



## Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · [www.mountainline.az.gov](http://www.mountainline.az.gov)

### NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the TAC will hold a meeting on:

Thursday, November 3, 2022  
10:00 AM  
Mountain Line VERA Room  
3773 N. Kaspar Drive  
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the conference room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by internet conferencing, or by telephone. Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

1. CALL TO ORDER
2. ROLL CALL
3. SAFETY MINUTE  
-Sam Short, Safety Manager
4. CALL TO THE PUBLIC
5. APPROVE TAC MINUTES 9/1/2022
6. SEDONA TRANSIT PRESENTATION  
Robert Weber, Transit Administrator, City of Sedona

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### 7. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

#### a. **DISCUSSION / ACTION ITEMS:**

##### i. APPROVE THE UPDATED STRATEGIC PLAN AND ADOPT THE 12-18 MONTH WORKPLAN

-Heather Dalmolin, CEO and General Manager

Staff recommends the Board of Directors approve the revised 2020-2025 Strategic Plan and adopt the 12-18 month workplan.

##### ii. PROPOSED SERVICE CHANGES FOR JANUARY 2023

-Bizzy Collins, Transit Planner

Staff recommends the Board of Directors approve the recommended service changes for implementation in January 2023.

##### iii. KASPAR HEADQUARTERS MASTER PLAN ADOPTION

-Anne Dunno, Capital Project Manager

Staff recommends the Board of Directors adopt the Kaspar Headquarters Master Plan.

##### iv. REVIEW THE BUDGET PROCESS AND KICK-OFF FY2024 BUDGET

-Josh Stone, Management Services Director

The Board may provide direction, but there is no recommendation from staff at this time.

##### v. TAC BUSINESS OR ECONOMIC DEVELOPMENT MEMBER APPOINTMENT

-Rhonda Cashman, Executive Assistant and Clerk of the Board

Staff recommends the Board of Directors consider appointing a Business or Economic Development representative to the TAC, effective January 18, 2023.

##### vi. CONSIDER APPROVAL OF NORTHERN ARIZONA HEALTHCARE HOSPITAL SERVICE AGREEMENT

-Kate Morley, Deputy General Manager

Staff recommends the Board of Directors approve the NAH Service Agreement.

#### b. **PROGRESS REPORTS:**

##### i. FLAGSTAFF IN MOTION PRIORITIZED TRANSIT IMPROVEMENTS

-Bizzy Collins, Transit Planner

##### ii. EQUAL EMPLOYMENT OPPORTUNITY (EEO) WORKFORCE UTILIZATION ANALYSIS, FEDERAL FISCAL YEAR 2022

-Josh Stone, Management Services Director and EEO Officer

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- iii. DELEGATIONS OF AUTHORITY  
-Heather Dalmolin, CEO and General Manager
  
- iv. SUMMARY OF CURRENT EVENTS  
-Heather Dalmolin, CEO and General Manager

### **ITEMS FROM COMMITTEE AND STAFF:**

- 8. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS  
January/February Working Agenda

The next TAC meeting will be January 5, 2023, and it will be a hybrid in-person and Zoom meeting based in Flagstaff in the Mountain Line VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. January agenda items may include but not be limited to the Stride Forward, Regional Transportation Plan Presentation, Adopt Updated Federal and State Priorities, Rider Satisfaction Survey Results, Employee Satisfaction Survey, Reallocation of Grant Funds from Kaspar/Route 66 Intersection, FY2024 Meeting Calendar Review, and Delegation of Authority Updates. The January agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

- 9. ADJOURNMENT

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