Mountain Line
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Board of Directors Minutes for Wednesday, June 17, 2026

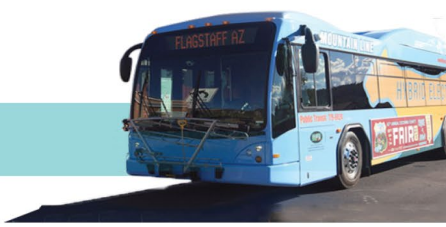
NOTE: IN ACCORDANCE WITH PROVISIONS OF THE ARIZONA REVISED STATUTES THE SUMMARIZED MINUTES OF NAIPTA BOARD MEETINGS ARE NOT VERBATIM TRANSCRIPTS. ONLY THE ACTIONS TAKEN AND DISCUSSION APPEARING WITHIN QUOTATION MARKS ARE VERBATIM.

The Board of Directors met in Regular Session on Wednesday, June 17, 2026, at 8:00am in the Mountain Line Ponderosa Room, 216 W. Phoenix Ave., Flagstaff, AZ 86001. This was a WEB BASED meeting. Members of the Board and Mountain Line staff attended in person, by internet conferencing, or by telephone. The public was invited to attend.

BOARD MEMBERS PRESENT:
Josh Maher, (Chair), Associate VP for Community Relations, NAU, designee, (Zoom), left at approximately 8:35am and returned at approximately 8:51am;
Miranda Sweet, (Vice Chair), Acting Chair of this Meeting, Vice Mayor, City of Flagstaff;
Tony Williams, Vice President of Student Services, CCC, designee;
Jeronimo Vasquez, Board of Supervisors, Coconino County, (Zoom);
Lori Matthews, Councilmember, City of Flagstaff
**Three of our five Board member seats must be present to constitute a quorum.*
***The City of Flagstaff holds two seats.*

BOARD MEMBERS EXCUSED:
None.

MOUNTAIN LINE STAFF IN ATTENDANCE:
Heather Dalmolin, CEO and General Manager;
Kate Morley, Interim CEO and General Manager;
Jacki Lenners, Deputy General Manager;
Marc Perla, Deputy General Manager of Operations, left at approximately 9:40am and returned at approximately 9:49am;
Sam Short, Workforce Director, left at approximately 9:40am;
Megan Coons, Finance Director, left at approximately 9:40am;
Anne Dunno, Capital Project Manager, left at approximately 9:40am;
Bizzy Collins, Strategic Performance Planner, (Zoom), left at approximately 9:40am and returned at approximately 9:49am;
LaReina Reyes, Associate Transit Planner, (Zoom), joined at approximately 8:24am, left at approximately 9:40am, returned at approximately 9:49am;
Sara Dechter, Planning Director, left at approximately 9:40am and returned at approximately 9:49am;
Jon Matthies, IT Manager, left at approximately 9:42am and returned at approximately 9:48am;
James Olson, IT Specialist, left at approximately 9:42am and returned at approximately 9:48am;
Rhonda Cashman, Executive Assistant and Clerk of the Board, left at approximately 9:42am and returned at approximately 9:48am;
Scott Holcomb, Mountain Line Attorney, (Zoom)



GUESTS PRESENT:
Judy Begay, Board of Supervisors, Coconino County, Alternate;
Jeff McKay, Vice President for Capital Planning and Campus Operations, NAU, Alternate, (Zoom);
Brandi Suda, City of Flagstaff, (Zoom), left at approximately 8:24am;
Karen Kruse, The Kruse Group, (Zoom), joined at approximately 10:03am

1. CALL TO ORDER -Vice Chair Sweet called the meeting to order at approximately 8:00am.

2. ROLL CALL

3. SAFETY MINUTE
-Sam Short, Workforce Director

Mr. Short reported on the summer season related to transportation; stay hydrated, take breaks, and focus on safety.

4. CALL TO THE PUBLIC

This item was skipped. There did not appear to be anyone in attendance interested in speaking. No public comments were received via email.

