



## Board of Directors Special Meeting Minutes for Thursday, September 13, 2024

**NOTE:** IN ACCORDANCE WITH PROVISIONS OF THE ARIZONA REVISED STATUTES THE SUMMARIZED MINUTES OF NAIPTA BOARD MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITHIN QUOTATION MARKS ARE VERBATIM.

The Board of Directors met in Special Session on Wednesday, September 13, 2024, at 1:00pm in the Mountain Line VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004. This was a WEB BASED meeting. Members of the Board and Mountain Line staff attended in person, by internet conferencing, or telephone. The public was invited to attend.

***BOARD MEMBERS PRESENT:***

Tony Williams, (Chair), Vice President of Student Services, CCC, designee, (Zoom);  
Jeronimo Vasquez, (Vice Chair), Board of Supervisors, Coconino County, (Zoom);  
Miranda Sweet, City Councilor, City of Flagstaff, (Zoom);  
Lori Matthews, City Councilor, City of Flagstaff, (Zoom);  
Josh Maher, Associate VP for Community Relations, NAU, alternate, (Zoom)

*\*Three of our five Board member seats must be present to constitute a quorum.*

*\*\*The City of Flagstaff holds two seats.*

***BOARD MEMBERS EXCUSED:***

None.

***MOUNTAIN LINE STAFF IN ATTENDANCE:***

Heather Dalmolin, CEO and General Manager, (Zoom), left at approximately 1:26pm, returned at approximately 2:06pm;

Codi Weaver, Human Resources Manager, (Zoom), left at approximately 1:26pm;

James Olson, IT Technician, left at approximately 1:07pm, returned at approximately 2:18pm;

Rhonda Cashman, Executive Assistant and Clerk of the Board, left at approximately 1:07pm, returned at approximately 2:18pm;

Scott Holcomb, Mountain Line Attorney, (Zoom)

***GUESTS PRESENT:***

None.

1. CALL TO ORDER -Chair Williams called the meeting to order at approximately 1:03pm.
2. ROLL CALL

The Board considered a motion to convene an executive session. At approximately 1:05pm, Director Matthews made a motion to go into executive session. Director Sweet seconded. There was no discussion. All approved, none opposed. Motion carried.





# Mountain Line

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NAME	YES VOTE	NO VOTE
Tony Williams	X	
Jeronimo Vasquez	X	
Miranda Sweet	X	
Lori Matthews	X	
Josh Maher	X	

Executive sessions are closed to the public.

### EXECUTIVE SESSION:

The executive session was convened at approximately 1:08pm pursuant to A.R.S. § 38-431.03 for the following purpose:

1. Discussion among the Board with Mountain Line CEO and General Manager regarding the Mountain Line CEO and General Manager evaluation and the amendment to the Chief Executive Officer and General Manager Contract. A.R.S. § 38-431.03(A)(1). (3) and (4).

Following the conclusion of the Executive Session, the Board reconvened the public meeting at approximately 2:18pm.

### DISCUSSION / ACTION ITEM:

#### 3. CHIEF EXECUTIVE OFFICER (CEO) AND GENERAL MANAGER CONTRACT AMENDMENT

-Josh Stone, Management Services Director

Staff recommends the Board of Directors adopt the fourth amendment to the CEO and General Manager Contract.

Chair Williams stated that the Board of Directors would like to recognize Ms. Dalmolin for her leadership and guidance and complimented her willingness to complete a 360 evaluation to gain feedback from staff, the Board, and TAC. He expressed he would consider a motion for the CEO and General Manager contract amendment to include a two percent wage increase, an increase of \$50 per month to the vehicle stipend, a \$250 annual increase to the technology allowance, and the addition of a \$60 per month hot spot stipend to support her work when she is traveling. Director Sweet concurred with the summary above and so moved. Vice Chair Vasquez seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Tony Williams	X	
Jeronimo Vasquez	X	
Miranda Sweet	X	
Lori Matthews	X	
Josh Maher	X	

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Mr. Holcomb told the Board he would work with Ms. Dalmolin and Human Resources at Mountain Line to effectuate the amendment.

Director Matthews stated that the Board continues to look at being fiscally responsible and at the same time recognize the great work the CEO is doing at Mountain Line.

Vice Chair Vasquez communicated his recognition of Ms. Dalmolin for her hard work and leadership and the increases that were stated provide for fiscal responsibility while recognizing the merit of her work at Mountain Line and he looks forward to continuing to work together.

Director Sweet noted her thanks to Ms. Dalmolin for bringing Mountain Line to where it is today and echoing the Board's fiscal responsibility in coming to a decision today and she thanked Ms. Dalmolin for all her hard work.

Director Maher stated he didn't really have more than what has been stated, but he thanked Ms. Dalmolin for her years of service to Mountain Line and noted they appreciate her.

### **ITEMS FROM COMMITTEE AND STAFF:**

Chair Williams reminded Board members about the upcoming DCC Tour and the Joint meeting; noting no action will be taken at the DCC Tour event. Ms. Dalmolin referenced the email sent by Ms. Cashman with information regarding dress requirements, asking all members to adhere to those requirements for a successful tour; staff are excited to host the Board and TAC. Vice Chair Vasquez expressed his regrets for missing the tour, but he wished everyone good luck, and stated he will look forward to getting a tour at a later date.

### **NEXT MEETING DATES**

Board and TAC members have been invited to a tour of the new Downtown Connection Center on September 18, 2024, 10am-12pm, and no Mountain Line business will be conducted.

The next Board and TAC Joint meeting will be October 16, 2024, and it will be an in-person only meeting based in Flagstaff in the Training Room at Mountain Line, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 8:30am-12pm. The public is invited to attend. October agenda items may include but not be limited to Electric Bus Performance Report, Biannual Performance Report, FY2024 Annual Report, FY2025 Projections, Capital Program and Grant Funding Outlook Update, and Succession Planning and Organizational Structure, Transit Tax Update, Employee Engagement Survey Report, In Person Meetings, Wage Change Impact, Trip Quest Roll Out with Data, and Delegation of Authority Updates. The October agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board and TAC.

4. **ADJOURNMENT** -Chair Williams adjourned the meeting at approximately 2:25pm.

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Tony Williams, Chair of the Mountain Line Board of Directors

ATTEST:

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Rhonda Cashman, Executive Assistant and Clerk of the Board

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