



Vera Room

Address: 3773 N. Kaspar Drive

Room Size: ~19' x 23' (437 square feet)

Capacity: 24 seats and one table

Amenities: Sink, Small Refrigerator, White Board,

Restrooms

Audio/Visual: Access to large screen TV via HDMI connection for sound/video. Wi-Fi is also available for guests. Applicant must bring their own laptop, HDMI cable, webcam.

Restrictions: Tables are wired in and cannot be moved. Mountain Line facilities are allowed to be used during administrative business hours Monday through Friday from 8am-5pm except holidays. Exceptions may be allowed under special circumstances and with prior approval by Mountain Line.

Insurance Requirements: Insurance with general liability minimum limits of \$1,000,000 per occurrence, with Mountain Line as an additional insured with the address of the facility being used.

Fee: \$100 per day plus \$25 cleaning



