



Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

NOTICE AND AGENDA OF THE JOINT MEETING OF THE BOARD OF DIRECTORS (BOD) AND TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL TRANSPORTATION AUTHORITY (Mountain Line)

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Board of Directors and Transit Advisory Committee (TAC) of the Northern Arizona Intergovernmental Public Transportation Authority ("Mountain Line") and to the general public that the Board and TAC will hold a joint meeting on:

Board and TAC Joint Meeting
Wednesday, October 16, 2024
8:30am – 12pm
Mountain Line – Training Room
3773 N. Kaspar Drive
Flagstaff, AZ 86004

Unless otherwise noted, this meeting held at Mountain Line is open to the public. The public may observe and participate in the meeting at the address above.

Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.

Public Comment Process for this meeting:

The Mountain Line Board of Directors welcomes public comments during meetings. Members of the public can comment on items on the agenda at the time the item is considered, in the agenda order. There will not be a virtual option for this in-person meeting. There are two ways to submit comments:

1. Written Comments: Members of the public can submit public comments by email up until 4:00 p.m. on the day before the meeting, October 15th. Comments can be emailed to publiccomment@mountainline.az.gov and should reference the specific agenda item. Every email, if received by 4:00 p.m. on the day before the meeting, will be entered into the official record.
2. In-Person Comments: Members of the public can attend any Board meeting in-person and submit a speaker card to the Clerk of the Board.

The agenda for the meeting is as follows:

-pages 1-3

1. CALL TO ORDER
-Tony Williams, Board Chair
2. ROLL CALL AND INTRODUCTIONS
3. SAFETY MINUTE
-Sam Short, Workforce Director
4. MILESTONE ANNIVERSARIES
-Heather Dalmolin, CEO and General Manager

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DISCUSSION / ACTION ITEMS:

5. ELECTRIC BUS PERFORMANCE REPORT -page 4
-Bizzy Collins, Strategic Performance Planner
The Board may provide direction, but there is no recommendation from staff at this time.
6. BIANNUAL PERFORMANCE REPORT -page 5
-Bizzy Collins, Strategic Performance Planner
The Board may provide direction, but there is no recommendation from staff at this time.
7. FY2024 ANNUAL REPORT -pages 6-7
-Josh Stone, Management Services Director
Staff recommends the Board of Directors approve the FY2024 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.
8. FY2025 PROJECTIONS -page 8
-Josh Stone, Management Services Director
The Board may provide direction, but there is no recommendation from staff at this time.
9. CAPITAL PLANNING AND GRANT FUNDING -pages 9-11
-Estella Hollander, Planning Manager
The Board may provide direction, but there is no recommendation from staff at this time.
10. TRANSIT TAX UPDATE -pages 12-13
-Jacki Lenner, Deputy General Manager
The Board may provide direction, but there is no recommendation from staff at this time.
11. MOUNTAIN EXPRESS UPDATE -added item
-Heather Dalmolin, CEO and General Manager
The Board may provide direction, but there is no recommendation from staff at this time.
12. SUCCESSION PLAN -pages 14-21
-Heather Dalmolin, CEO and General Manager
The Board may provide direction, but there is no recommendation from staff at this time.
13. FY2025 EMPLOYEE ENGAGEMENT SURVEY RESULTS -pages 22-23
-Codi Weaver, Human Resources Manager
The Board may provide direction, but there is no recommendation from staff at this time.
14. IN PERSON MEETINGS -pages 24-25
-Heather Dalmolin, CEO and General Manager
The Board may provide direction, but there is no recommendation from staff at this time.

PROGRESS REPORTS:

15. WAGE CHANGE IMPACT -page 26
-Codi Weaver, Human Resources Manager

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16. TRIPQUEST -pages 27-29
-Jacki Lenners, Deputy General Manager
17. DELEGATION OF AUTHORITY UPDATE -pages 30-31
-Heather Dalmolin, CEO and General Manager
18. SUMMARY OF CURRENT EVENTS
-Heather Dalmolin, CEO and General Manager

SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

November/January Working Agenda -page 32

The next TAC meeting will be Thursday, November 14, 2024 and will be a hybrid in person/Zoom meeting based in Flagstaff in the Mountain Line VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to the Legislative Priorities, Budget Process Kickoff, Grant Award Notification, Maintenance Project Update, Workforce Utilization Report, and Delegation of Authority Updates. The November agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

The next Board meeting will be Wednesday, November 20, 2024 and will be a hybrid in person/Zoom meeting based in Flagstaff in the Mountain Line VERA Room, 3773 N. Kaspar Dr., Flagstaff, AZ 86004 at 10am. The public is invited to attend. November agenda items will include but not be limited to the Legislative Priorities, Budget Process Kickoff, Grant Award Notification, Maintenance Project Update, Workforce Utilization Report, and Delegation of Authority Updates. The November agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

19. ADJOURNMENT

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