)

1. CALL TO ORDER -Chair Shimoni called the meeting to order at approximately 10:02am.





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

2. ROLL CALL

3. SAFETY MINUTE

-Samuel Short, Safety Manager

Mr. Short reported on fatigue. Recommended practices for addressing fatigue were communicated. Chair Shimoni thanked staff for this important message.

4. APPROVAL OF THE MINUTES FOR 8/18/2021:

Director Vasquez moved to approve the August 18, 2021 minutes. Director Sweet seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Adam Shimoni	X	
Miranda Sweet	X	
Jeronimo Vasquez	X	
Tony Williams	X	
Josh Maher	X	

DISCUSSION / ACTION ITEMS:

5. APPROVE THE FY2021 ANNUAL REPORT

-Lauree Battice, Management Services Director

Staff recommends the Board of Directors approve the FY2021 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.

This item was tabled until the October meeting.

6. ADOPT THE STRATEGIC INVESTMENT PLAN

-Estella Hollander, Mobility Planner

Staff recommends the Board of Directors adopt the Strategic Investment Plan (SIP).

Ms. Hollander stated she is seeking Board approval for this internal planning document. She communicated the purpose of the plan and its four components: Task 1 – Operations Analysis, Task 2 – Implementation Plan, 3 – Capital Improvement Plan, and Task 4 – Financial Planning. She stated the Task 1 findings: 1) Average on-time performance (OTP) is high at 91 percent, but Route 14 has the lowest OTP at 79 percent, 2) Fare collection causes delays, especially with the thermal paper day passes that can be difficult for the scanner to read, and 3) Milton Road, Butler Avenue and Route 66 are corridors considered high priority for transit-supportive improvements. She noted these findings will be addressed in the Flagstaff in Motion transit plan. She reviewed a map showing recommended locations for Transit Signal Priority (TSP), queue jumps, and additional striping improvements. She noted these improvements will require coordination with the road owners, the City of Flagstaff, and the Arizona Department of





Transportation (ADOT). Ms. Hollander shared additional deliverables of the SIP are a Capital Improvement Plan workflow process and supportive documents, financial planning, and that it identified creative funding mechanisms and potential new funding sources to fund capital items. She reported the next steps are to begin the Capital Improvement Plan process, that route adjustments will be vetted through the Flagstaff in Motion transit plan, and transit priority measures to be considered through other planning processes in addition to use of the new increment form in the budget process. Director Williams moved to approve the SIP as presented. Director Vasquez seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Adam Shimoni	X	
Miranda Sweet	X	
Jeronimo Vasquez	X	
Tony Williams	X	
Josh Maher	X	

7. SERVICE TO PROPOSED NORTHERN ARIZONA HEALTHCARE CAMPUS

-Kate Morley, Deputy General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

Ms. Morley reported that Ms. Collins has been refining the funding options for this proposed route. She reviewed the costs in detail for Northern Arizona Healthcare (NAH) only and NAH plus the airport. She noted staff sent a memo to City staff regarding potential funding options for this proposed route. She explained the struggle to get the initial capital costs and the ongoing operating costs funded. Ms. Morley shared that Mountain Line staff can provide data, but it really comes down to the City of Flagstaff and NAH to figure out how they want to fund the proposed route cost split. She reviewed the funding options in detail. There was discussion regarding the number of anticipated trips, the length of time entities would be expected to support operating costs, ballot capacity in the near future, and revenue streams to offset the costs. Board members acknowledged NAH is moving to an area with no existing transit service and a long-term plan is needed. Mr. Tadder commented that it will take some time to go through the process. He suggested that maybe several of the alternatives be combined to secure the necessary funding. There was a brief discussion about Traffic Impact Analysis (TIA) and Traffic Demand Management (TDM). The Board would like to invite Mr. Bauman, City Engineer, to a future meeting to discuss this further. There was consensus among the Board to continue discussions with all agencies/departments involved: NAH, City of Flagstaff/Flagstaff Pulliam Airport, Coconino County/Fort Tuthill, and Mountain Line. Ms. Morley stated her appreciation for the discussion.

