



## Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · [www.mountainline.az.gov](http://www.mountainline.az.gov)

NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE  
EXECUTIVE SESSION OF THE BOARD OF DIRECTORS (BOD) AND  
THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN  
ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION  
AUTHORITY (“Mountain Line”)

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors (BOD) and the Transit Advisory Committee (TAC) of the Northern Arizona Intergovernmental Public Transportation Authority (“Mountain Line”) and to the general public that the BOD and TAC will hold a joint meeting on:

Wednesday, May 17, 2023  
10:00 AM  
Flagstaff Aquaplex  
Community Room  
1702 N. Fourth Street  
Flagstaff, AZ 86004

Members of the Board of Directors and Transit Advisory Committee are requested to attend in person. Members of the public may attend and observe the meeting at the address above.

**The Board of Directors may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line’s attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

The agenda for the meeting is as follows:

-pages 1-3

1. CALL TO ORDER
2. ROLL CALL / INTRODUCTIONS
3. SAFETY MINUTE  
-Sam Short, Safety Manager

**DISCUSSION ITEMS:**

4. FY2024 BUDGET PRESENTATION

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-Josh Stone, Management Services Director

The Board may provide discussion and direction, but there is no recommendation from staff at this time.

**5. STRATEGIC WORKPLAN METRICS**

-pages 5-7

-Bizzy Collins, Strategic Performance Planner

The Board may provide direction, but there is no recommendation from staff at this time.

### LUNCH

**6. MOUNTAIN LINE MISSION, VISION, AND STRATEGIC PLAN UPDATE**

-Heather Dalmolin, CEO and General Manager

-pages 8-9

-TransPro Consultants

The Board may provide direction, but there is no recommendation from staff at this time.

### **PROGRESS REPORTS:**

**7. KASPAR MAINTENANCE FACILITY PROJECT UPDATE**

-pages 10-11

-Anne Dunno, Capital Project Manager

**8. EQUAL EMPLOYMENT OPPORTUNITY (EEO) WORKFORCE UTILIZATION ANALYSIS, FEDERAL FISCAL YEAR 2023**

-pages 12-16

-Josh Stone, Management Services Director

**9. DELEGATION OF AUTHORITY UPDATES**

-pages 17-18

-Heather Dalmolin, CEO and General Manager

**10. SUMMARY OF CURRENT EVENTS**

-Heather Dalmolin, CEO and General Manager

### **ITEMS FROM COMMITTEE AND STAFF:**

**SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS**

June/July/August Working Agenda

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The next TAC meeting will be on June 1, 2023 and will be a Hybrid in person and Zoom meeting based in Flagstaff in the VERA Conference Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. June Agenda items will include, but not be limited to the Budget Adoption, Key Performance Indicators (KPIs) Adoption, Disadvantaged Business Enterprise (DBE) Goal Setting, Cybersecurity Policies, Procurement Resolution, Grant Resolution/Transportation Improvement Program (TIP) Table, Line of Credit, Personnel Policy Manual Updates, Annual Cybersecurity Report, Bus Stop Rehabilitation Update, Meeting Calendar Review, and Delegation of Authority Updates. The June agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

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The next Board meeting will be on June 21, 2023 and will be a Hybrid In-Person and Zoom meeting based in Flagstaff in the VERA Conference Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. June agenda items will include but not be limited to the Budget Adoption, Key Performance Indicators (KPIs) Adoption, Disadvantaged Business Enterprise (DBE) Goal Setting, Cybersecurity Policies, Procurement Resolution, Grant Resolution/Transportation Improvement Program (TIP) Table, Line of Credit, Personnel Policy Manual Updates, Annual Cybersecurity Report, Bus Stop Rehabilitation Update, Meeting Calendar Review, and Delegation of Authority Updates. The June agenda will be available for review on NAIPTA's website and at NAIPTA's public posting places (listed on the NAIPTA website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

### **11. ADJOURNMENT**

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