



# MINUTES

MetroPlan & Mountain Line

## Coordinated Mobility Council

Friday, February 19, 2021

10:00 AM – 12:00 PM

Zoom Meeting (virtual only)

[Zoom Link](#), passcode 186720. Please email Estella Hollander, [ehollander@naipta.az.gov](mailto:ehollander@naipta.az.gov), to receive the Zoom log-in information.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting 928-679-8900 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

- 1. Call to order (10:00 am)**  
Started the meeting at 10:01.
- 2. Welcome by Jamie Martinez, Chair**  
Welcome by Chair Martinez
- 3. Zoom and meeting expectations**  
Estella covered some key aspects of Zoom
- 4. Safety Moment**  
New priority groups issued by County for COVID vaccines. All 1A and 1B groups now eligible. Go to the County website, FMC or VERA clinic for appointments.
- 5. Roll call and introductions**  
Jamie Martinez, Kevin Parkes, Tod Morris, Estella Hollander, David Wessel, Kristine Pavlik, Dierdre Crawley, Lorraine Crim, Lisa Connor, Lindsay Post, Esther Kettles, Martin Ince, Carole Mandino
- 6. Call to the public**  
No public comment was offered.
- 7. Minutes from previous meeting (10:15 am)**  
November 20, 2020 minutes were presented. Motion by Kristine Pavlik, Second by Martin Ince, Unanimous approval

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8. **MetroPlan & Mountain Line Coordinated Public Transit – Human Services Transportation Plan (10:15am)**

Estella Hollander presented a Power Point on the Coordinated Plan. The Plan is a framework to improve coordination of services in the region by identifying gaps, strategies and priorities. The CMC addresses this annually. This year's effort is minor and limited to vehicle status, demographics, and prospective grants. 2023 is the next major update.

Major gaps are: 1. Lack of information, awareness and access to information. 2. Time gaps – outside the hours of operation of Mountain Line and other agencies. 3. Spatial gaps in some neighborhoods and outside city limits. 4. Infrastructure – missing sidewalks, crosswalks, snow removal. 5. Human capital – availability of volunteers and staff to focus on mobility. Estella then provided details of goals and strategies under each. Priorities were then reviewed. Maintenance was first. Infrastructure connections and expansion of programs second. New programs are third.

Next steps are to get approvals by MetroPlan and Mountain Line boards following approval of the CMC.

Motion by Dierdre Crawley. Second by Carole Mandino. Unanimous vote.

9. **Section 5310 grant Notice of Funding and Scoring Criteria (10:30 am)**

Estella identified key dates

2/4 NOFO

2/10 Training

2/25 Training

3/11 Coordinated Plans due to ADOT

3/18 Applications due

4/9-29 Regional Panels review

There is \$1,225,644 available in FY21 statewide excluding PAG and MAG. Maximum operation funds of just under \$500,000. In FY 21 there is supplemental COVID funding for operations only and agencies that did not furlough drivers of just over \$200,000. Exact amounts for FY22 are not available but assumed to be the same as FY21 to be conservative. Last four years there have been increases. Go to 5310 FTA apportionments to see that history.

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Pre- applications for Year 1  
NAU operations for senior program  
Mountain Line: taxi, ada, bus stop mobility, website accessibility  
Quality connections – 2 vehicles  
Coconino County – 1 vehicle  
Hozhoni – 4 vehicles  
Total of over \$700,000 vs. \$1.2 million of statewide funds available

Year 2  
NAU – operations  
Quality Connections – 1 vehicle  
Mountain Line – same  
Hozhoni – 1 vehicle  
Total of \$440,370

What happens if a year 1 request is not awarded in Year 1? Agencies given preliminary award for year 1. ADOT then holds a mid-cycle budget meeting and discusses with agencies their needs at this time in context of their Year 1 and Year 2 requests and that preliminary award. So, year 1 requests that are not awarded are not necessarily moved into year 2.

Estella reviewed the revised 5310 application scoring. First round at regional level. Second at statewide level done by ADOT. Three components – project specific, coordination, and project management. Estella reviewed each component and the points available for different aspects. She committed to send out details to the group.

