



MINUTES

MetroPlan & Mountain Line

Coordinated Mobility Council

Friday, November 17, 2023

10:00 AM – 12:00 PM

Hybrid Meeting – 3773 N. Kaspar Drive, VERA Room. Flagstaff, AZ 86001

[Zoom Link](#), passcode 123456. Please email Estella Hollander ehollander@mountainline.az.gov, if you need Zoom log-in information.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting 928-679-8900 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

1. **Call to order**
The meeting was called to order at 10:00 by Jamie Martinez
2. **Welcome by Jamie Martinez, Chair**
Welcoming remarks by Jamie Martinez
3. **Safety Moment**
Estella Hollander provided a safety moment on Thanksgiving Fire Facts. Peak day for home cooking fires with more than three times the daily average such incidents.
 - Stay in the kitchen when cooking.
 - Keep children away from the stove (at least 3 ft away)
 - Keep cords to appliances from dangling.
 - Make sure your smoke alarms are working.

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4. **Roll call and introductions**

Jamie Martinez, Estella Hollander, David Wessel, Mandia Gonzales, Russel Randall, Deidre Crawley, Tod Morris, Martin Ince, Lisa Conner, Anne Huffman, Lorrain Crim, Carol Mandino, John Current, Michele Eisenberg, Jen Hayes, John Currant

5. **Call to the public**

No public comments were provided.

6. **Minutes from previous meeting**

Motion: Tod Morris motioned to approve the August 18th, 2023, meeting minutes, seconded by Deidre Crawley. Unanimously approved.

7. **Inclusion and Adaptive Living Commission Update**

Russ Randall provided an update by Inclusion and Adaptive Living Commission members or liaisons. Meetings are held on the 4th Wednesday of every month from 12:00 noon – 1:00 pm as a hybrid meeting.

Project Updates:

- Sidewalk obstructions and conditions - increase education and enforcement for residents and businesses.
- Coordinated and participated in a walking “audit” of the intersection of E. Route 66 and 4th St.
- Considering a Civilian Code Compliance crew designation for each neighborhood.

Jamie Martinez announced a change in his role at the commissions to “enforcement liaison”. Jamie is no longer the Chair of the Inclusion and Adaptive Living Commission.

8. **Section 5310 Grant Update**

Update on Section 5310 2023 Year 1 grant awards, ADOT 5310 vehicle updates, and vehicle requirements

- NAU received a grant for operating the Senior Companion Door Through Door and More.
- Hopelives Vivie La Esperanza received a grant for 2 vehicles and a maxi van
- Hozhoni Foundation received a grant for a van with a lift

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- Mountain Line received a grant to operate for ADA Plus and Taxi Program and Mobility Management.

One-third of the grant requests were awarded. For a total of \$498,928 in grants received

ADOT will be in touch with each agency that was awarded funding providing information on requirements.

9. **Mountain Line & MetroPlan Coordinated Plan**

Estella Hollander provided a review of minor update requirements and a status report on the Coordinated Plan. This document is a federal requirement. The minor update is related to demographics, vehicle list, 2023 CMC agenda and minutes, and changes to 5310 awards.

Approval from the CMC is scheduled for February 2024.

10. **Agency Spotlight**

Michelle Eisenberg provided a presentation on Hozhoni Foundation regarding their transportation program. Provide residential, vocational, education, day programs, employment programs, and other services, in Flagstaff, Cottonwood, and Prescott.

Transportation services are provided to qualified users. Does not serve the general public.

Barriers: Aging vehicles in the fleet. The wheelchair lift vans are the most significant need.

Successes: Track and maintain fleet, operate 21 group homes, 2-day programs, and employee programs in 3 locations.

11. **WAV Subcommittee group updates**

Estella Hollander provided a brief update from the wheelchair-accessible vehicle (WAV) subcommittee. The committee is currently working on a Needs Assessment to understand the needs, how often, certain days and times, and determining creative solutions.

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Results so far:

- There are existing gaps in the mobility network
- Challenges getting people to appointments with early mornings as some appointments start as early as 5:30 am.

Potential Solutions:

- Use the “down-time” of agencies who have an available vehicle
- Discuss the need with taxi providers should purchase a wheelchair vehicle

Next Steps:

- Research and synthesize WAV funding options
- WAV informational fact sheet for Taxis, Uber, and Lyft drivers
- Continuing to brainstorm solutions

12. Mountain Line Mobility as a Service (MaaS) Plan

Estella Hollander provided an update regarding the new MaaS Plan that Mountain Line is kicking off.

This is an information item only. The goal of this plan is to create new and improved mobility options for paratransit and microtransit riders through new technology and contracted relationships that maximize transit options in a cost-efficient and effective manner.

Phase 1: Evaluation and Recommendations

Phase 2: Scope Development, Procurement, and Implementation

CMC Role:

- Provide input on performance metrics
- Review recommendations
- CMC (Volunteers) to help develop and review the procurement scope and evaluation methods.

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13. **Regional Transportation Safety Plan**

David Wessel of MetroPlan Flagstaff provided a presentation regarding the Regional Transportation Safety Plan and crash concentration maps.

The presentation provided background information on the planning process that led to a list of priority projects. The focus of the plan is on fatal and serious crashes.

A list of Potential Project Locations was shared with the CMC. For the City of Flagstaff, many of the projects identified on City-owned roads are already prioritized and/or funded by the City.

14. **Upcoming trainings**

Information on scheduled upcoming trainings and discussion on need for other trainings.

- Arizona Transit Association (AzTA) statewide transit conference. April 8-10, 2024. Apply for RTAP funding to pay for expenses. If interested in applying, contact Estella.

15. **News and updates from CMC members**

An opportunity to report on any projects or work that may be of interest to the group.

16. **Future agenda items**

Contact Estella and/or Jamie to add future agenda items

17. **Adjournment**

Jamie Martinez adjourned the meeting at 12:02 am