



## Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · [www.mountainline.az.gov](http://www.mountainline.az.gov)

### NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the TAC will hold a meeting on:

Thursday, April 6, 2023  
10:00 AM  
Mountain Line VERA Room  
3773 N. Kaspar Drive  
Flagstaff, AZ 86004

Unless otherwise noted, meetings held in the conference room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, internet conferencing, or by telephone. Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

-pages 1-3

1. CALL TO ORDER

2. ROLL CALL

3. SAFETY MINUTE

-Sam Short, Safety Manager

4. APPROVE TAC MINUTES 3/2/2023

-pages 4-8

5. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA

The TAC will review the draft board business agenda and discuss staff reports to provide recommendations to the Board.

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### a. DISCUSSION / ACTION ITEMS:

- i. FY2022 FINANCIAL AUDIT REPORT -pages 9-16  
-Josh Stone, Management Services Director  
Staff recommends the Board of Directors approve the FY2022 Financial Audit Report as completed by Fester and Chapman P.C. and filed as required by March 31, 2023.
- ii. THE METROPLAN AND MOUNTAIN LINE COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION PLAN -pages 17-19  
-Mitch Reddy, Associate Transit Planner  
Staff recommends the Board of Directors adopt the MetroPlan & Mountain Line Coordinated Public Transit -Human Services Transportation Plan.
- iii. ZERO FARE POLICY, PILOT STUDENT FARE POLICY -pages 20-21  
-Heather Dalmolin, CEO and General Manager  
The Board may provide direction, but there is no recommendation from staff at this time.
- iv. FY2024 CAPITAL BUDGET -pages 22-23  
-Josh Stone, Management Services Director  
The Board may provide direction, but there is no recommendation from staff at this time.
- v. BUS STOP EQUITY ANALYSIS UPDATE -pages 24-26  
-Anne Dunno, Capital Project Manager  
The Board may provide direction, but there is no recommendation from staff at this time.
- vi. MOUNTAIN EXPRESS SERVICE FOR 2022-2023 -pages 27-28  
-Estella Hollander, Mobility Planner  
The Board may provide direction, but there is no recommendation from staff at this time.

### b. PROGRESS REPORTS:

- i. DELEGATIONS OF AUTHORITY -pages 29-30  
-Heather Dalmolin, CEO and General Manager
- ii. SUMMARY OF CURRENT EVENTS  
-Heather Dalmolin, CEO and General Manager

### ITEMS FROM COMMITTEE AND STAFF:

6. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS  
May/June Working Agenda -page 31

The Board and TAC Joint meeting will be held on Wednesday, May 17, 2023. It will be held in

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person at the Flagstaff Aquaplex, in the Community Room, 1702 N. Fourth Street, Flagstaff, AZ 86004 at 10am. The public is invited to attend. May agenda items may include but not be limited to Budget Presentation, Strategic Plan Review, Key Performance Indicators, Review Mission, Vision, Goals, Guiding Principles, Staff Development and Succession Planning, and Delegation of Authority Updates. The May agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board and TAC.

The next TAC meeting will be June 1, 2023, and it will be a hybrid in-person and Zoom meeting based in Flagstaff in the Mountain Line VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. June agenda items may include but not be limited to Budget Approval, Key Performance Indicators Adoption, DBE Goal Setting, Procurement Resolution, Grant Resolution, Line of Credit, Personnel Policy Manual Updates, Annual Cybersecurity Report, Meeting Calendar Review, and Delegation of Authority Updates. The June agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

### **7. ADJOURNMENT**

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