



## Mountain Line

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### NOTICE AND AGENDA OF PUBLIC MEETING AND POSSIBLE EXECUTIVE SESSION OF THE TRANSIT ADVISORY COMMITTEE (TAC) OF THE NORTHERN ARIZONA INTERGOVERNMENTAL PUBLIC TRANSPORTATION AUTHORITY

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the TAC of the Northern Arizona Intergovernmental Public Transportation Authority ("Mountain Line") and to the general public that the TAC will hold a meeting on:

Thursday, November 6, 2025  
10:00 AM  
Mountain Line Ponderosa Room  
216 W Phoenix Avenue  
Flagstaff, AZ 86001

Unless otherwise noted, meetings held in the conference room are open to the public. This is a WEB BASED meeting. Members of the Transit Advisory Committee may attend in person, by internet conferencing, or by telephone. Members of the Public may observe and participate in the meeting at the address above.

**The TAC may vote to hold an executive session for the purpose of obtaining legal advice from Mountain Line's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3). The executive session may be held at any time during the meeting. Executive sessions are not open to the public, pursuant to Arizona Open Meeting Law.**

**Pursuant to the Americans with Disabilities Act, persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Clerk of the Board of Directors at 928-679-8922 (TTY Service 800.367.8939). Requests should be made as early as possible to allow time to arrange the accommodation.**

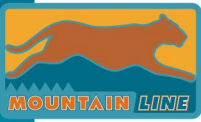
#### Public Comment Process

The Mountain Line Transit Advisory Committee (TAC) welcomes public comments during meetings. Members of the public can comment on items not on the agenda under the general call to the public and on items on the agenda at the time the item is considered, in the agenda order. There are three ways to submit comments:

1. Written Comments: Members of the public can submit public comments by email up until 9:00 a.m. on the day of the meeting. Comments can be emailed to [publiccomment@mountainline.az.gov](mailto:publiccomment@mountainline.az.gov) and should reference if the comment is part of the general call to the public or in reference to a specific agenda item. Every email, if received by 9:00 a.m. on the day of the meeting, will be entered into the official record.
2. Virtual Comments: Members of the public can join the meeting virtually to deliver public comments. Those wishing to attend virtually must email [publiccomment@mountainline.az.gov](mailto:publiccomment@mountainline.az.gov) by 9:00 a.m. on the day of the meeting with their name and agenda item for which they wish to provide comment. The Clerk of the Board will provide a link to access the meeting via Zoom and will introduce those giving public comments at the appropriate time in the agenda.

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3. In-Person Comments: Members of the public can attend any TAC meeting in-person and submit a speaker card to the Clerk of the Board.

The agenda for the meeting is as follows:

-pages 1-4

1. CALL TO ORDER

2. ROLL CALL

3. SAFETY MINUTE

-Sam Short, Workforce Director

4. MILESTONE ANNIVERSARIES

-Heather Dalmolin, CEO and General Manager

5. CALL TO THE PUBLIC

The public is invited to speak on any item or any area of concern that is the jurisdiction of the Mountain Line TAC. Comments relating to items on the agenda will be taken at the time the item is discussed. The TAC is prohibited by the Open Meeting Law from discussing, considering, or acting on items raised during the call to the public, but may direct the staff to place an item on a future agenda. Individuals are limited to a three minute presentation. A spokesperson for 10 or more people present at today's meeting may be given up to six minutes to speak. The TAC will not recognize anonymous comments.

### TAC AGENDA

6. APPROVE TAC MINUTES 9/4/2025

### **DISCUSSION / ACTION ITEMS:**

7. INSURANCE POLICY EXCESS LIMIT REQUIREMENTS

-Sam Short, Workforce Director

This item is a Transit Advisory Committee update only; the Board provided direction to staff on next steps in October.

8. TRANSIT ADVISORY COMMITTEE STRUCTURE

-Heather Dalmolin, CEO and General Manager

This item is for discussion only and the Board may provide staff direction on next steps.

9. MOUNTAIN EXPRESS 2025-2026 SEASON

-Bizzy Collins, Strategic Performance Planner

This item is a Transit Advisory Committee update only; the Board provided direction to staff on next steps in October.

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**10. REVISED ORGANIZATIONAL STRUCTURE**

-Heather Dalmolin, CEO and General Manager

This item is a Transit Advisory Committee update only; the Board provided direction to staff on next steps in October.

**11. VIRTUAL POWER PURCHASING AGREEMENT**

-Bizzy Collins, Strategic Performance Planner

This item is a Transit Advisory Committee update only; the Board provided direction to staff on next steps in October.

**12. REVIEW OF THE DRAFT BOARD BUSINESS AGENDA**

The TAC will review the draft Board business agenda and discuss staff reports to provide recommendations to the Board.

**a. DISCUSSION / ACTION ITEMS:**

i. FY2025 ANNUAL REPORT

-Heather Dalmolin, CEO and General Manager

Staff recommends the Board of Directors approve the FY2025 Annual Report and authorize staff to submit the report to the State of Arizona and partner agencies as required in the Master IGA.

**b. PROGRESS REPORTS:**

i. FY2027 BUDGET KICKOFF

-Heather Dalmolin, CEO and General Manager

ii. KASPAR MAINTENANCE PROJECT UPDATE

-Anne Dunno, Capital Development Manager

iii. EQUAL EMPLOYMENT OPPORTUNITY (EEO) WORKFORCE UTILIZATION ANALYSIS, SECOND HALF OF FEDERAL FISCAL YEAR 2025

-Codi Weaver, Human Resources Manager

iv. DELEGATIONS OF AUTHORITY UPDATE

-Heather Dalmolin, CEO and General Manager

v. SUMMARY OF CURRENT EVENTS

-Heather Dalmolin, CEO and General Manager

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### ITEMS FROM COMMITTEE AND STAFF:

#### 13. SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

November Advance/January Working Agenda

The Board and TAC Strategic Policy Advance will be held on Wednesday, November 19, 2025 and it will be held in person only at the Mountain Line Ponderosa Room, 216 W Phoenix Avenue, Flagstaff, AZ 86001 at 9am. Lunch will be offered. The public is invited to attend. November agenda items may include but not be limited to the 2025-2030 Strategic Plan. The November Strategic Policy Advance agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board and TAC.

The next TAC meeting will be held on January 8, 2026, 10am, and it will be a hybrid meeting based in Flagstaff in the Mountain Line Ponderosa Room, 216 W Phoenix Ave., Flagstaff, AZ, 86001. The public is invited to attend. January agenda items may include but not be limited to the Ability to Access Impact Fees for Necessary Transit Infrastructure Costs, Reduce Liability Insurance Limit to \$11 Million and Join Insurance Poll, 2025-2030 Strategic Plan, Legislative Priorities, Disadvantaged Business Enterprise (DBE) Program Changes, NAU Transit Programs, Employee Satisfaction Survey, Triennial Review Closeout, First Mile Last Mile Update, Huntington Update, Downtown Connection Center (DCC) Phase 1 Closeout, and Delegation of Authority Updates. The January agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the TAC.

#### 14. ADJOURNMENT

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