8. DOWNTOWN CONNECTION CENTER UPDATE

-Kate Morley, Deputy General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

Ms. Morley stated public outreach efforts would kickoff later that day and a second virtual meeting to share feedback would be held on September 30th. She explained the drawings





would then be updated and go to Planning and Zoning in October. She reviewed the proposed phases of development; essentially a master plan of the entire block in which the Rio de Flag construction has impact. There is a survey open on the Flagstaff Community Forum. She also reviewed the first renderings of the outside of the building from different views and some updated renderings for the civic space. Ms. Morley stated staff have been working with the Beautification and Public Art Commission (BPAC) on sample ideas for artwork throughout the project. She reviewed the timeline; hoping to receive the Conditional Use Permit (CUP) in October, then finish the National Environmental Policy Act (NEPA) process November-January, sign an Intergovernmental Agreement (IGA) with the City of Flagstaff, and begin construction on the building as soon as possible. There was a brief discussion about the sustainability aspects of the new Downtown Connection Center (DCC). Overall, Board members shared their appreciation of staff working with the Southside Neighborhood and their excitement for the new DCC in downtown Flagstaff.

9. COVID-19 UPDATE

-Heather Dalmolin, CEO and General Manager

The Board may provide direction, but there is no recommendation from staff at this time.

Ms. Morley presented on behalf of Ms. Dalmolin who is attending a Zero Emissions Bus Conference. She noted the mask mandate has been extended until January 18, 2022. The lobby opened in June. Community food is allowed again as of earlier this month. Staff are sticking to the same cleaning protocols that have been going on for the last six months. She reported staff are working to discern what the President's vaccine mandate means for Mountain Line, currently under 100 employees. She stated there is a national Commercial Driver's License (CDL) operator shortage and staff have concern over losing more of our operators if this mandate applies to Mountain Line; some employees have mixed feelings about the vaccine. Mr. Holcomb reported federal grant funding is an exclusion in the vaccine mandate. Public transportation is called out in the mask mandate, but the vaccine mandate is being researched; mandatory vaccine may be considered through Occupational Safety and Health Administration (OSHA) requirements. Chair Shimoni thanked staff for reporting on this requested item. There was no discussion.

PROGRESS REPORTS:

There were no questions regarding the progress reports.

10. GENERAL CONSULTING SERVICES CONTRACT UPDATE

-Kate Morley, Deputy General Manager

11. HUMAN TRAFFICKING PREVENTION PROGRAM UPDATE

-Samuel Short, Safety Manager

12. K-12 STUDENT PROGRAM UPDATE

-Jacki Lenner, Marketing and Communications Manager





13. SUMMARY OF CURRENT EVENTS

-Heather Dalmolin, CEO and General Manager

Ms. Morley reported on behalf of Ms. Dalmolin. She noted the complete list is in the agenda packet and she shared the following highlights:

- A few milestone anniversaries were mentioned: Jon Matties, IT Manager – 15 years, Danelle Knight, HR Manager – 5 years, and Greg Lyons, Mechanic – 5 years
- Jeremiah McVicker was promoted to the Maintenance Manager position. Congrats!
- Coconino County received a grant for social determinants of health. The County plans to purchase \$100,000 in Mountain Line bus passes for those in need.

ITEMS FROM COMMITTEE AND STAFF:

Chair Shimoni asked for the following future agenda items:

- Video outreach plan from Jacki, update on outreach plan, BOD video on how the bus line can work for you
- Empower downtown employees to use the buses, include Terry at Flagstaff Downtown Business Alliance (FDBA), plant seed for culture shift, shared message Mountain Line and FDBA
- Sometime within the next year, he would like to hear updates from NAU and CCC regarding partnership and collaboration

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

October/November Working Agenda

The Board and TAC Strategic Advance will be held on Wednesday, October 20, 2021 at 9am. The Zoom meeting will be based in Flagstaff in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004. The public is invited to attend. October agenda items will include but not be limited to the FY2021 Annual Report, Financial Update, and Flagstaff in Motion. The October agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board and TAC.

The next Board meeting will be Monday, November 22, 2021 and will be a Zoom meeting based in Flagstaff in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to Flagstaff in Motion, Safety Plan Implementation, Fares Update, Budget Process Kickoff, Strategic Plan Review, Mobile Ticketing/Real-Time Arrival App, Downtown Connection Center Update, Milton Corridor Master Plan (CMP), Campus Bus Storage Facility Update, Workforce Utilization Report, and Delegation of Authority Updates. The November agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

14. ADJOURNMENT

-Chair Shimoni adjourned the meeting at approximately 11:24am.





