



Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the TAC will hold a meeting on:

Thursday, March 3, 2022
10:00 AM
Mountain Line Training Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Due to the current public health emergency related to the Coronavirus, this meeting held in the Training Room will not be open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend by telephone or internet conferencing. The public may submit comments to transportation@naipta.az.gov by 9am on the day of the meeting to be read into the record and may observe the meeting by following the instructions at <https://mountainline.az.gov/about-us/transit-advisory-committee/>.

The TAC may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE
-Samuel Short, Safety Manager
4. APPROVE TAC MINUTES 2/3/2022
5. FLAGSTAFF REGIONAL PLAN PRESENTATION
-Jordan Holliger, Associate Planner, Comprehensive Planning, City of Flagstaff

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6. TAC AGENDA

a. **DISCUSSION / ACTION ITEMS:**

i. ELECTION OF VICE CHAIR FOR THE TRANSIT ADVISORY COMMITTEE (TAC)

-Rhonda Cashman, Executive Assistant and Clerk of the Board

Staff recommends the TAC affirm the ascension of Vice Chair Wessel to the Chair position and perform the election of the Vice Chair position, effective immediately and ending June 30, 2023.

7. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

a. **CONSENT AGENDA:**

All matters under Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

i. UPDATE USER FEE SCHEDULE

-Heather Dalmolin, CEO and General Manager

Staff recommends the Board of Directors update the adopted User Fee Schedule to reflect the most current advertising fees for selling advertisement space on the bus and delegate authority to the CEO and General Manager to update the User Fee Schedule with future advertising rate updates as appropriate for the current market conditions.

b. **DISCUSSION / ACTION ITEMS:**

i. REOPENING PLAN: REMOVING THE MASK MANDATE

-Samuel Short, Safety Manager

Staff recommends the Board of Directors remove the mask mandate for all staff and transit users effective immediately, as a complement to the expiration of the required public transportation mask mandate by the Transportation Security Administration's security directive.

ii. FY2021 FINANCIAL AUDIT REPORT

-Josh Stone, Management Services Director

Staff recommends the Board of Directors approve the FY2021 Financial Audit Report as completed by Fester and Chapman P.C. and authorize staff to file report as required by March 31, 2022.

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iii. AWARD REQUEST FOR PROPOSAL (RFP) 2022-140 CONSTRUCTION MANAGER AT RISK (CMAR)

-Kate Morley, Deputy General Manager

Staff recommends the Board of Directors award the procurement, RFP 2022-140 Construction Manager at Risk (CMAR) for the Downtown Connection Center and authorize the CEO and General Manager to approve contract(s) with Loven Contracting.

iv. FY2023 OPERATING BUDGET

-Josh Stone, Management Services Director

The Board may provide direction, but there is no recommendation from staff at this time.

c. PROGRESS REPORTS:

i. OPERATIONS STATUS REPORT

-James Wagner, Operations Director

ii. SUMMARY OF CURRENT EVENTS

-Heather Dalmolin, CEO and General Manager

ITEMS FROM COMMITTEE AND STAFF:

8. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

April/May Working Agenda

The next TAC meeting will be April 7, 2022, and it will be a Zoom meeting based in Flagstaff in the Mountain Line Training Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. April agenda items may include but not be limited to the Native Americans for Community Action (NACA) Resource Center Presentation, Regional Transportation Plan Presentation, The Coordinated Plan, FY2023 Budget – Capital, Kaspar Headquarters Master Plan, Service Changes/Planning, Flagstaff in Motion, Reallocation of Grant Funds from Kaspar/Route 66 Intersection, Mountain Express Update, and Delegation of Authority Updates. The April agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

9. ADJOURNMENT

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