



## Mountain Line

3773 N. Kaspar Drive · Flagstaff, AZ 86004 · 928-679-8900 · FAX 928-779-6868 · www.mountainline.az.gov

### Board of Directors Minutes for Thursday, March 26, 2026

**NOTE:** IN ACCORDANCE WITH PROVISIONS OF THE ARIZONA REVISED STATUTES THE SUMMARIZED MINUTES OF NAIPTA BOARD MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITHIN QUOTATION MARKS ARE VERBATIM.

The Board of Directors met in Special Session on Thursday, March 26, 2026, at 1:30pm in the Mountain Line Ponderosa Room, 216 W. Phoenix Ave., Flagstaff, AZ 86001. This was a WEB BASED meeting. Members of the Board and Mountain Line staff attended in person, by internet conferencing, or by telephone. The public was invited to attend.

#### **BOARD MEMBERS PRESENT:**

Josh Maher, (Chair), Associate VP for Community Relations, NAU, designee;  
Miranda Sweet, (Vice Chair), Vice Mayor, City of Flagstaff;  
Tony Williams, Vice President of Student Services, CCC, designee;  
Jeronimo Vasquez, Board of Supervisors, Coconino County, (Zoom), joined at approximately 1:33pm  
*\*Three of our five Board member seats must be present to constitute a quorum.*  
*\*\*The City of Flagstaff holds two seats.*

#### **BOARD MEMBERS EXCUSED:**

Lori Matthews, City Councilor, City of Flagstaff

#### **MOUNTAIN LINE STAFF IN ATTENDANCE:**

Heather Dalmolin, CEO and General Manager, left at approximately 1:41pm and returned at approximately 2:40pm;  
Sam Short, Workforce Director, left at approximately 1:35pm;  
Megan Coons, Finance Director, left at approximately 1:35pm and returned at approximately 3:29pm;  
Jon Matthies, IT Manager, left at approximately 1:37pm and returned at approximately 3:29pm;  
Rhonda Cashman, Executive Assistant and Clerk of the Board, left at approximately 1:37pm and returned at approximately 3:29pm;  
Scott Holcomb, Mountain Line Attorney, (Zoom)

#### **GUESTS PRESENT:**

Judy Begay, Board of Supervisors, Coconino County, alternate, (Zoom), joined at approximately 1:42pm and left at approximately 3:29pm;  
Jeff McKay, Vice President for Capital Planning and Campus Operations, NAU, alternate, (Zoom), joined at approximately 2:08pm and left at approximately 3:29pm

1. CALL TO ORDER -Chair Maher called the meeting to order at approximately 1:33pm.
2. ROLL CALL
3. SAFETY MINUTE  
-Sam Short, Workforce Director

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At approximately 1:35pm, Director Williams made a motion to go into executive session. Vice Chair Sweet seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	

### EXECUTIVE SESSION:

Executive Sessions are closed to the public.

The executive session was pursuant to A.R.S. § 38-431.03(A) for the following purpose and began at approximately 1:37pm:

1. Consultation and discussion with Mountain Line's legal counsel for legal advice and with Mountain Line's legal counsel, CEO and General Manager, and staff as appropriate regarding the CEO and General Manager Corrective Action and performance review. A.R.S. § 38-431.03(A)(1), (3) & (4).

Following the conclusion of the Executive Session, the Board reconvened the public meeting at approximately 3:30pm.

### DISCUSSION / ACTION ITEMS:

#### 4. FY2025 FINANCIAL AUDIT REPORT AND CORRECTIVE ACTION PLAN

-Megan Coons, Finance Director

Staff recommends the Board of Directors: 1) Approve the FY2025 Financial Audit Report as completed by HeinfeldMeech and filed as required by March 31, 2026; and 2) Approve the related Corrective Action Plans for implementing changes necessary to ensure financial management is done within policy and as required by regulations.

Ms. Coons reported that the FY2025 Financial Audit began in January 2026. She noted that the off-site document testing was done in January and the auditors were on-site in early February with 90 percent of the work completed when they left. She shared that Mountain Line does not qualify as a low-risk auditee since three material weaknesses were found. They are related to the following: Internal Controls Over Accounting Records and Segregation of Duties, Internal Controls Over Financial Reporting, and Cash Management. She reviewed the Corrective Action Plans and reported that many of required changes have already been put in place. There was a question about the segregation of duties that were either not in place or not being used. Ms. Coons stated that some were in place and not being followed, and some were not in place. There was another question about why this was not discovered sooner. Ms.

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Coons stated she believes her predecessor was focused on efficiency versus the internal controls. The Board collectively shared their appreciation of her report and all the work she has done. Additionally, Ms. Dalmolin commented that it is Megan's expertise that has Mountain Line in a position to file the report on time and move forward. There was another question about how long before Mountain Line would be considered a low-risk auditee. Ms. Coons replied that hopefully by next year with all the corrective actions implemented. Ms. Dalmolin stated that audit work will begin in June this year to meet the December deadline for our partners. Ms. Coons commented that she would prefer not to stack the audit and the budget going forward. Vice Chair Sweet made a motion to approve the audit report and its filing as well as the corrective action plans as presented. Director Vasquez seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	

### ITEMS FROM COMMITTEE AND STAFF:

#### SCHEDULE FOR THE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS

The next Board meeting will be held on April 15, 2026 and it will be a hybrid in-person and Zoom meeting based in Flagstaff in the Mountain Line Ponderosa Room, 216 W. Phoenix Ave., Flagstaff, AZ 86001 at 10am. The public is invited to attend. April agenda items may include but not be limited to the Close Service Changes Public Comment Period, Operating Budget Overview, Capital Budget Overview, Mountain Express Update, Drug and Alcohol Program Compliance Corrective Action Plan Report, Downtown Connection Center Update, Operational Assessment Update, and Delegation of Authority Updates. The April agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

- ADJOURNMENT - Chair Maher adjourned the meeting at approximately 3:48pm.

*Joshua Maher*  
\_\_\_\_\_  
Josh Maher, Chair of the Mountain Line Board of Directors

ATTEST:

*Rhonda Cashman*  
\_\_\_\_\_  
Rhonda Cashman, Executive Assistant and Clerk of the Board

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