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

Adam Shimoni, Chair of the Mountain Line Board of Directors

ATTEST:

Rhonda Cashman, Executive Assistant and Clerk of the Board

Getting you where you want to go





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

DATE PREPARED: October 6, 2021

MEETING DATE: October 20, 2021

TO: Honorable Chairman and Members of the Board

FROM: Lauree Battice, Management Services Director

SUBJECT: Approve the FY2021 Annual Report

RECOMMENDATION:

Staff recommends the Board of Directors approve the FY2021 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.

RELATED STRATEGIC PLAN OBJECTIVE

- ❖ Guiding Principle: Strive for continuous improvement in all we do
- ❖ Guiding Principle: Be trustworthy and dependable

BACKGROUND:

In accordance with A.R.S. 28-9101 et seq. to establish an intergovernmental public transportation authority and the Master IGA signed on June 7, 2013, the Board will issue an annual report on or before December 1 containing a full account of the transactions, activities and finances for the preceding fiscal year and other facts and recommendations. The Board shall transmit copies of the report to each member municipality, university, and county, to the Secretary of State, to the Arizona State Library, Archives and Public Records and, on request, to any member of the public.

The FY2021 Annual Report is a formal document designed to meet the state regulation. The report contains a summary of the activities, including performance data for all provided public transportation systems. The report provides an overview of FY2021 revenues and expenditures. The FY2021 performance information and financial data from the report is as presented to the Transit Advisory Committee and Board of Directors throughout the year. The financial data is reflective of the year end information as reviewed with and presented to each partner agency.

Mountain Line's annual financial audit is still pending and if anything changes as a result of the audit, an amended report will be filed no later than March 31, 2022 and presented to the TAC and Board no later than April 2022.

FISCAL IMPACT:

There is no budgetary or financial impact with adoption of the FY2021 Annual Report.

Getting you where you want to go





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

ALTERNATIVES:

1. Approve the FY2021 Annual Report and authorize submission of Annual Report as per the requirements of the Master IGA (**recommended**): If the Board approves the Annual Report, staff can proceed with submission of the Annual Report on time and Mountain Line will remain compliant with the Master IGA as well as the State of Arizona regulations.
2. Do not approve the FY2021 Annual Report (**not recommended**): If the Board does not approve the report, staff will be delayed in submitting the Annual Report. This delay could mean Mountain Line would not meet the deadline for submission as required by the Arizona Revised Statutes.

TAC DISCUSSION:

TAC suggested to add values in addition to percentages on graphs. Presentation will be updated prior to Board based on TAC discussion.

SUBMITTED BY:

Lauree Battice
Management Services Director

APPROVED BY:

Heather Dalmolin
CEO and General Manager

ATTACHMENTS:

1. Mountain Line FY2021 Annual Report -available at meeting

Getting you where you want to go





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

DATE PREPARED: October 5, 2021

DATE: October 20, 2021

TO: Honorable Chair and Members of the Board

FROM: Heather Dalmolin, CEO and General Manager

SUBJECT: Financial Update

RECOMMENDATION:

The Board may provide direction, but there is no recommendation from staff at this time.

RELATED STRATEGIC PLAN OBJECTIVE

- ❖ Goal: Fiscal Responsibility
- ❖ Objective: Expand Mountain Line revenue resources to allow for the full implementation of the 5-Year plan, capital plan, and projected increases in costs of providing service.

BACKGROUND:

As we consider our new Flagstaff in Motion, 5 Year Transit Plan and begin the FY2023 budget process, we felt it was a critical time to pause and look at status of current funding. The last eighteen months have changed our funding scenarios several times and before we move forward, we want to evaluate where we are. This financial update is to support our planning conversations, an additional and more detailed update will be provided as part of the FY2023 Budget recommendations in the spring.