5. APPROVAL OF MINUTES:
a. Regular Meeting 5/21/2026
b. Special Meeting 5/28/2026

Director Matthews made a motion to approve the minutes for both meeting dates: May 21, 2026, and May 28, 2026. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

Acting Chair Sweet recommended moving up the Forensic Audit from item number 16 to item number 6 due to guest attendance which was supported by the other Board members.

DISCUSSION / ACTION ITEMS:

6. <u>FORENSIC AUDIT</u>
-Heather Dalmolin, CEO and General Manager

No action is recommended by staff; the Board may direct staff to take additional actions to bring updated information for future action.

Ms. Dalmolin noted that there was a memo in the agenda packet regarding questions from the City of Flagstaff, and they are the same questions walked through with HeinfeldMeech previously. Director Matthews wanted to know what the City would recommend in this situation. Ms. Suda stated more sampling could be done to check for personal purchases and look to Mountain Line's auditors for their recommendation. Ms. Dalmolin shared that staff went back a full year to look for specific staff member fraud; she, Megan, and our HeinfeldMeech representative answered all questions last month. Vice Chair Sweet asked if a third party could look at the books; need to know the books are all clean for the transition. Ms. Dalmolin responded that a third-party review could be explored; staff need to figure out the scope, if directed. Director Matthews stated she feels like there is more out there since staff knew how to cover it up. Ms. Dalmolin stated that every vendor has an account, which is required, and all vendors are legitimate; PCard expenditures have several layers of approvals. She shared that staff are confident there are no further issues in those areas. Vice Chair Sweet stated she would like a third-party review, not a full forensic audit. Ms. Dalmolin recapped the request for a special review of our bookkeeping by a third party, she and Megan will develop a scope of work, with the approval of the Chair, Vice Chair, and Interim CEO with an assigned schedule and to be brought back to the Board upon its completion. Director Vasquez agreed to a third-party review; he knows the FY2026 audit is coming. Ms. Dalmolin stated she would take that direction. Ms. Dalmolin stated the proposed action is a scope of work to be developed for a third party to conduct a review prior to the FY2026 Audit to be approved by the Chair, Vice Chair, and Interim CEO. Director Matthews made the motion for the proposed action. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Mathews	X	

7. FISCAL YEAR 2027 BUDGET
-Megan Coons, Finance Director
Staff recommends the Board of Directors adopt the Fiscal Year 2027 Budget with a total budget of $51,031,322, including operating expenditures of $16,819,613 and capital expenditures of $34,211,709.

Ms. Coons stated there is no new information. She reviewed PowerPoint slides related to revenues and expenditures; specifically operating and capital expenditures. She shared a pie chart of the Total FY2027 Budget as a quick reference. Director Matthews asked how last month's discussion regarding the repayment of the duplicate Federal Transit Administration (FTA) drawn downs was captured and if that will be showing up this next year. Ms. Coons stated that those items will be closed out in the current fiscal year. Director Matthews made a motion to approve the FY2027 Budget as presented. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Mathews	X	

8. CHIEF EXECUTIVE OFFICER (CEO) TRANSITION DECISIONS
-Heather Dalmolin, CEO and General Manager and Kate Morley, Interim CEO
Staff recommend the Board 1) identify members of the hiring committee, 2) determine if the Board would like to pursue a retreat in combination with the recruitment, 3) approve the scope of work for a recruitment firm and direct staff to solicit bids, 4) approve the updated CEO Transition Plan.

Ms. Morley shared that there are four main questions for the Board today regarding the CEO and General Manager transition and she will go through each. She said the first thing is to determine the hiring committee; the choices are to work with the five-member Board or form a subcommittee of not more than two members. She noted a Board Retreat is recommended ahead of hiring a new CEO and it would be an off-budget expense estimated to cost $10,000. She suggested getting three bids for the CEO recruitment and shared the Scope of Work. She also asked that the Board approve the Transition Plan in its updated form; there are two timelines depending on the hiring committee decision.

Vice Chair Sweet recommended going through the four decisions one by one.