Kevin Parkes noted similarities between criteria for 5310 and microtransit and asked if there were benefits a 5310 application to having something like a microtransit. Estella explained that each 5310 application category (capital, operating, preventative maintenance, other capital – non ITS, ITS equipment) is exclusive of the other and generally of the larger program of the respective agencies. If a vehicle applied for, for example, would be used to support a broader coordination effort like microtransit this could be beneficial. She then reviewed the coordination and project management criteria that applies to all project types. Lindsay Post further explained that ADOT has a guidebook available online detailing all these criteria.

10. **Arizona Department of Transportation (ADOT) Update (11:00 am)**

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Lindsay Post reported on the 5310 process. She noted that if an agency has only a need for the 2<sup>nd</sup> year, this remains the only opportunity to apply. - Agencies must of an e-Grants profile and the grant will close at 4 p.m. on March 18. Preliminary awards are made in May. Federal response not until June for final award. ADOT is cautious to treat all agencies equitably in response to questions, so they may take time to prepare a statewide “frequently asked questions” response. Lindsay may be reached at [Lpost@azdot.gov](mailto:Lpost@azdot.gov).

**11. Inclusion and Adaptive Living Commission Update (11:10 am)**

Jamie Martinez provided an update on Inclusion and Adaptive Living Commission. Next meeting is February 23. They meet regularly on the fourth Tuesday of each month from 12-1 p.m.. The Commission is again at a full seven members. Projects being worked on include making City websites are fully accessible across a great range of disabilities; an accessibility review of downtown library entrances for universal design; the accessibility of the Flagstaff Urban Trail systems with a focus on Buffalo Park. Martin Ince noted that Parks and Recreation and Capital included funds in their budgets for parking lot, exercise equipment and trail work. A presentation on a trail accessibility audit was made to the Commission.

**12. Community Transportation Association of America (CTAA) Mobility On-Demand (MOD) grant (11:20)**

Estella gave an update on the CTAA microtransit pilot in the Huntington/Industrial corridor where a transportation gap exists. Inclusivity scores for the project’s participation are improving. The group refined the service area and service hubs after comparing two alternatives.

Carole Mandino asked for clarification about hubs accessing Sunnyside. Estella noted at yesterday’s meeting a hub at the Food Bank was identified. Carole concurred and added that a hub near the Arrowhead bus stop may be worthwhile. Lorraine Crim noted that the group is having a difficult time narrowing the range pickup and drop off spots.

Next steps are to estimate the budget relative to how many hubs are identified.

**13. Upcoming trainings (11:50)**

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Mountain Line is not accepting external guests to trainings at this time. The group was asked if there are training needs. Lorraine Crim's agency has two staff needing PASS training though this is not urgent.

**14. News and updates from CMC members (11:50)**

Lindsay Post asked if anyone had issues with the new CDC mask mandate. Esther reported that all Quality Connections client and staff wear masks. She explained that it is difficult for some their clients to understand the need for masks. Estella noted that Mountain Line has not experienced many issues with clients either. Jamie noted that consequences for not wearing masks are increasing.

Martin Ince reported on the \$5.5 million federal 5307/5339 grant for the first-last mile projects received by Mountain Line last year. Projects include missing sidewalks and three crossings on Fort Valley Road. Lake Mary Road near Bow & Arrow missing sidewalks and crossings. Enhanced crossings on Soliere Avenue at five transit stops.

Kevin Parkes reported on traffic calming discussions at the Transportation Commission. The purpose is to reduce vehicle speeds to make conditions safer for all users. Boulder Pointe, Country Club, Forest Avenue are some areas being evaluated.

**15. Future agenda items (11:55)**

Next meeting is May 21. Please send agenda items to Estella Hollander.

- General program and project updates
- AZ Ride Information – Tod Morris
- Access to immunizations for general public. It was noted that a mobile vaccine clinic will go to senior centers in Williams and Flagstaff with vaccines provided by North Country Health. Also noted that Safeway Grocery stores in Williams, Flagstaff (Cedar Ave) and Page are also participating.

**16. Adjournment (12:00 pm)**

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