



MINUTES

MetroPlan & Mountain Line

Coordinated Mobility Council

Friday, November 20, 2020

10:00 AM – 12:00 PM

Zoom Meeting (virtual only)

[Zoom Link](#), passcode 552327

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting 928-679-8900 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

1. **Call to order (10:00 am)**
2. **Welcome by Jamie Martinez, Chair**
Jamie made welcoming comments. Expressed support for mobility for all and his other roles in the region.
3. **Zoom and meeting expectations**
Estella provide basic zoom meeting expectations re: muting, video use and participation including chat room comments.
4. **Safety Moment**
Estella reminded all to be safe over the Thanksgiving holiday.
5. **Roll call and introduction**
Chair Martinez solicited interesting personal facts from everyone
Attendees:
Jamie Martinez, Chair
Marilyn Noyes
Erin Kruse
Martin Ince
Esther Kettles
Carol Mandino
Celia LaFave
Dave Wessel

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Jackie Perkins
Lorraine Crim
Kevin Parkes
Jen Meiser-Hayes
David Hoff
Michael Berry
Randy Biles
Lindsay Post
Pedro Rodriguez

Tod Morris
Kristin Pavlik
Shaun G.
Erin Stam
Estella Hollander
Monica Foos
David Bernstein
Holly Creager
Robin Pete

6. **Call to the public**

Public comments were offered in support of the paratransit services

7. **Minutes from previous meeting (10:20 am)**

Minutes from August 21, 2020. Estella moved to approve. Tod Morris 2nd.
Unanimous.

8. **Arizona Department of Transportation (ADOT) Update (10:20 am)**

Update from Lindsay Post, Transit Program Manager for Section 5310 grant funds for this region, ADOT Multimodal Planning Division. In January ADOT will the start 2-year application cycle. Watch for emails for the workshops and email Lindsay for more information. Vehicle invoices will be released soon. Do not send check to ADOT transit. Please email Lindsay once match payment has been sent. Huge strides in vehicle disposition process. There is an easy fillable PDF available. There is a large queue to work through quickly, but if you need to dispose of more quickly please call me, Estella or Pedro. lpost@azdot.gov

9. **Section 5310 grant (10:30 am)**

Estella provided program background on eligible projects and local match which is 80% federal, 20% matching. 50/50 for operating. Plan ahead for vehicles to take advantage of 2-year cycle. Flagstaff region will be seeking pre-application on January 22 with possible change due to actual release date of the grant. If you are new and interested in planning, please call Estella or Lindsay to be aware of requirements.

Some of the service gaps we are seeking to close via these grants

1. Information – lack of knowledge of resources or clearinghouse
2. Temporal – there are needs outside of normal hours
3. Spatial – lack of options within City limits and outside City limits

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4. Infrastructure – missing pedestrian and bicycle facilities near transit stops including snow Removal
5. Human Capital – availability of volunteers to expand programs

Estella talked through priorities: continue existing operations including maintain vehicles in state of good repair and develop travel training tools; expanding infrastructure and services including on-demand transportation pilot; volunteer driver program.

Estella introduced and explained the pre-application form.

Lorraine asked about the Senior Services Program, is new to the program, does she need to submit a pre-application even though they are already enrolled. Estella explained that existing enrollees do not need to re-apply. Tod Morris offered to reach out and explain history.

Martin inquired even any on the call would be applying. Erin Kruse will be applying for operations. Esther Kettles will apply for a vehicle. Mountain Line will be resubmitting including for the annual mobility management.

10. Inclusion and Adaptive Living Commission Update (10:50)

Jamie gave background on the Commission including the November 24 meeting 12-1 p.m. The Commission is recruiting new members. Recently gave comprehensive report to the Mayor and Council regarding accessibility on the urban trail system. Martin Ince reported on the audit of the trails including work that has and will be done. The Council was pleased and supportive of the effort especially with how Commissioners were involved in other agencies and commissions. Commission is now reviewing accessibility of City websites. Estella cited the work on accessibility to pools. Martin reported on efforts for a grant application for FUTS accessibility at Buffalo Park – it will come up soon.

11. Community Transportation Association of America (CTAA) Mobility On-Demand (MOD) grant (11:00)

Estella reported that the Transportation 4 All grant has been awarded to Mountain Line. She presented a slide show providing an overview of the grant program and the project Mountain Line will be implementing. Planning and pilot will each take 9 months. Now in month two of planning.

Holly from Flagstaff Shelter Services expressed support for the program.

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David Hoff, the liaison for the project, emphasized that the Pathway is an important goal along with the mobility on demand project. Robin Peet at Ponderosa Parkway asked about solicitation of participants. Estella is making sure the agencies are well-represented. The recruitment of elderly and disabled individuals is challenging. Outreach to paratransit riders is not proving fruitful. She has asked for nominees from agencies in the corridor. Jen recommended referral organizations will be a good source with groups like the Food Bank. Estella also reached out to the Continuum of Care group to seek their participation. Kevin Parkes recommended Veteran Affairs and will ask his wife for a contact. Michael mentioned survey of homeless by the Catholic Charities and thinks they may be a good contact. Erin Kruse will email several names and will contact her network of older adults and encourage their participation. Estella will put together a “blurb” for Erin’s use. Russ recommended Steph Sivak who works with him and will invite Estella to attend one of their meetings.

Several participants reported on upcoming efforts with Estella to reach out to their client. It was suggested that goals be set for number of contacts. One has been established for number of contacts, participating and inclusion on the stakeholder group. Estella will share these with the group soon. David Hoff cited Mountain Line’s goal of 60 new participants. David Bernstein reminded the group that eventually the participants will participate in setting targets and that there is room for adjustment later. The goal for inclusion in the application was between 4 and 5. David Bernstein stated that once people get involved, they will want more involvement and the project may reach a higher level. He felt we were right on track, maybe ahead of schedule. David Hoff mentioned the challenge of how to help or support participants be better included.

After presenting on and discussing the Pathways to Inclusion and recent efforts, Estella polled the group on what level they thought we are at. 55% reported a 3/6. Those who voted lower stated support for the groundwork but that work with participants hadn’t started yet. Russ who voted a 3 said he based that on the belief that stakeholders were in fact reaching out to their clients. Marilyn mentioned the difficulties that those with disabilities have in participating. Jamie expressed a level 2 vote for being early in the process and for concerns that those with disabilities may not have access to the internet. Holly voted a 4 based on the level shelter services has had with Estella so far. Jackie gave a 4, too, based on outreach to date and the next steps in place. It was suggested that the library, when it opens, was a place people could participate via

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computer. The shelter has computers. Russ mentioned youth cannot participate during school hours.

Estella reported that targeted outreach to specific agencies to reach clients will continue. This group will review that feedback and brainstorm solutions and trade-offs. Estella will reach out to Michelle if she needs a contact at FMC. Martin mentioned that CTAA or ICI may have innovative outreach techniques. Estella will review available toolkits from them. Estella offered a brief overview of a spiderman cake and its role in outputs and outcomes with an assist by David Bernstein.

Jamie offered a veteran's affairs contact.

12. Upcoming trainings (11:50)

Not discussed for lack of time

13. News and updates from CMC members (11:50)

Not discussed for lack of time

14. Future agenda items (11:55)

Next CMC meeting February 19, 2021 and the next MOD stakeholder meeting is CMC December 17, 2020.

15. Adjournment (12:00 pm)

Meeting adjourned at 12:03 pm