Staff will share a presentation that highlights changes in transit tax revenues, fares, and federal funding. The financial plan is fiscally constrained thru FY2026 and is considered illustrative in years beyond 2026. The financial plan is currently limited to FY2030 as that is when the current transit tax sunsets. This overview will illustrate what fund balance is available to implement service changes (if no tax increase was passed) and/or support one-time capital improvements. We will be able to look at impacts of each scenario through 2030. This financial plan does not contain plans being developed within Flagstaff in Motion.

FISCAL IMPACT:

The Financial Update has no direct financial impact however decisions made related to the 5-year transit plan and future updates will have related fiscal impacts.

TAC DISCUSSION:

This item was not presented to the TAC separate from this Board and TAC Advance.

Getting you where you want to go





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

SUBMITTED BY:

Heather Dalmolin
CEO and General Manager

ATTACHMENTS:

None.

Getting you where you want to go





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

MOUNTAIN LINE MEMORANDUM

DATE: October 20, 2021
TO: Honorable Chair and Members of the Board
FROM: Heather Dalmolin, CEO and General Manager
SUBJECT: Current Events

The monthly Transit Voice is available with highlights of news to know, job well done, note-worthy events, and updates on projects. Some of these were also noted in the Mountain Line Minute.

Operations

- We are excited to report two trainees have passed the CDL exam and begun on route training. With the addition of these members to our team, we have reduced our need to 8 new operators.
- It has been a demanding recruitment season, with a need to reimagine our efforts. We have introduced all new job announcements, simplified our application process, and are working on marketing material to reveal the benefits of joining our team. Thanks to Lynn Hill for her efforts to adjust work duties to help our hiring team out.

Partnerships and Outreach

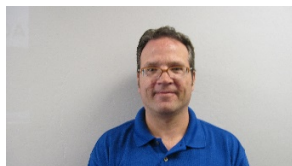
- We received another 10,000 face masks from the Emergency Operations Center and are currently distributing about 1,000 masks a week. We have seen an uptick in demand for masks as ridership is growing.
- We hosted 3 virtual public meetings on the DCC and presented to the Chamber of Commerce.
- We participated in the Science in the Park to show people the different technology on our equipment. We also used this opportunity to talk with the public about Flagstaff in Motion.

Finance, Compliance, and Procurement

- Congratulations to Anne for gaining Federal Transit Administration approval of our NEPA documentation for our Campus Bus Storage project on NAU campus.

Employees and Morale

- October Anniversaries:



Getting you where you want to go





Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov



Getting you where you want to go



November: TAC Meeting is Thurs, 11/4

Board Meeting is Mon, 11/22

ITEMS:	WHO & WHAT:
Safety Minute	
Flagstaff in Motion	Bizzy - D/A
Safety Plan Implementation	Sam - D/A
Fares Update	Lauree - D/A
Budget Process Kickoff	Lauree - D/A
Strategic Plan Review	Heather D - D/A
Mobile Ticketing/Real-Time Arrival App	Jon - D/A
DCC Update	Kate - PR
Milton Corridor Master Plan (CMP) Update	Kate - PR
Campus Bus Storage Facility Update	Anne - PR
Workforce Utilization Report	Danelle - PR
Delegation of Authority Update – Agreements, Grants, and Procurements: 5307/5339 Grant, 5310 Grant, 5311 Grant, Architecture Services for DCC, Engineering Services for DCC, Temporary DCC Utility Procurement, Temporary DCC Modular Facility Procurement, First/Last Mile IGA with the City, Campus Bus Storage IGA, SW Fabrication Contract Award-Sole Source, Kaspar Headquarters Master Plan, and Electric Bus Purchase	Heather D - PR
January/February Agenda Calendar	

December Recess – No TAC or Board Meetings

January: TAC Meeting is Thurs, 1/6

Board Meeting is Wed, 1/19

ITEMS:	WHO & WHAT:
Safety Minute	
Flagstaff in Motion	Bizzy - D/A
Quarterly Microtransit Update	Estella - D/A
Fee Schedule Review/Discussion	Heather D/Lauree - D/A
Proposed FY2023 Board and TAC Meeting Dates	Rhonda - D/A
Reallocation of Grant Funds	Kate - PR
AECOM Quarterly Update	Kate - PR
Delegation of Authority Update – Agreements, Grants, and Procurements	Heather D - PR
February/March Agenda Calendar	