



## Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · [www.mountainline.az.gov](http://www.mountainline.az.gov)

### NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE BOARD OF DIRECTORS (BOD) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors (BOD) of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the Board will hold a meeting on:

Monday, November 22, 2021  
10:00am  
Mountain Line Training Room  
3773 N. Kaspar Dr.  
Flagstaff, AZ 86004

Due to the current public health emergency related to the Coronavirus, this meeting held in the Training Room will not be open to the public. This is a WEB BASED meeting. Members of the Board of Directors may attend by telephone or internet conferencing. Members of the public may submit comments related to agenda items before 9am on the day of the meeting to [transportation@nairpta.az.gov](mailto:transportation@nairpta.az.gov) and observe the meeting by following the instructions at <https://mountainline.az.gov/about-us/board-of-directors/>.

**The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE  
-Sam Short, Safety Manager
4. APPROVAL OF MINUTES:
  - a. Special Meeting 10/13/2021
  - b. Board and TAC Advance 10/20/2021
  - c. Special Meeting 10/27/2021

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### **DISCUSSION / ACTION ITEMS:**

5. SERVICE TO PROPOSED NORTHERN ARIZONA HEALTHCARE CAMPUS  
-Kate Morley, Deputy General Manager  
The Board may provide direction, but there is no recommendation from staff at this time.
6. TRANSIT TAX DISCUSSION  
-Heather Dalmolin, CEO and General Manager  
The Board may provide direction, but there is no recommendation from staff at this time.
7. DOWNTOWN CONNECTION CENTER UPDATE  
-Kate Morley, Deputy General Manager  
The Board may provide direction, but there is no recommendation from staff at this time.
8. RECRUITMENT AND RETENTION STRATEGIES  
-Heather Dalmolin, CEO and General Manager  
The Board may provide direction, but there is no recommendation from staff at this time.
9. SAFETY PLAN IMPLEMENTATION  
-Sam Short, Safety Manager  
The Board may provide direction, but there is no recommendation from staff at this time.
10. CHIEF EXECUTIVE OFFICER (CEO) AND GENERAL MANAGER CONTRACT AMENDMENT  
-Danelle Knight, Human Resources Manager  
Staff recommends the Board of Directors adopt the amendment to the CEO and General Manager Contract.

### **PROGRESS REPORTS:**

11. MOBILE TECHNOLOGY UPGRADES  
-Jacki Lenner, Marketing Manager and Jon Matthies, IT Manager
12. REVIEW OF THE BUDGET SETTING PROCESS  
-Heather Dalmolin, CEO and General Manager
13. CAMPUS BUS STORAGE FACILITY UPDATE  
-Anne Dunno, Capital Project Manager
14. PARKFLAG / ECOPASS PROMOTION  
-Jacki Lenner, Marketing and Communications Manager
15. EQUAL EMPLOYMENT OPPORTUNITY (EEO) WORKFORCE UTILIZATION ANALYSIS, FEDERAL FISCAL YEAR 2021  
-Danelle Knight, Human Resources Manager

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16. DELEGATIONS OF AUTHORITY  
-Heather Dalmolin, CEO and General Manager
17. SUMMARY OF CURRENT EVENTS  
-Heather Dalmolin, CEO and General Manager

### **ITEMS FROM COMMITTEE AND STAFF:**

#### SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

January/February Working Agenda

The next Board meeting will be January 19, 2022 and will be a Zoom meeting based in Flagstaff in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. January agenda items will include but not be limited to Elect New Vice Chair, Fares and Fee Schedule Review/Discussion, FY2023 Budget-Staff Strategy, Possible Tax Update, Flagstaff in Motion, Mountain Line Go! Quarterly Update, Kaspar Headquarters Master Plan, Proposed FY2023 Board and TAC Meeting Dates, Strategic Plan Review, Milton Corridor Master Plan (CMP), and Delegation of Authority Updates. The January agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

18. ADJOURNMENT

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