



Board of Directors Special Meeting Minutes for Thursday, September 28, 2023

NOTE: IN ACCORDANCE WITH PROVISIONS OF THE ARIZONA REVISED STATUTES THE SUMMARIZED MINUTES OF NAIPTA BOARD MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITHIN QUOTATION MARKS ARE VERBATIM.

The Board of Directors met in Special Session on Wednesday, September 28, 2023, at 8:00am in the Mountain Line VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004. This was a WEB BASED meeting. Members of the Board and Mountain Line staff attended in person, by internet conferencing, or telephone. The public was invited to attend.

BOARD MEMBERS PRESENT:

Tony Williams, (Chair), Vice President of Student Services, CCC, designee, (Zoom);
Jeronimo Vasquez, (Vice Chair), Board of Supervisors, Coconino County, (Zoom);
Miranda Sweet, City Councilor, City of Flagstaff, (Zoom);
Lori Matthews, City Councilor, City of Flagstaff, (Zoom);
Josh Maher, Associate VP for Community Relations, NAU, alternate, (Zoom)

**Three of our five Board member seats must be present to constitute a quorum.*

***The City of Flagstaff holds two seats.*

BOARD MEMBERS EXCUSED:

None.

MOUNTAIN LINE STAFF IN ATTENDANCE:

Heather Dalmolin, CEO and General Manager, (In Person/Zoom);
Josh Stone, Management Services Director, (Zoom)
Jon Matthies, IT Manager, left at approximately 8:05am, returned at approximately 9:19am;
Rhonda Cashman, Executive Assistant and Clerk of the Board, left at approximately 8:05am, returned at approximately 9:19am

GUESTS PRESENT:

None.

1. CALL TO ORDER -Chair Williams called the meeting to order at approximately 8:01am.
2. ROLL CALL

The Board considered a motion to convene an executive session. At approximately 8:03am, Director Maher made a motion to go into executive session. Director Sweet seconded. There was no discussion. All approved, none opposed. Motion carried.





Mountain Line

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| NAME | YES VOTE | NO VOTE |
|------------------|----------|---------|
| Tony Williams | X | |
| Jeronimo Vasquez | X | |
| Miranda Sweet | X | |
| Lori Matthews | X | |
| Josh Maher | X | |

Executive sessions are closed to the public.

EXECUTIVE SESSION:

The executive session was pursuant to A.R.S. § 38-431.03 for the following purpose:

1. Discussion among the Board with Mountain Line CEO and General Manager regarding the Mountain Line CEO and General Manager evaluation and the amendment to the Chief Executive Officer and General Manager Contract. A.R.S. § 38-431.03(A)(1), (3) and (4).

Following the conclusion of the Executive Session, the Board reconvened the public meeting at approximately 9:20am.

DISCUSSION / ACTION ITEM:

3. CHIEF EXECUTIVE OFFICER (CEO) AND GENERAL MANAGER CONTRACT AMENDMENT
-Josh Stone, Management Services Director

Chair Williams reported that Board members discussed the proposed contract amendment in executive session. He asked for a motion to offer a three year contract with a five percent adjustment, a four percent annual increase, and a 3 percent merit increase for a total of 12 percent for the contract period. This motion was made by Director Maher and seconded by Vice Chair Vasquez. Ms. Dalmolin asked if changes to travel need to be noted in the motion. Mr. Holcomb stated the travel is in the proposed contract amendment being considered and that should be sufficient since all the other provisions of the amendment are being approved. Chair Williams wanted to publicly compliment Ms. Dalmolin for her leadership at Mountain Line, express appreciation for her guidance and energy in developing a strong work environment for employees, and for the relationships and partnerships she is creating, not just in our community, but within our state and on a national level. Congratulations! He stated the Board looks forward to continuing to work with her. Vice Chair Vasquez conveyed his appreciation for her leadership and vision. He stated he looks forward to continuing to work together to see projects completed. There were no further comments. All approved, none opposed. Motion carried.

| NAME | YES VOTE | NO VOTE |
|------------------|----------|---------|
| Tony Williams | X | |
| Jeronimo Vasquez | X | |
| Miranda Sweet | X | |
| Lori Matthews | X | |
| Josh Maher | X | |

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ITEMS FROM COMMITTEE AND STAFF:

Chair Williams thanked Ms. Dalmolin for a job well done.

NEXT MEETING DATES

The Board and TAC Advance will be October 25, 2023, an in-person meeting based in Flagstaff at Roux 66, 2620 N. Steve's Blvd., at 9am. The public is invited to attend. October agenda items may include but not be limited to the Legislative Priorities, Update 12-18 Month Workplan, Bus Stop Infrastructure, Partnerships, and Bus Stop Acquisition Procedure, Washington DC Trip, Flagstaff in Motion (FIM) Interpretation and Resolution, and Delegation of Authority Updates. The October agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board and TAC.

The next Board meeting will be November 15, 2023 and will be a hybrid in-person and Zoom meeting based in Flagstaff in the Mountain Line VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items may include but not be limited to Legislative Priorities Adoption, Update 12-18 Month Workplan, Bus Stop Infrastructure, Confirm Leadership Roles, Budget Process Kickoff, Employee Satisfaction Survey, Electric Vehicle Bus Pilot Performance Report, Kaspar Maintenance Facility Update, Grant Award Notification, Workforce Utilization Report, and Delegation of Authority Updates. The November agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

4. ADJOURNMENT -Chair Williams adjourned the meeting at approximately 9:25am.

Tony Williams, Chair of the Mountain Line Board of Directors

ATTEST:

Rhonda Cashman, Executive Assistant and Clerk of the Board

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