Identify Members of the Hiring Committee

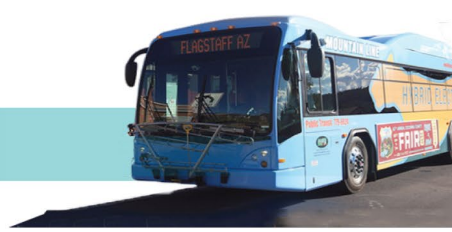
Ms. Morley noted the hiring committee could be all five board members; align with Board meeting schedule, and ensure the whole Board is supportive or a subcommittee of no more than two members offers more flexibility, but more meetings for those two members and some risk to having members not supportive. Mr. Holcomb confirmed that all meetings, related to either option, would need to be public meetings. Director Vasquez asked who else would be part of the subcommittee as he did not think it would be just two Board members. Ms. Morley replied it would be two Board members to direct staff and the recruiting firm to direct the process, then the full Board would do interviews and select the candidate; they would move the process forward outside of Board meetings. Director Vasquez asked if it would speed up the process. Ms. Morley replied that it would speed up the process by about two months. Chair Maher stated he would be in favor of the subcommittee option if it does not negate weigh in of the other Board members. Ms. Morley noted that the Board can decide what they want to empower the subcommittee to be able to do. Chair Maher communicated that he was in favor of the subcommittee model. Ms. Dalmolin noted that the subcommittee would guide the process, but all Board members would be involved in outcomes. Vice Chair Sweet stated that the Board is not in a huge hurry to meet a November timeline, so she is in favor of using regular Board meetings for all Board members to have an equal opportunity to participate in the process. Director Vasquez was leaning toward the subcommittee but changed his mind; he stated he is neutral. Director Matthews agrees with having all five Board members collectively move through the process, so they are all on the same page. She recommended a special meeting to kick off the process. Ms. Morley stated she accepted the Interim CEO position without an end date, and she is prepared to serve. Director Williams shared that with the upcoming recess in July, they should be prepared to hit the ground running in August. Vice Chair Sweet concluded that the five-member Board would be the hiring committee.

<u>Conduct a Board Retreat</u>

Vice Chair Sweet stated she is wondering if the retreat should be before or after hiring the new CEO; she would like to have bonding time with the new CEO. Director Matthews thought the idea was to look for alignment in the Board prior to the hire of a new CEO. Ms. Morley stated she would defer to Ms. Dalmolin. Ms. Dalmolin shared that regardless of her retirement, she would recommend the retreat run concurrently with the CEO search. Vice Chair Sweet stated she thinks a new CEO may want to run things differently. Director Williams noted that he felt after the hire is critical. He said the Board has done a lot of work but asked if this Board is ready for this process. He proposed maybe there is more than one retreat; but he definitely supports a retreat within the first 45 days with the new CEO. Vice Chair Sweet likes that idea of two retreats if the budget can be figured out. Director Matthews is in favor of carving out some time to develop expectations and Board alignment, and then meeting with the new CEO on vision, etc. Vice Chair Sweet thought a mini retreat and then a full retreat makes sense. Ms. Morley asked the Board not to approve the action and give direction.

<u>Scope of Work for Recruitment</u>

Ms. Morley reviewed the criteria for the proposed scope of work and then mentioned potentially adding a bullet point to consider the merging of Mountain Line and MetroPlan since other agencies have done this. She noted there is a model where the Metropolitan Planning Organization (MPO) runs the transit agency, but there are lots of impacts, risks, pros and cons, and if this step is inserted it will extend the process. Director Matthews felt it was a good idea to take a look and consider if there was a merger, what that would look like; good to do now versus 10-20 years down the road. Mr. Holcomb stated that Valley Metro in Phoenix has one CEO and operates both organizations. Ms. Dalmolin stated that is for transit and rail. Vice Chair Sweet stated she would like more information on a potential merger. Ms. Dalmolin suggested tabling this item until August. Director Matthews asked about training for staff and leaders. Ms. Morley replied that she will bring the team along for the permanent CEO.



Transition Plan

Ms. Morley recommended tabling this item due to the timeline proposed; consider final two parts together in August.

