



Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

Frequently Asked Questions RFP 2023-120, Professional Coaching Services

Date September 27, 2022

Question 1: Under Section 2.01, the first minimum requirement reads as follows: All individual architects, engineers, Consultants and other professionals engaged in providing Services for Mountain Line shall be licensed or certified by and/or registered with the State of Arizona. Do we need any additional license or certifications outside of our Florida LLC certificate to qualify for proposal submission? Would that render Attachment 5 impertinent to us?

Answer: This requirement does not apply to this type of service.

Question 2: What is the target number of leadership employees Mountain Line is looking to provide coaching to? Will it be the entire workforce, a sub-set of leadership, etc.?

Answer: We have 100 employees. We anticipate annual need to vary from 5-30 employees per year.

Question 3: Do you have any timeline to complete the entire scope of work?

Answer: The services will be provided on an as needed basis.

Question 4: Is Development training part of the scope?

Answer: It may be included as needed.

Question 5: Is there any pricing template for the proposal?

Answer: Vendors are encouraged to provide pricing as they would bill, using Attachment 17, Pricing Proposal.

Question 6: What is the anticipated contract duration?

Answer: This will be a five year contract with 2 additional optional 5 year renewal terms.

Sincerely,

Heather Higgins
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