Ms. Dalmolin recapped Board decisions for items one and two were that the full Board would serve as the hiring committee for this position, and Ms. Dalmolin and Ms. Morley would work together on developing the governance retreat format, and the other two decisions would be tabled due to consideration of a potential merger with MetroPlan. Director Matthews made the motion per Ms. Dalmolin's recap. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Mathews	X	

9. REQUEST FOR STATEMENT OF QUALIFICATION (RSOQ) 2022-400 DOWNTOWN CONNECTION CENTER (DCC) CIVIL ENGINEERING CHANGE ORDER CIVIC SPACE TASK ORDER NO. 6

-Anne Dunno, Capital Project Manger

Staff recommend the Board of Directors approve Task Order No.6 in amount of $94,749 for 60% design of the civic space under Contract No. RSOQ 2022-400 for Ardurra. Additionally, authorize the CEO and General Manager to execute Task Order No. 6.

Ms. Dunno stated she is looking for Board approval of the RSOQ 2022-400 DCC Civil Engineering Change Order Civic Space Task Order No. 6. There were no questions. Director Matthews made a motion to approve Task Order No. 6 under Contract No. RSOQ 2022-400 and authorize the CEO and General Manager to execute Task Order No. 6 as recommended. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Mathews	X	

10. REQUEST FOR PROPOSAL (RFP) 2024-100 KASPAR MAINTENANCE FACILITY CHANGE ORDER NO. 2 FOR LUMEN RELOCATION DELAY

-Anne Dunno, Capital Development Manager
Staff recommend the Board of Directors approve Change Order No.2 to GMP No. 1 in amount of $205,656.08 for the Lumen Relocation Delay under Contract No. RFP 2024-100 for Kinney Construction. Additionally, authorize the CEO and General Manager to execute Change Order No. 2.

Ms. Dunno informed the Board that the Lumen line is on the side adjacent to the Pep Boys and it was identified in 2024. She said the AT&T line was discovered in late March 2026, which is a sublease causing the delay. She noted the teams continued to work collaboratively and the work was completed on May 19. She shared there was an 18-day working delay, April 28-May 22, which did require resequencing subs, etc. She stated that Mountain Line may pursue a claim for recovery of costs. Director Williams made a motion to approve Change Order No. 2 to Guaranteed Maximum Price (GMP) No. 1 under Contract No. RFP2024-100 and authorize the CEO and General Manager to execute the change order as presented. Director Matthews seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Mathews	X	

11. <u>REQUEST FOR PROPOSAL (RFP) 2024-100 KASPAR MAINTENANCE FACILITY CHANGE ORDER NO. 1 INFORMATION TECHNOLOGY (IT) DATA, SECURITY ACCESS AND CAMERAS</u>
-Anne Dunno, Capital Development Manager
Staff recommend the Board of Directors approve Change Order No.1 to GMP No. 1 in amount of $386,960.24 for IT Data, Security Access and Cameras under Contract No. RFP 2024-100 for Kinney Construction. Additionally, authorize the CEO and General Manager to execute Change Order No. 1.

Director Matthews asked if staff knew this was going to be an expense. Ms. Dunno stated with the Construction Manager at Risk (CMAR) process, the GMP was set about six months before the City approved the plans. She shared that this expense was in the tracking project budget and a placeholder under the master due to a lot of technical feedback and cabling in the overall budget forecasting of expenses for the project. Director Matthews made a motion to approve Change Order No. 1 to GMP No. 1 under Contract No. RFP2024-100 and authorize the CEO and General Manager to execute the contract documents as presented. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

12. REQUEST FOR PROPOSALS (RFP) 2024-130 PEDESTRIAN AND BIKE FIRST MILE LAST MILE (FMLM) CONSTRUCTION MANAGER AT RISK (CMAR) CHANGE ORDER
-Anne Dunno, Capital Development Manager
Staff recommend the Board of Directors approve Change Order No.1 to GMP No. 2 in amount of $98,863 for a curb bump out under RFP 2024-130 for Kinney Construction. Additionally, authorize the CEO and General Manager to execute Change Order No. 1.

Ms. Dunno shared that the GMP was set before the City approved the plans. Director Williams made a motion to approve the Pedestrian and Bike FMLM CMAR Change Order No. 1 to GMP No. 2 and authorize the CEO and General Manager to execute Change Order No. 1 as presented. Director Matthews seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

13. REQUEST FOR STATEMENT OF QUALIFICATION (RSOQ) 2025-130 BUS STOP DESIGN HUNTINGTON GRANT CHANGE ORDER
-Anne Dunno, Capital Development Manager
Staff recommend the Board of Directors approve Change Order No. 1 to Task Order No. 2 in amount of $22,800 for bus stop design under Contract No. RSOQ 2025-130 for Ardurra. Additionally, authorize the CEO and General Manager to execute Change Order No. 1.

Director Matthews made a motion to approve Change Order No. 1 to Task Order No. 2 under Contract RSOQ 2025-130 and authorize the CEO and General Manager to execute the documents as presented. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

14. REQUEST FOR PROPOSALS (RFP) 2026-170, FARE COLLECTION SYSTEM
-Jon Matthies, Information Technology Manager -pages 74-76
Staff recommend the Board of Directors award RFP 2026-170, Fare Collection System to Masabi in an amount not to exceed $409,687. Additionally, authorize the CEO and General Manager to execute the contract upon confirmation from Mountain Line legal that the documents are approved as prepared.

Mr. Matthies shared that the current system has been used for 14 years, and a mobile solution was added five years ago. He explained there have been hardware failures, inconsistent fare-capping, slow QR Code scanning, limited data access, inflexible reporting tools which add to increased costs and decreased staff productivity. He said the RFP was issued in February and we received nine submissions. He noted two in-person demonstrations were done and Masabi was selected as the best value. He shared that Masabi offers consistent fare-capping across all fare products, faster scanning to reduce dwell time at stops, an open loop payment system (credit card payment on board the bus), and they offer strong third-party integration with other apps we already use such as the Transit app. He noted many vendors are moving away from day pass sales on the bus. He reported that staff will need to do a robust rider education campaign. He stated implementation is anticipated in the fourth quarter of FY2027. Director Williams asked if costs have gone up from the previous system. Mr. Matthies stated it is an expensive start up, but the annual cost will be less. Director Williams asked if there are other efficiencies offered by the system. Mr. Matthies stated a lot of work will go into setting up, but it will be quicker at boarding, as well as better reporting and access to data. Vice Chair Sweet stated she is a little worried about not accepting cash. Mr. Matthies responded that there will be 22 locations to purchase a transit pass and pay cash or you can use your mobile device to pay. Ms. Dalmolin commented that it is a benefit to the rider, the system will automatically initiate the fare capping solution. Mr. Matthies stated the system can also track fare capping monthly as well. Director Matthews made a motion to approve RFP 2026-170 and authorize the CEO and General Manager to execute the contract documents as presented. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

15. RESOLUTION 2026-100: FY2027 PROCUREMENT RESOLUTION

-Megan Coons, Finance Director

Staff recommends the Board of Directors approve Resolution 2026-100: FY2027 Procurement Resolution to authorize the CEO and General Manager to 1) approve and award procurements and 2) execute contracts that support projects that are within the approved fiscal year budget, the 5-year capital improvement plan, the financial plan, and which may be related to the approved annual Collective Grant Resolution.

Ms. Coons reported that the FY2027 Procurement Resolution has been revised from the previous resolution content that was in place for several years. She noted the prior resolution had a broad reach assigning the CEO and General Manger authority to procure for items in the procurement list attached to the annual resolution, for items in the current adopted budget, for items in the financial plan with secured funds for a future year, and for procurements supported by the annual Grant Resolution. For full language of the proposed FY2027 Procurement Resolution, please see the document in the agenda packet. She summarized the proposed document assigns the CEO authority for renewal of previously awarded contracts in annual amount of $100,000 or higher, no-cost extensions of awarded contracts, change orders to contracts with aggregate sums for each project contract under $100,000 annually, and issuance of procurements. She reported that new contracts of $100,000 or higher shall require Board approval, CEO may present additional delegation resolutions for special projects as budgets are approved, regular communication will be provided to the Board related to projects and contracts under $100,000, and the Board may request any item to be brought to the Board for presentation and/or approval. Director Matthews stated that she does like to receive updates on change orders and being in the know before it happens. Ms. Coons noted the benefits of the Procurement Resolution facilitate effective and efficient Board meetings focused on Board engagement on policy and transit program planning, allows the CEO to complete routine approvals and administrative oversight for the agency, and creates opportunity to be nimble in decision making and moving projects forward. She presented a few alternatives. Director Matthews asked if change orders were greater than $100,000, would they come to the Board. Ms. Coons responded that some do and some don't', depending on how it is written in the project contract. Director Matthews stated she likes to see the change orders; it is helpful to have conversations and understand what is happening with projects. Mr. Holcomb stated the CEO only has authority as designated per the resolution or it would go to the Board; he explained how the procurement resolution interacts with the purchasing policy. There was a brief discussion to clarify the limiting language in the resolution. Director Matthews made a motion to approve the FY2027 Procurement Resolution, 2026-100 as recommended. Director Williams seconded. Director Williams asked if the language on the screen is crystal clear on the CEO's authority. Mr. Holcomb replied that it is. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

16. RESOLUTION 2026-200: FY2027 COLLECTIVE GRANT RESOLUTION
-Jacki Lenners, Deputy General Manager
Staff recommend the Board of Directors adopt Resolution 2026-200: FY2027 Collective Grant Resolution for federal and state transit grant applications and subsequent contract executions as necessary to support transit programs within the 5-year capital improvement plan and 10-year financial plan.

Ms. Lenners explained that the Grant Resolution is brought back to the Board each year for approval to apply and execute grants from the Federal Transit Administration (FTA) or the Arizona Department of Transportation (ADOT). She noted grants often have tight timelines which may become tighter in the future. She noted every application that is submitted is captured in various documents, including the budget, the financial plan, the MetroPlan Transportation Improvement Plan (TIP), the Capital Improvement Plan, etc. She stated that the one-year grant resolution authorizes staff to apply for grant opportunities without coming back to the Board for approval of each individual grant application. Director Williams made a motion to approve the grant resolution as recommended. Director Vasquez seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

17. FREE FARE CONSIDERATION
-Heather Dalmolin, CEO and General Manager
Staff recommend the Board of Directors cease activities to explore how to make Mountain Line fare free until such time as 1) there is reauthorization of federal transit funding with no change to fare requirements and 2) a source of sustainable, long-term funding to replace fares is identified through community or partner efforts.

Ms. Dalmolin communicated that the recommendation is on the screen and it is a result of last month's discussion. She offered to answer any questions. Director Matthews made a motion to cease discussions of Free Fare per the recommendation. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

18. DELEGATIONS OF AUTHORITY
-Heather Higgins, Purchasing and Contracts Officer
The Board may provide direction, but there is no recommendation from staff at this time.

Ms. Dalmolin stated that a lease agreement was signed with Coconino County Elections Department for use of the Mountain Line Ponderosa Room during the upcoming elections.

CONSENT AGENDA:
All matters under the Consent Agenda are considered by the Board of Directors to be routine and will be enacted by a single motion APPROVING THE CONSENT AGENDA. If discussion is desired on any particular consent item, that item will be removed from the consent agenda and will be considered separately. All items on the Consent Agenda with financial impact have been budgeted.

19. LINE OF CREDIT RENEWAL FROM WESTERN ALLIANCE BANK FOR $1,000,000
-Megan Coons, Finance Director -pages 98-99
Staff recommends the Board of Directors authorize the CEO and General Manager, or designee, to activate a Western Alliance Bank credit line of up to $1,000,000 to provide cash flow assistance, if necessary, to meet cash flow commitments during FY2027.

20. PUBLIC COMMENT PROCESS UPDATE -pages 100-104
-Rhonda Cashman, Executive Assistant and Clerk of the Board
Staff recommend the Board of Directors approve the proposed update to the Public Comment Process.

Director Matthews made a motion to approve Consent Agenda items 19 and 20 as presented. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

At approximately 9:40am, Director Matthews made a motion to move into executive session. Director Williams seconded. There was no discussion. All approved, none opposed. Motion carried.

NAME	YES VOTE	NO VOTE
Josh Maher	X	
Miranda Sweet	X	
Tony Williams	X	
Jeronimo Vasquez	X	
Lori Matthews	X	

The Board convened an executive session for the below item on the agenda at approximately 9:42am.

EXECUTIVE SESSION

Executive sessions are closed to the public.

The Board will consider a motion to convene an executive session pursuant to A.R.S. § 38-431.03(A) for the following purposes:

1. Discussions or consultations with Mountain Line's legal counsel for legal advice and with legal counsel and designated representatives regarding the purchase, sale, or lease of real property. ARS 38-431.03(A)(3), (4) & (7).

The executive session ended at approximately 9:48am and the Board reconvened the public meeting at approximately 9:49am.

PROGRESS REPORTS:

21. FY2027 BOARD MEETING DATES
-Rhonda Cashman, Executive Assistant and Clerk of the Board

22. ANNUAL INFORMATION TECHNOLOGY REPORT
-Jon Matthies, Information Technology Manager

ITEMS TO / FROM CEO AND BOARD OF DIRECTORS:

23. MILESTONE ANNIVERSARIES
-Heather Dalmolin, CEO and General Manager

Ms. Dalmolin recognized the May, June, and July milestone anniversaries.

24. SUMMARY OF CURRENT EVENTS
-Heather Dalmolin, CEO and General Manager

Ms. Dalmolin shared the following highlights:

- May, June, and July anniversaries were recognized.

- Introduction of new staff: Marc Perla, Deputy General Manager of Operations, is in his second week and Sara Dechter, Planning Director, is in her third day.
- Upcoming events Mountain Line has or is participating in – the Route 66 Centennial event, the Pride in the Pines Parade, Mountain Line will provide shuttle service for the Fourth of July drone show, the Fourth of July Parade, and Primary Election Voting.
- New Operator and Supervisor training – some already have their Commercial Driver's License (CDL).
- Second Employee Engagement Survey is underway; there were recommendations to complete a second survey in follow-up. There will be a report to the Board in August.
- There is another delay with the Kaspar Maintenance project due to a water line. Staff are working with the City of Flagstaff to resolve the issue. The water line does affect other nearby properties. There were a couple questions. Ms. Dunno is not available to provide answers. There is a meeting tomorrow to discuss the problem further. She committed to sending the Board a follow-up email very soon.

Vice Chair Sweet asked about going back to our mid-morning two-hour time slot. All Board members agreed. Ms. Morley stated she will work on amending the CEO and Board of Directors' Roles and Expectations document accordingly to bring back in August for approval. Ms. Dalmolin clarified that it would be two hours, plus the half hour buffer requested previously, so 10am-12:30pm for the calendar invitations. She said Ms. Cashman would update the meeting invitations as soon as possible.

Vice Chair Sweet stated this will be Ms. Dalmolin's last official Board meeting as the CEO. Some Board members offered their recognition of her work and words of thanks. Ms. Dalmolin shared a few comments and stated she will be watching the great things ahead for Mountain Line.

<u>SCHEDULE NEXT MEETING DATE AND IDENTIFY AGENDA ITEMS</u>
August/September Working Agenda

The next Board meeting will be held on Wednesday, August 19, 2026 and it will be a hybrid in-person and Zoom meeting based in Flagstaff in the Mountain Line Ponderosa Room, 216 W. Phoenix Ave., Flagstaff, AZ 86001 at 10am. The public is invited to attend. August agenda items may include but not be limited to the Personnel Policy Manual Update, Bus Stop Construction Job Order for Service Changes, Operational Assessment Update, Delegation of Authority Updates, Quarterly Scorecard Report, HR Assessment Tool Update, Five Year Tech Plan, Workforce Housing Update, Annual Safety Report, Annual Fleet Maintenance Report, Annual Facilities Maintenance Report, and the Bus Stop Rehabilitation Report. The August agenda will be available for review on Mountain Line's website and at Mountain Line's public posting places (listed on the Mountain Line website) at least 24 hours prior to the meeting and should be consulted for a list of items that will come before the Board.

25. <u>ADJOURNMENT</u> -Vice Chair Sweet adjourned the meeting at approximately 10:19am.

Joshua Maher

Josh Maher, Chair of the Mountain Line Board of Directors

Mountain Line
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ATTEST:

Rhonda Cashman

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Rhonda Cashman, Executive Assistant and Clerk of the Board